

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
March 21, 2016

DATE: March 21, 2016 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 27, 2016.

3. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	___	Mr. Lynch	<u>X</u>	___	Mr. Eustace
<u>X</u>	___	Mrs. Gulbinsky	<u>X</u>	___	Mrs. Kwelty
<u>X</u>	___	Mr. Monson	<u>X</u>	___	Mr. Coleman
<u>X</u>	___	Mr. de Groot	<u>X</u>	___	Mr. Czekanski
<u>X</u>	___	Mr. Targonski			
<u>X</u>	___	Mr. Malone			

4. MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 16, 2016 REGULAR MEETING (AS SUBMITTED), (~~AS CORRECTED~~).
5. RESOLUTION 2016-018, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF MARCH IN THE AMOUNT OF \$234,265.39 OF WHICH \$105,454.47 IS A PAYROLL TRANSFER AND \$5,000.95 IS A CAPITAL EXPENSE.
6. RESOLUTION 2016-019, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF MARCH IN THE AMOUNT OF \$9,104.88.
7. RESOLUTION 2016-020, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$908.75.
8. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:
 - A. GENERATOR PREVENTATIVE MAINTENANCE:

RESOLUTION 2016-021 AUTHORIZING THE AWARD OF CONTRACT 2016-C11 TO ATLANTIC SWITCH & GENERATOR FOR EMERGENCY GENERATOR PREVENTATIVE MAINTENANCE, IN THE AMOUNT OF \$8,350.00 FOR THE PERIOD OF ONE YEAR COMMENCING APRIL 1, 2016.

B. COMPUTER EQUIPMENT PURCHASE:

RESOLUTION 2016-022 AUTHORIZING THE AWARD OF A PROPRIETARY CONTRACT TO LOOKFIRST TECHNOLOGY, LLC FOR HARDWARE AND SOFTWARE UPGRADE FOR THREE WORKSTATIONS IN THE AMOUNT OF \$4,447.07.

C. CONTRACT FOR CERTIFIED AND LICENSED TESTING LABORATORY:

RESOLUTION 2016-023 AUTHORIZING THE AWARD OF CONTRACT 2016-C12 TO EUROFINS QC TO PERFORM LABORATORY ANALYSIS AND BIOASSAY TESTING, IN THE AMOUNT OF \$6,874.00 FOR THE PERIOD OF ONE YEAR COMMENCING APRIL 1, 2016.

D. PERFORMANCE BOND RELEASE:

RESOLUTION 2016-024 AUTHORIZING THE RELEASE OF A PERFORMANCE BOND FOR BORDENTOWN WATERFRONT COMMUNITY, LLC.

E. VEHICLE PURCHASE:

RESOLUTION 2016-025 APPROVING THE PURCHASE OF 2016 FORD F-250 4WD REG CAB. STATE CONTRACT #A88727 IN THE AMOUNT OF \$23,807.50.

9. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

(1.) K JOHNSON URBAN RENEWAL, LLC/TEAM CAMPUS: USE PERMIT ISSUED FOR BUILDING D (ATHLETIC FIELD) (122 ROUTE 130), S-4 APPROVAL, \$38,950.00 TRANSFERRED TO REVENUE,

(2.) W.W. GRAINGER, INC.: USE PERMIT ISSUED FOR BUILDING 1 OF CENTRAL CROSSINGS BUSINESS PARK (400 BORDENTOWN-HEDDING ROAD), \$1,452,121.00 TRANSFERRED TO REVENUE. FORCE MAIN EXTENSION IS COMPLETE, BUT NOT ACCEPTED AS AUTHORITY PROPERTY.

(3.) MEETING WITH AMBOY BANK (G.S. REALTY), TRAMMELL CROW COMPANY, AND EQUUS (BORDENTOWN INVESTMENTS, LLC)

(4.) EPA WAIVER SUBMITTED FOR BORDENTOWN SENIOR HOUSING (VOLUNTEERS OF AMERICA) BLOCK 140, LOT 3.02 IN WATERFRONT VILLAGE REDEVELOPMENT AREA ZONE.

DEVELOPER ESCROW AND PROJECT TIME:

EXECUTIVE DIRECTOR: MARCH, 20 HOURS

ADMINISTRATIVE OFFICE: MARCH, 15 HOURS

OPERATIONS ITEMS

MEL ONLINE TRAINING FOR ELECTED OFFICIALS

2015 REPORT OF AUDIT DELAYED

FINANCIAL DISCLOSURE STATEMENTS DUE APRIL 30, 2016

MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

10. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

11. RESOLUTION 2016-026 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. **YES**

12. RECONVENING OF MEETING.

13. ADDITIONAL MATTERS FOR DISCUSSION.

14. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY, APRIL 18, 2016.