

**AGENDA**  
**BORDENTOWN SEWERAGE AUTHORITY**  
**November 21, 2016**

DATE: November 21, 2016 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 27, 2016.

3. Roll Call:

Present	Absent		Present	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Eustace
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mrs. Gulbinsky	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mrs. Kwelty
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Monson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Coleman
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. de Groot	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Czekanski
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Targonski			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Malone			

4. APPROVAL OF REGULAR SESSION MINUTES

MOTION TO APPROVE THE MINUTES OF THE OCTOBER 17, 2016 REGULAR MEETING ( AS SUBMITTED), ( AS CORRECTED).

5. RESOLUTION 2016-078, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$204,837.47 OF WHICH \$136,988.38 IS A PAYROLL TRANSFER AND \$1,580.19 IS A CAPITAL EXPENSE.
6. RESOLUTION 2016-079, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF NOVEMBER IN THE AMOUNT OF \$17,275.68.
7. RESOLUTION 2016-080, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$107.23.
8. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

- A. RESOLUTION AMENDING 2015 OPERATING BUDGET:

RESOLUTION 2016-081, AMENDING THE AUTHORITY'S 2015 OPERATING BUDGET, ADJUSTING SHORTAGES AND OVERAGES WITHIN BUDGET LINE ITEMS WITH NO CHANGE TO OVERALL BUDGET AMOUNT.

B. CASH MANAGEMENT PLAN:

RESOLUTION 2016-082 ADOPTING THE BORDENTOWN SEWERAGE AUTHORITY'S CASH MANAGEMENT PLAN FOR FISCAL YEAR ENDING NOVEMBER 30, 2017.

C. RELEASE OF PERFORMANCE BOND:

RESOLUTION 2016-083 APPROVING THE RELEASE OF PERFORMANCE GUARANTEE IN THE AMOUNT OF \$15,000.00 FOR MISSION FIRST HOUSING GROUP WITHOUT REQUIREMENT OF A MAINTENANCE GUARANTEE.

D. SALARY RESOLUTION:

RESOLUTION 2016-084 AFFIRMING THE HOURLY PAY INCREASE FOR THOMAS REDWOOD.

E. RESOLUTION 2016-085:

RESOLUTION 2016-085 AUTHORIZING THE CANCELLATION OF \$1,183.28 OF PAST DUE SEWER CHARGES INCURRED FOR SERVICES PROVIDED AT 313 BORDEN STREET IN BORDENTOWN CITY.

9. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

(1.) EAST HAVEN WOODS (THORNTOWN LANE PROJECT) – 7 ANNA ROSE COURT; APPROVAL OF S-4, CONNECTION FEE \$7,684.00 RECEIVED.

(2.) QUICKCHEK CORPORATION (BORDENTOWN WATERFRONT) – USE PERMIT ISSUED; CONNECTION FEE IN THE AMOUNT OF \$165,150.00 REALIZED AS REVENUE.

DEVELOPER ESCROW AND PROJECT HOURS:

EXECUTIVE DIRECTOR: NOVEMBER, 17.50 HOURS

ADMINISTRATIVE OFFICE: NOVEMBER, 12.75 HOURS

MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

10. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

11. RESOLUTION 2016-086 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. No

12. RECONVENING OF MEETING.

13. ADDITIONAL MATTERS FOR DISCUSSION.

14. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY, DECEMBER 19, 2016.