

**RESOLUTION 2017-055  
RESOLUTION RATIFYING EMERGENCY CONTRACT  
HAVING A VALUE NOT EXCEEDING \$40,000.00**

WHEREAS, the Executive Director of The Bordentown Sewerage Authority has awarded an emergency contract for the performance of emergency work or labor or the furnishing of emergency materials, supplies and services which affects imminent peril of life or property; and

WHEREAS, a Certificate of Availability of Funds has been provided by the designated certifying officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by The Bordentown Sewerage Authority this 19<sup>th</sup> day of June, 2017, that the award of an emergency contract by the Executive Director of the Authority for the performance of emergency work or labor or the furnishing of emergency materials, supplies and services which affects imminent peril of life or property, based on the attached requisition, be and the same is hereby ratified by the Authority.

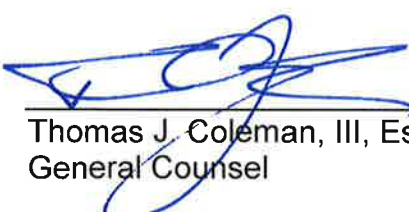
THE BORDENTOWN SEWERAGE AUTHORITY

By: M. Ellen Gulbinsky  
M. Ellen Gulbinsky, Chair

ATTEST

  
Joseph R. Malone, III, Secretary

I have reviewed this Resolution and the Certificate of Availability of Funds and am satisfied that an appropriate Certificate of Availability has been provided.

  
Thomas J. Coleman, III, Esquire  
General Counsel

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Richard D. Eustace, Executive Director and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT:	Equipment and labor to excavate and replace existing sewer lateral servicing 123 Second Street on March 20, 2017
CONTRACTOR:	RTW Construction, Inc.
CONTRACT AMOUNT:	\$7,500.00
BUDGETARY LINE ITEM:	02-004-7642

I certify that the same funds have not been certified as available for more than one pending contract.

6/19/17

Date



Richard D. Eustace  
Richard D. Eustace  
Certifying Finance Officer

**REQUISITION FOR THE PERFORMANCE OF EMERGENCY WORK OR LABOR,  
OR THE FURNISHING OF EMERGENCY MATERIALS, SUPPLIES AND SERVICES**

TO: Richard D. Eustace, Executive Director

FROM: Thomas Redwood

DATE: March 20, 2017


The following requisition is hereby being filed with you for the performance of emergency work or labor, or the furnishing of emergency materials, supplies and services,

*The nature of the emergency is: 123 Second St. is without sewer service. The lateral was initially thought to be repaired between the curb and chimney on the main on March 9 by Authority personnel. On March 20 homeowner stated water was flowing into basement. Authority unsuccessfully attempted to remove blockage with eel. We need a contractor to excavate from the complete lateral, chimney down to the main.*

*The date and time of the emergency: March 20, 2017*

*The need for the emergency work or labor or the furnishing of emergency materials, supplies or services is as follows: Equipment and labor to excavate lateral chimney to the main.*

I hereby certify that the foregoing statements made by me concerning the nature of the emergency, the date and time of its occurrence, and the need for emergency action are true.

  
\_\_\_\_\_

**EMERGENCY CONTRACT AWARDED**

I have been appointed to approve emergency requisitions and award emergency contracts on behalf of The Bordentown Sewerage Authority in situations involving imminent peril to life or property. I am satisfied that the emergency, as described above, exists and that either the need for the goods and services could not have been reasonably foreseen or the need for the goods and services occurred despite a good-faith effort to plan for the procurement of such goods or services. I am also satisfied that the emergency affects the public health, safety or welfare, that it involves imminent peril to life or property, and that it requires the immediate delivery of the articles or the performance of the service referred to herein. I hereby approve the requisition and authorize The Bordentown Sewerage Authority to award a contract for said work, labor, materials, supplies or services.

THE BORDENTOWN SEWERAGE AUTHORITY

By: Richard D. Eustace  
Richard D. Eustace, Executive Director

Date: 3/20/2017

# THE BORDENTOWN SEWERAGE AUTHORITY QUOTATION RECORD FORM

PROJECT: 123 Second St

ITEM OR SERVICE: Provide labor and equipment to excavate lateral on Railroad Avenue  
In Bordentown City as soon as possible.

If not awarded to lowest price, explanation: \_\_\_\_\_  
\_\_\_\_\_

1. Vendor: Woolston Construction Price: No quote

Special Terms: Does not have a crew available.

Solicited By: \_\_\_\_\_ Email \_\_\_\_\_ Fax \_\_\_\_\_  Phone \_\_\_\_\_ In Person \_\_\_\_\_ Internet \_\_\_\_\_

2. Vendor: Lippincott and Lippincott Price: No Quote

Special Terms: Too Busy and needs to talk to Brothers

Solicited By: \_\_\_\_\_ Email \_\_\_\_\_ Fax \_\_\_\_\_  Phone \_\_\_\_\_ In Person \_\_\_\_\_ Internet \_\_\_\_\_

3. Vendor: RTW Construction Price: \$7,500.00

Special Terms: \_\_\_\_\_

Solicited By: \_\_\_\_\_ Email \_\_\_\_\_ Fax \_\_\_\_\_  Phone \_\_\_\_\_ In Person \_\_\_\_\_ Internet \_\_\_\_\_

4. Vendor: \_\_\_\_\_ Price: \_\_\_\_\_

Special Terms: \_\_\_\_\_

Solicited By: \_\_\_\_\_ Email \_\_\_\_\_ Fax \_\_\_\_\_ Phone \_\_\_\_\_ In Person \_\_\_\_\_ Internet \_\_\_\_\_

AWARDED TO: RTW Construction PRICE: \$7,500

TERMS: \_\_\_\_\_ SPECIAL COMMENTS: \_\_\_\_\_

PURCHASE ORDER # \_\_\_\_\_

SOLICITATION PERFORMED BY: Thomas Redwood

Thomas Redwood DATE: 3/22/17

(SIGNATURE)

# RTW Construction, Inc.

Quote

16 Old Red Lion Road  
Southampton, NJ 08088  
(609) 859.4138 Fax: (609) 859.0087

H.I.C. # 13VH00093100

Quote

### Customer

Name Bordentown Sewage Authority  
Address 954 Farnsworth Ave  
City Bordentown State NJ ZIP 080505  
Phone 609-291-9105

Date  
Date Comp. 03/22/17  
Salesman  
PO No.

Qty	Description	Unit Price	TOTAL
	<i>Railroad Ave</i>		
	<i>Opening of Roadway Approx. Length 18ft, depth 12' Excavate to lateral Excavated material may be disposed a BSA Installation of Pipe Backfill with suitable material, quarry blend, no Crushed concrete Restoration of roadway (4" stabilized base, 2" fine topping ) Prevailing Wage</i>	\$ 7,500.00	\$ 7,500.00
		Subtotal	\$ 7,500.00
		<b>TOTAL</b>	<b>\$ 7,500.00</b>

Office Use Only

RTW supplied all materials used on site

Thank you.

# BORDENTOWN SEWERAGE AUTHORITY PURCHASE REQUISITION

<b>P.O. No.</b> 381	<b>VENDOR</b>	<b>Name</b> RTW Construction, Inc.	<b>Vendor No.</b> 663
<b>P.O. Date</b> 5/24/17		<b>Address</b> 16 Old Red Lion Road	<b>Phone</b> 609-859-4138
<b>Requisitioned By</b> Tom Redwood		<b>Date</b> 05/17/2017	<b>City, State, Zip Code</b> Southampton, NJ 08088

Item No.	Quantity	Description	Budget No.	Unit Price	Extended Price
	1	Equipment and labor to excavate and re- place existing sewer lateral on Railroad Ave for 123 second St in Bordentown City  quote dated 3/22/2017	02-004-7642	7,500.00	7,500.00

<b>Is this a Fixed Asset?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Total Extended Price</b> ➔	\$7,500.00
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<b>Department Head Approval</b> <i>Tom Redwood</i>	<b>Executive Director Approval</b> <i>Richard D. Euston</i>
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