

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
February 16, 2016

DATE: February 16, 2016 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order

2. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2015.

3. SWEARING OF NEW BOARD MEMBERS:

OATH OF OFFICE TO LEONARD J. DE GROOT.
OATH OF OFFICE TO ZIGMONT F. TARGONSKI.

4. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	___	Mr. de Groot	<u>X</u>	___	Mr. Eustace
<u>X</u>	___	Mrs. Gulbinsky	<u>X</u>	___	Mrs. Kwelty
<u>X</u>	___	Mr. Lynch (via telephone)	<u>X</u>	___	Mr. Coleman
<u>X</u>	___	Mr. Malone	<u>X</u>	___	Mr. Czekanski (arrived 6:05 pm)
<u>X</u>	___	Mr. Monson			
<u>X</u>	___	Mr. Targonski			

5. REORGANIZATION:

A. NOMINATION OF OFFICERS.

B. VOTE FOR SLATE OF OFFICERS.

C. MEETING DATES, RESOLUTION 2016-006 DESIGNATING THE MEETING DATES ESTABLISHED AT REORGANIZATION AND APPOINTMENT OF OFFICIAL NEWSPAPERS.

D. ADOPTION OF LATEST EDITION OF ROBERT'S RULES OF ORDER AS PARLIMENTARY GUIDE.

E. AGREEMENT TO CONTINUE WITH AUTHORITY'S RULES AND REGULATIONS.

6. MOTION TO APPROVE MINUTES OF THE JANUARY 19, 2016 REGULAR MEETING (XAS SUBMITTED), (___AS CORRECTED).

7. RESOLUTION 2016-007, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$169,730.41 OF WHICH \$105,515.47 IS A PAYROLL TRANSFER.

8. RESOLUTION 2016-008, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF FEBRUARY IN THE AMOUNT OF \$9,188.89.

9. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. APPOINTMENT OF PROFESSIONALS:

(1) RESOLUTION 2016-009, APPROVING CONTRACT 2016-C4, APPOINTING JOHN J. MALEY, JR. OF HOLMAN FRENIA ALLISON, PC AS AUDITOR FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2016.

(2) RESOLUTION 2016-010, APPROVING CONTRACT 2016-C5, APPOINTING THE LAW OFFICES OF RAYMOND, COLEMAN, HEINOLD, NORMAN, LLP AS GENERAL COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2016.

(3) RESOLUTION 2016-011, APPROVING CONTRACT 2016-C6, APPOINTING REMINGTON, VERNICK & ARANGO ENGINEERS AS CONSULTING ENGINEER FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2016.

(4) RESOLUTION 2016-012, APPROVING CONTRACT 2016-C7, APPOINTING CAPEHART & SCATCHARD, P.A. AS BOND COUNSEL FOR THE AUTHORITY FOR THE ONE YEAR PERIOD COMMENCING MARCH 1, 2016.

B. RISK MANAGEMENT AND INSURANCE CONSULTANT:

RESOLUTION 2016-013, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH EJA/CAPACITY INSURANCE AGENCY, LLC AS RISK MANAGEMENT AND INSURANCE CONSULTANT FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2016-C8 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2016.

C. DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING:

RESOLUTION 2016-014, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH INTERSTATE MOBILE CARE, INC, FOR DRIVER SUBSTANCE ABUSE AND ALCOHOL MISUSE TESTING FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2016-C9 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2016.

D. FINANCIAL ADVISOR:

RESOLUTION 2016-015, AUTHORIZING CONTRACT FOR EXTRAORDINARY, UNSPECIFIABLE SERVICES WITH ACACIA FINANCIAL GROUP, INC. AS FINANCIAL ADVISOR FOR THE AUTHORITY FOR SERVICES UNDER CONTRACT 2016-C10 FOR THE ONE YEAR PERIOD COMMENCING ON MARCH 1, 2016.

E. POLYMER:

RESOLUTION 2016-016 AUTHORIZING THE AWARD OF A CONTRACT TO COYNE CHEMICAL COMPANY IN THE AMOUNT OF \$5,298.13 FOR 1,984.32 POUNDS OF BASF ZETAG 7563 POLYMER (36 – 55.12 POUND BAGS).

F. QUANTI-TRAY SEALER PLUS:

RESOLUTION 2016-017 AUTHORIZING THE AWARD OF PROPRIETARY CONTRACT TO IDEXX LABORATORIES IN THE AMOUNT OF \$5,014.39 FOR A QUANTI-TRAY SEALER PLUS WITH 6 WATT FLUORESCENT LAMP, 4-YEAR ADDITIONAL SEALER CARE AND FREIGHT TO ALLOW THE AUTHORITY TO PERFORM IN HOUSE E. COLI TESTING REQUIRED BY ITS NEW NJDEP PERMIT REQUIREMENT; EFFECTIVE PERMIT DATE APRIL 1, 2016.

10. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR
OPEN SEWER CONNECTION ACCOUNTS:

- (1.) K. JOHNSON URBAN RENEWAL, LLC/TEAM CAMPUS:
USE PERMIT ISSUED FOR BUILDING A, \$126,701.40 TRANSFERRED TO REVENUE. USE PERMIT ISSUED FOR BUILDING B (GYM) \$315,000.00 TRANSFERRED TO REVENUE.
- (2.) EAST HAVEN WOODS (THORNTOWN LANE) – S-4 APPROVAL AND CONNECTION PERMIT ISSUED FOR 3 ANNA ROSE COURT.
- (3.) QUICKCHEK (BORDENTOWN WATERFRONT) S-1 & S-2 APPROVAL.
- (4.) BORDENTOWN CORNER, LLC; PEP BOYS/DOLLAR GENERAL (ROUTE 130 & GROVEVILLE ROAD), S-1 & S-2 APPROVAL.

DEVELOPER ESCROW AND PROJECT TIME:

EXECUTIVE DIRECTOR: FEBRUARY, 13.00 HOURS
ADMINISTRATIVE OFFICE: FEBRUARY, 11.75 HOURS

- MEETING 2/11/2016 BORDENTOWN WATERFRONT
- ROUTE 206 FORCE MAIN EXTENSION (CHIEF NUCERA CONVERSATION)
- RATE INCREASE CUSTOMER FEEDBACK
- MONTHLY FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

11. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

12. RESOLUTION 2016-018 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. **No**

13. RECONVENING OF MEETING.
14. ADDITIONAL MATTERS FOR DISCUSSION.
15. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY,
MARCH 21, 2016.