

RESOLUTION 2014-067

WHEREAS, it is necessary for the Bordentown Sewerage Authority to authorize certain actions to be performed on its behalf.

NOW, THEREFORE, BE IT RESOLVED by the Bordentown Sewerage Authority this 17th day of November, 2014, as follows:

1. Richard D. Eustace, Executive Director, is hereby designated Licensed Operator and is authorized to prepare, review and sign on behalf of the Authority such water and wastewater reports as may be required by the New Jersey Department of Environmental Protection or the United States Environmental Protection Agency.

2. The Executive Director, or in his absence, Elizabeth J. Kwelty, the Administrative Manager, is hereby designated as contracting agent for the purpose of approving emergency purchases and contracts pursuant to N.J.S.A. 40A:11-6, and N.J.A.C. 5:34-6.

3. The Executive Director, or in his absence, the Administrative Manager, is hereby authorized to give final approval to all purchase orders, which approval must be given before the purchase is made.

4. The Executive Director, or in his absence, the Administrative Manager, is hereby authorized to approve S-1, S-3, S-4 applications, execute S-2 contracts and issue S-4 sewer permits on behalf of the Authority, in accordance with the rules and regulations of the Authority and the authorization for such action by motion of the Authority.

5. The Executive Director, or in his absence, the Administrative Manager, is hereby authorized to execute Treatment Works Applications (TWA) on behalf of the Authority and to file same with the New Jersey Department of Environmental Protection, after individual TWA Applications are approved by the Authority by motion.

6. The Executive Director is hereby designated as the Authority representative to answer employee questions concerning the "Policy on the Misuse of Alcohol and the Use of Controlled Substances", and is authorized to obtain the opinion of General Counsel to the Authority whenever necessary.

7. The Executive Director is hereby appointed to represent the Authority as an insurance fund commissioner of the New Jersey Utility Authorities Joint Insurance Fund.

8. The Executive Director, or in his absence, W. Craig Dansbury, Operations Manager, is hereby designated as the Emergency Coordinator for Hazardous Substances.

9. The Executive Director, or in his absence, the Administrative Manager, is hereby designated as Public Agency Compliance Officer (P.A.C.O.).

10. The Executive Director, or in his absence, the Administrative Manager, is hereby designated as the Cash Management Plan Administrator.


11. The Executive Director and the Administrative Manager are hereby authorized to sign checks on the petty cash checking account.

12. The Executive Director and the Administrative Manager are hereby authorized to sign checks on the payroll account.

13. The Executive Director, the Administrative Manager and the Treasurer, are hereby authorized to file requisitions of funds with the Trustee (one signature required.)

This Resolution shall become effective immediately.

THE BORDENTOWN SEWERAGE AUTHORITY

By: 
Chairman

ATTEST:


Secretary