

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
February 17, 2015

DATE: February 17, 2015 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2014.

3. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	_____	Mr. Marino	<u>X</u>	_____	Mr. Eustace
<u>X</u>	_____	Ms. Gulbinsky	<u>X</u>	_____	Mrs. Kwelty
<u>X</u>	_____	Mr. Lynch	<u>X</u>	_____	Mr. Coleman
<u>X</u>	_____	Mr. Targonski	<u>X</u>	_____	Mr. Czekanski
<u>X</u>	_____	Mr. Malone			
<u>X</u>	_____	Mr. Monson			

4. SWEARING OF NEW BOARD MEMBERS:

OATH OF OFFICE TO MARGARET ELLEN GULBINSKY.
OATH OF OFFICE TO JAMES E. LYNCH, JR.

5. REORGANIZATION:

A. NOMINATION OF OFFICERS.

B. VOTE FOR SLATE OF OFFICERS.

C. PRESENTATION TO NANCY LIBERMAN

D. MEETING DATES, RESOLUTION 2015-014 DESIGNATING THE MEETING DATES ESTABLISHED AT REORGANIZATION AND APPOINTMENT OF OFFICIAL NEWSPAPERS.

E. APPOINTMENT OF BANK DEPOSITORY, RESOLUTION 2015-015 A-J, DESIGNATING SIGNATORIES FOR AUTHORITY'S BANK ACCOUNTS AT INVESTORS FINANCIAL GROUP.

F. ADOPTION OF LATEST EDITION OF ROBERT'S RULES OF ORDER AS PARLIMENTARY GUIDE.

G. AGREEMENT TO CONTINUE WITH AUTHORITY'S RULES AND REGULATIONS.

6. MOTION TO APPROVE MINUTES OF THE JANUARY 20, 2015 REGULAR AND EXECUTIVE MEETINGS (☒AS SUBMITTED), (☐AS CORRECTED).

7. RESOLUTION 2015-016, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$197,410.75 OF WHICH \$101,029.55 IS A PAYROLL TRANSFER.

8. RESOLUTION 2015-017, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$4,439.85.

9. RESOLUTION 2015-018, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$2,270.07

10 AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. APPOINTMENT OF PROFESSIONALS:

(1) RESOLUTION 2015-019, APPROVING CONTRACT 2015-C5, APPOINTING JOHN J. MALEY, JR. AS AUDITOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2015.

(2) RESOLUTION 2015-020, APPROVING CONTRACT 2015-C6, APPOINTING THE LAW OFFICES OF RAYMOND, COLEMAN, HEINOLD, NORMAN, LLP AS GENERAL COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2015.

(3) RESOLUTION 2015-021, APPROVING CONTRACT 2015-C7, APPOINTING REMINGTON & VERNICK ENGINEERS AS CONSULTING ENGINEER FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2015.

(4) RESOLUTION 2015-022, APPROVING CONTRACT 2015-C8, APPOINTING CAPEHART & SCATCHARD, P.A. AS BOND COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2015.

B. RISK MANAGEMENT AND INSURANCE CONSULTANT:

RESOLUTION 2015-023, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH EJA/CAPACITY INSURANCE AGENCY, LLC AS RISK MANAGEMENT AND INSURANCE CONSULTANT FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2015-C9 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2015.

C. DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING:

RESOLUTION 2015-024, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH INTERSTATE MOBILE CARE, INC, FOR DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2015-C10 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2015.

D. FINANCIAL ADVISOR:

RESOLUTION 2015-025, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2015-C11 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2015.

E. GENERATOR PREVENTATIVE MAINTENANCE RESOLUTION 2015-026:

RESOLUTION 2015-026 AUTHORIZING THE AWARD OF CONTRACT 2015-C12 TO GENSERVE, INC. FOR EMERGENCY GENERATOR PREVENTATIVE MAINTENANCE, IN THE AMOUNT OF \$14,610.00 FOR THE PERIOD OF ONE YEAR COMMENCING MARCH 1, 2015.

11. OPEN SEWER CONNECTION ACCOUNTS:

(1.) K.JOHNSON URBAN RENEWAL, LLC/TEAM CAMPUS: APPROVAL OF REVOCABLE S-4 APPLICATION FOR CONNECTION OF BUILDING B, BLOCK 57, LOT 6.01. FEE PAID AS DEFINED BY DEFERRED CONNECTION AGREEMENT AND PAYMENT SCHEDULE, SPECIFICALLY 40% DOWNPAYMENT OF TOTAL CONNECTION FEE IN THE AMOUNT OF \$126,000.00.

(2.) RIVERGATE URBAN RENEWAL, LLC: PAYMENT OF \$13,408.56, BUILDING 4 AND PAYMENT OF \$18,995.46 BUILDING 1 AS DEFINED BY DEFERRED CONNECTION AGREEMENT AND PAYMENT SCHEDULE. (PAYMENT #3)

12. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

B. SOLICITOR

C. ENGINEER

13. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

14. RESOLUTION 2015-027 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. *No*

15. RECONVENING OF MEETING.

16. ADDITIONAL MATTERS FOR DISCUSSION.

17. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY, MARCH 16, 2015.

OPERATIONS REPORT

January 14, 2015 - February 11, 2015

Compiled By: W. C. Dansbury

1. Mark outs for Utilities – 44 Mark outs.
2. Sewer Blockages:
 - A. 80 E Union St - lateral blockage - BSA helped clear because of length
 - B. 254 Grover Ave - lateral problem - homeowner to recall plumber
 - C. 21 Stanton Ave - basement flooded - not from sanitary sewer
 - D. 19 Bank St - water in basement - found blockage - BSA cleared checked with homeowner problem was groundwater, not sewage
 - E. 98 E Park St - BSA cleared blockage in our easment (roots)
3. Inspections:
 - A. 7 Lexington Rd - lateral replacement
4. Training:
 - A. Waterfront Pump Station
 - B. T.Redwood attended mini seminar on pressure relief valves
5. Projects:
 - A. Broken Valves in Plant - no change.
 - B. # 3 pump at Mile Hollow P.S. – no change
 - C. Portable generator -- back together - runs but still not 100%
 - D. Sylvan Glen generator -- starting OK for now
 - E. Heaters in B-3 -- getting prices to fix or replace
 - F. Mile Hollow Comminutor -- gear reducer to be replaced, getting prices
 - G. Electrical PM's in plant (connection tightening)
 - H. Force main inspections completed

I. Grease trap inspections

J. Snow clearing

6. TVing: none

7. Odor Complaints: none