

**RESOLUTION 2016-022**

**AUTHORIZING THE AWARD  
OF A PROPRIETARY CONTRACT  
WITH AN ESTIMATED COST BETWEEN \$2,625.00 AND \$17,500.00  
WITHOUT PUBLIC ADVERTISING FOR BIDS**

WHEREAS, the "Local Public Contracts Law" provides that except for contracts which require the performance of professional services, all contracts or agreements that are less than the bid threshold but are fifteen percent (15%) or more of that amount, two competitive quotations, whenever practicable, shall be solicited by the contracting agent, and the contract shall be awarded to the vendor whose response is the most advantageous, price and other factors considered; and

WHEREAS, N.J.S.A. 40A:11-13(d) provides that if the goods or services to be provided or performed are proprietary, such goods or services may be purchased if the resolution so indicates and the special need for such proprietary goods or services is directly related to the performance, completion or undertaking of the purpose for which the contract is awarded; and

WHEREAS, the Bordentown Sewerage Authority has solicited the following competitive quotations:

<u>BIDDER</u>	<u>PRICE</u>
LookFirst Technology, LLC	\$4,447.07

for the proprietary goods or services set forth below:

**Three (3) HP Business Desktop ProDesk 600 G1 Desktop Computers (\$2,269.68), Three (3) HP Z23n 23" LED LCD Monitors (\$652.80), Three (3) HP Sound Bar Speakers (\$50.79), APC Back-UPS 650 VA Desktop UPS (\$86.21), Three (3) Microsoft Office 2016 Home & Business 1-PC Licenses (\$671.64), WinZip 20 Standard (\$29.95), and Labor & Installation (\$686.00),**

which the Authority has determined are directly related to the performance, completion or undertaking of the project for the following reasons:

**To allow the Authority continued maintenance of an efficient system of computers and software throughout the organization.**

WHEREAS, a certificate of availability of funds has been provided by the designated certifying finance officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED, this 21<sup>st</sup> day of March, 2016, that the aforesaid contract for the proprietary services described above be and the same is hereby awarded to: **LookFirst Technology, LLC in the amount of \$4,447.07.**

THE BORDENTOWN SEWERAGE AUTHORITY

By: \_\_\_\_\_

James E. Lynch, Jr., Chairman

Attest: \_\_\_\_\_

Stephen Monson, Secretary

I have reviewed this resolution and the certificate of availability of funds and am satisfied that an appropriate certificate of availability has been provided.

\_\_\_\_\_  
Thomas J. Coleman, III, Esquire  
General Counsel

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Richard D. Eustace, Executive Director and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT: Three (3) HP ProDesk 600 G1Desktop Computers (\$2,269.68), Three (3) HP 23" Monitors (\$652.80), Three (3) HP Sound Bar Speakers (\$50.79), APC 650 VA Desktop UPS (\$86.21), Three (3) Microsoft Office 2016 Home & Business Licenses (\$671.64) WinZip 20 Standard (\$29.95), and Labor & Installation (\$686.00)


CONTRACTOR: LookFirst Technology, LLC

CONTRACT AMOUNT: \$4,447.07

BUDGETARY LINE ITEM: 01-001-6101

I certify that the same funds have not been certified as available for more than one pending contract.

3/21/16  
Date

  
\_\_\_\_\_  
Richard D. Eustace  
Certifying Finance Officer

# LookFirst Technology, LLC

Liz Kwelty  
HP Business Desktop  
1100  
v1

March 01, 2016



LookFirst Technology, LLC  
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Chalfont, PA 18914  
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# LookFirst Technology, LLC

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**Prepared For**

Bordentown Sewer Authority  
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**Prepared By**

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Hardware		Price	Qty	Extended
<p>Replace:</p> <p>S. LEVINE                      C. DANSBURY                      H. TUTTAS</p>	<p>HP Business Desktop ProDesk 600 G1 Desktop Computer - Intel Core i5 i5-4590 3.30 GHz - Small Form Factor - Black - 8 GB DDR3 SDRAM RAM - 500 GB HDD - DVD-Writer DVD-RAM/R/RW - Intel HD Graphics 4600 - DDR3 SDRAM Graphics - Windows 7 Profession</p> <p><b>General Information</b>                      Manufacturer: HP Inc.                      Brand Name: HP                      Product Line: Business Desktop                      Product Series: ProDesk 600 G1</p> <p><b>Marketing Information:</b>  <b>Productivity and manageability in one.</b>                      Give busy workers the edge they need to stay ahead with a PC that responds to the speed of work and opens applications right away. Business-class security and management software frees up IT staff time.</p> <p>Product Type: Desktop Computer</p>	\$756.56	3	\$2,269.68
<p>REPLACE:</p> <p>S. LEVINE                      C. DANSBURY                      T. REDWOOD</p>	<p>HP Business Z23n 23" LED LCD Monitor - 16:9 - 7 ms - 1920 x 1080 - 16.77 Million Colors - 250 Nit - 5,000,000:1 - Full HD - HDMI - VGA - DisplayPort - USB - 35 W - Black - Australia/New Zealand MEPS, ENERGY STAR, SmartWay, TCO Certified Edge, CECP, China</p> <p><b>General Information</b>                      Manufacturer: Hewlett-Packard                      Brand Name: HP                      Product Line: Business                      Product Series: Z                      Product Model: Z23n                      Product Name: Z23n 23-inch IPS Display (ENERGY STAR)</p> <p><b>Marketing Information:</b>                      Create an immersive, virtually seamless multi-display view with the HP Z23n Narrow Bezel IPS Display, which is practically borderless on three sides. It's also factory calibrated for color accuracy between projects and displays and includes flexible device connectivity.</p>	\$217.60	3	\$652.80

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Hardware		Price	Qty	Extended
S. LEVINE C. DANSBURY T. REDWOOD	<p>HP Sound Bar Speaker - 2 W RMS - Black - 200 Hz - 20 kHz - USB</p> <p><b>General Information</b>  <u>Manufacturer:</u> HP Inc.  <u>Brand Name:</u> HP  <u>Product Name:</u> Speaker Bar System  <u>Marketing Information:</u>                      The HP NQ576AT LCD Speaker Bar lets you add stereo audio output to your HP flat panel monitor without taking up any additional desk space. The HP LCD Speaker Bar is an excellent choice for improving the quality of multimedia presentations, streaming online video or Web-based seminars. It attaches easily to the bottom of the monitor to bring audio support features such as high-quality speakers and an external headphone jack right to the desktop.  <u>Product Type:</u> Sound Bar Speaker</p>	\$16.93	3	\$50.79
REPLACE: C. DANSBURY	<p>APC Back-UPS 650 VA Desktop UPS - 650 VA/390 W - 120 V AC - 3 Minute - Desktop - 3 Minute - 4 x NEMA 5-15R - , 4 x NEMA 5-15R</p> <p><b>General Information</b>  <u>Manufacturer:</u> American Power Conversion Corp  <u>Brand Name:</u> APC  <u>Product Line:</u> Back-UPS  <u>Product Name:</u> Back-UPS 650 VA Desktop UPS  <u>Marketing Information:</u>                      This 120-volt, eight-outlet battery backup and uninterruptible power supply (UPS) provide emergency power through short and medium-length power outages. Battery backup features a 390-watt/650-VA output capacity. USB connection lets you use your PC to access additional power protection and management features. Disconnected battery notifier warns you when a battery is not available to provide backup power.  <u>Packaged Quantity:</u> 1 Each</p>	\$86.21	1	\$86.21
<b>Hardware Subtotal</b>				<b>\$3,059.48</b>

Software		Price	Qty	Extended
S. LEVINE C. DANSBURY H. TUTTAS	<p>Microsoft Office 2016 Home &amp; Business - License - 1 PC - PC - Electronic - All Languages</p> <p><b>General Information</b>  <u>Manufacturer:</u> Microsoft Corporation  <u>Brand Name:</u> Microsoft  <u>Distribution Media/Method:</u> Electronic  <u>Product Type:</u> Software Licensing</p>	\$223.88	3	\$671.64
S. LEVINE	<p>WinZip 20 Standard</p> <ul style="list-style-type: none"> <li>• Zip and unzip files and folders instantly</li> <li>• Unzip all major compressed file types</li> <li>• Protect files by encrypting them as you zip</li> <li>• Manage files on your computer and cloud services in the new interface</li> <li>• Share your files by email, cloud services, IM and social media sites</li> </ul>	\$29.95	1	\$29.95
<b>Software Subtotal</b>				<b>\$701.59</b>

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Labor		Price	Qty	Extended
	Onsite Setup and Installation	\$98.00	7	\$686.00
Labor Subtotal				\$686.00

Shipping		Price	Qty	Extended
	Shipping	\$0.00	1	\$0.00
Shipping Subtotal				\$0.00

Recap		Amount
	Hardware	\$3,059.48
	Software	\$701.59
	Labor	\$686.00
	Shipping	\$0.00
Total		\$4,447.07

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors. Quotes are valid for fifteen (15) days from the date of this quote.

\*PER BEN STRUNK LOOKFIRST ACCOUNT MANAGER  
EMAIL 3/16/16, PRICES ARE VALID UNTIL 4/30/16 (EK)