

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
December 19, 2016

DATE: December 19, 2016 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 27, 2016.

3. Roll Call:

| Present | Absent | | Present | Absent | |
|----------|--------|----------------|----------|--------|---------------|
| <u>X</u> | ___ | Mr. Lynch | <u>X</u> | ___ | Mr. Eustace |
| <u>X</u> | ___ | Mrs. Gulbinsky | <u>X</u> | ___ | Mrs. Kwelty |
| <u>X</u> | ___ | Mr. Monson | <u>X</u> | ___ | Mr. Coleman |
| <u>X</u> | ___ | Mr. de Groot | <u>X</u> | ___ | Mr. Czekanski |
| <u>X</u> | ___ | Mr. Targonski | | | |
| <u>X</u> | ___ | Mr. Malone | | | |

4. MOTION TO APPROVE THE MINUTES OF THE NOVEMBER 21, 2016 REGULAR MEETING (AS SUBMITTED), (AS CORRECTED).
5. RESOLUTION 2016-086, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$170,871.02 OF WHICH \$99,924.20 IS A PAYROLL TRANSFER AND \$2,421.45 IS A CAPITAL EXPENSE.
6. RESOLUTION 2016-087, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF DECEMBER IN THE AMOUNT OF \$14,399.07.
7. RESOLUTION 2016-088, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$1,185.78.
8. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:
 - A. RESOLUTION 2016-089:

RESOLUTION 2016-089, AUTHORIZING THE DESIGNATION OF RICHARD D. EUSTACE AS THE PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) FOR THE AUTHORITY.

B. RESOLUTION 2016-090:

RESOLUTION 2016-089 AUTHORIZING THE 2017 AGREEMENT (CONTRACT 2017-C1) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND LOOKFIRST TECHNOLOGY, LLC FOR OPERATING SYSTEM AND COMPUTER HARDWARE MAINTENANCE SUPPORT IN THE AMOUNT OF \$13,140.00.

C. RESOLUTION 2016-091:

RESOLUTION 2016-091 AUTHORIZING THE 2017 AGREEMENT (CONTRACT 2017-C2) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND HARRIS COMPUTER SYSTEMS FOR PROFESSIONAL APPLICATION SOFTWARE SUPPORT IN THE AMOUNT OF \$16,780.34.

D. RESOLUTION 2016-092:

RESOLUTION 2016-092 AUTHORIZING THE 2017 AGREEMENT (CONTRACT 2017-C3) FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES BETWEEN THE BORDENTOWN SEWERAGE AUTHORITY AND DUPLITRON, INC. FOR IMAGING SYSTEM SOFTWARE ONSITE MAINTENANCE SUPPORT IN THE AMOUNT OF \$6,750.00.

E. PCB SAMPLING:

RESOLUTION 2016-093 AUTHORIZING THE AWARD OF CONTRACT FOR PCB SAMPLING AND REPORTING PLUS COMPLETION OF PCB POLLUTANT MINIMIZATION PLAN AS PER BORDENTOWN SEWERAGE AUTHORITY NJPDES PERMIT #NJ 0024678 IN THE AMOUNT OF \$16,500.00 TO REMINGTON & VERNICK ENGINEERS.

9. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

(1.) EAST HAVEN WOODS (THORNTOWN LANE PROJECT) – 4 ANNA ROSE COURT; APPROVAL OF S-4, CONNECTION FEE \$7,684.00 RECEIVED.

(2.) PETRO SITE 314 APPROVAL OF S-1 THROUGH S-4

DEVELOPER ESCROW AND PROJECT HOURS:

EXECUTIVE DIRECTOR: DECEMBER, 13.00 HOURS

ADMINISTRATIVE OFFICE: DECEMBER, 14.00 HOURS

DEPARTMENT OF ENVIRONMENTAL PROTECTION INSPECTOR

DETERMINED THE TOWNSHIP AND CITY COLLECTION SYSTEMS ARE IN COMPLIANCE WITH PERMIT CONDITIONS

MONTHLY FINANCIAL REPORT

840 ROUTE 206, LLC – DISCUSSION WITH THE BOARD

B. SOLICITOR

C. ENGINEER

10. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

11. RESOLUTION 2016-094 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. YES

12. RECONVENING OF MEETING.

13. ADDITIONAL MATTERS FOR DISCUSSION.

14. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS TUESDAY, JANUARY 17, 2017.