

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
February 21, 2017

DATE: February 21, 2017 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order

2. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 27, 2016.

3. Roll Call:

Present	Absent		Present	Absent	
_____	_____	Mr. de Groot	_____	_____	Mr. Eustace
_____	_____	Mrs. Gulbinsky	_____	_____	Mrs. Kwelty
_____	_____	Mr. Lynch	_____	_____	Mr. Coleman
_____	_____	Mr. Malone	_____	_____	Mr. Czekanski
_____	_____	Mr. Monson			
_____	_____	Mr. Targonski			

4. REORGANIZATION:

A. NOMINATION OF OFFICERS.

B. VOTE FOR SLATE OF OFFICERS.

C. MEETING DATES, RESOLUTION 2017-012 DESIGNATING THE MEETING DATES ESTABLISHED AT REORGANIZATION AND APPOINTMENT OF OFFICIAL NEWSPAPERS.

D. ADOPTION OF LATEST EDITION OF ROBERT'S RULES OF ORDER AS PARLIAMENTARY GUIDE.

E. AGREEMENT TO CONTINUE WITH AUTHORITY'S RULES AND REGULATIONS.

5. MOTION TO APPROVE MINUTES OF THE JANUARY 17, 2017 REGULAR MEETING (AS SUBMITTED), (AS CORRECTED).

6. RESOLUTION 2017-013, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$220,432.80 OF WHICH \$104,689.69 IS A PAYROLL TRANSFER AND \$11,292.00 IS A CAPITAL EXPENSE.

7. RESOLUTION 2017-014, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$15,284.49.

8. RESOLUTION 2017-015, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$333.45.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. APPOINTMENT OF PROFESSIONALS:

(1) RESOLUTION 2017-016, APPROVING CONTRACT 2017-C4, APPOINTING JOHN J. MALEY, JR. OF HOLMAN FRENIA ALLISON, PC AS AUDITOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2017.

(2) RESOLUTION 2017-017, APPROVING CONTRACT 2017-C5, APPOINTING THE LAW OFFICES OF RAYMOND, COLEMAN, HEINOLD, NORMAN, LLP AS GENERAL COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2017.

(3) RESOLUTION 2017-018, APPROVING CONTRACT 2017-C6, APPOINTING REMINGTON, VERNICK & ARANGO ENGINEERS AS CONSULTING ENGINEER FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2017.

(4) RESOLUTION 2017-019, APPROVING CONTRACT 2017-C7, APPOINTING CAPEHART & SCATCHARD, P.A. AS BOND COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2017.

B. RISK MANAGEMENT AND INSURANCE CONSULTANT:

RESOLUTION 2017-020, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH EJA/CAPACITY INSURANCE AGENCY, LLC AS RISK MANAGEMENT AND INSURANCE CONSULTANT FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2017-C8 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2017.

C. DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING:

RESOLUTION 2017-021, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH INTERSTATE MOBILE CARE, INC, FOR DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2017-C9 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2017.

D. FINANCIAL ADVISOR:

RESOLUTION 2017-022, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2017-C10 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2017.

E. RESOLUTION 2017-023:

RESOLUTION 2017-023, AWARDING CONTRACT TO WILLIER ELECTRIC MOTOR REPAIR COMPANY IN THE AMOUNT OF \$2,421.45 FOR A RETURN ACTIVATED SLUDGE PUMP.

F. RESOLUTION 2017-024:

RESOLUTION 2017-024, AWARDING CONTRACT TO AARON AND COMPANY IN THE AMOUNT OF \$8,363.39 FOR A SEWER LATERAL INSPECTION CAMERA.

G. RESOLUTION 2017-025:

RESOLUTION 2017-025, AWARDING CONTRACT TO USA BLUE BOOK IN THE AMOUNT OF \$5,986.34 FOR SODIUM HYPOCHLORITE FEED SKID SYSTEM.

H. RESOLUTION 2017-026:

RESOLUTION 2017-026, AWARDING CONTRACT TO GAYLE CORPORATION IN THE AMOUNT OF \$5,330.00 FOR SODA ASH SOLUTION PUMP.

I. RESOLUTION 2017-027:

RESOLUTION 2017-027, AWARDING CONTRACT TO RTW CONSTRUCTION IN THE AMOUNT OF \$5,000.00 FOR REPLACEMENT OF LATERAL FROM CURB TO MAIN SERVICING 37 VINE WAY.

J. QUALIFIED PURCHASING AGENT:

RESOLUTION 2017-028, ESTABLISHING THE BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT.

K. SALARY INCREASE:

RESOLUTION 2017-029, AUTHORIZING PAY INCREASE FOR ELIZABETH KWELTY FOR QUALIFIED PURCHASING AGENT CERTIFICATION AND APPOINTMENT.

L. DEFERRED CONNECTION FEE AGREEMENT:

RESOLUTION 2017-030, AUTHORIZING A DEFERRED CONNECTION FEE AGREEMENT BETWEEN THE AUTHORITY AND VOADV PROPERTY, INC.

10. PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

DEVELOPER ESCROW AND PROJECT TIME:

EXECUTIVE DIRECTOR: FEBRUARY, 22.00 HOURS

ADMINISTRATIVE OFFICE: FEBRUARY, 25.00 HOURS

MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2017-031 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY.

13. RECONVENING OF MEETING.

14. ADDITIONAL MATTERS FOR DISCUSSION.

15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY, MARCH 20, 2017.