

**RESOLUTION 2015-072
RESOLUTION RATIFYING EMERGENCY CONTRACT
HAVING A VALUE NOT EXCEEDING \$17,500.00**

WHEREAS, the Executive Director of The Bordentown Sewerage Authority has awarded an emergency contract for the performance of emergency work or labor or the furnishing of emergency materials, supplies and services which affects imminent peril of life or property; and

WHEREAS, a Certificate of Availability of Funds has been provided by the designated certifying officer and is attached hereto.

NOW, THEREFORE, BE IT RESOLVED by The Bordentown Sewerage Authority this 21st day of September, 2015, that the award of an emergency contract by the Executive Director of the Authority for the performance of emergency work or labor or the furnishing of emergency materials, supplies and services which affects imminent peril of life or property, based on the attached requisition, be and the same is hereby ratified by the Authority.

THE BORDENTOWN SEWERAGE AUTHORITY

By:



Ronald L. Marino, Chairman

ATTEST:



Joseph R. Malone, III, Assistant Secretary

I have reviewed this Resolution and the Certificate of Availability of Funds and am satisfied that an appropriate Certificate of Availability has been provided.



Thomas J. Coleman, III, Esquire
General Counsel

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Richard D. Eustace, Executive Director and Certifying Finance Officer of The Bordentown Sewerage Authority, do hereby certify, pursuant to the rules of the Department of Community Affairs, Division of Local Government Services (N.J.A.C. 5:34-5.1 et seq.), that there are available adequate funds for the following proposed contract:

CONTRACT: Troubleshoot electrical substation switchgear, test and research for replacement relays after voltage surges that damaged all of the timing relays and a couple of control relays

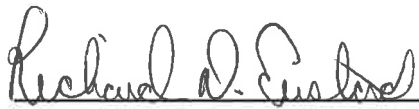
CONTRACTOR: Hanby Associates

CONTRACT AMOUNT: \$4,960.00

BUDGETARY LINE ITEM: 02-004-7610

I certify that the same funds have not been certified as available for more than one pending contract.

9/21/15
Date



Richard D. Eustace
Certifying Finance Officer

**REQUISITION FOR THE PERFORMANCE OF EMERGENCY WORK OR LABOR,
OR THE FURNISHING OF EMERGENCY MATERIALS, SUPPLIES AND SERVICES**

TO: Richard D. Eustace, Executive Director

FROM: Thomas Redwood

DATE: August 19, 2015

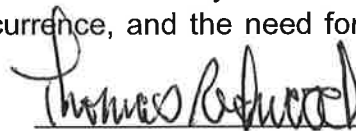
The following requisition is hereby being filed with you for the performance of emergency work or labor, or the furnishing of emergency materials, supplies and services,

The nature of the emergency is: Electrical substation switchgear is not functioning properly when the loss of power from the electric utility occurs.

The date and time of the emergency: August 19, 2015 7:30am

The need for the emergency work or labor or the furnishing of emergency materials, supplies or services is as follows: The electrical substation switchgear is in need of troubleshooting and repair to prevent a hazard when a loss of power from the electric utility occurs. The automatic start up and switch over to generator power does not happen at this time.

I hereby certify that the foregoing statements made by me concerning the nature of the emergency, the date and time of its occurrence, and the need for emergency action are true.



EMERGENCY CONTRACT AWARDED

I have been appointed to approve emergency requisitions and award emergency contracts on behalf of The Bordentown Sewerage Authority in situations involving imminent peril to life or property. I am satisfied that the emergency, as described above, exists and that either the need for the goods and services could not have been reasonably foreseen or the need for the goods and services occurred despite a good-faith effort to plan for the procurement of such goods or services. I am also satisfied that the emergency affects the public health, safety or welfare, that it involves imminent peril to life or property, and that it requires the immediate delivery of the articles or the performance of the service referred to herein. I hereby approve the requisition and authorize The Bordentown Sewerage Authority to award a contract for said work, labor, materials, supplies or services.

THE BORDENTOWN SEWERAGE AUTHORITY

By: Richard D. Eustace
Richard D. Eustace, Executive Director

Date: 8/19/15

Hanby Associates

Power System Troubleshooting, Diagnostic Testing, Power System Design Services, Power System Modernization

1250 Eagle Rd. West Chester, PA 19382

Tel: 610-619-0059 Cell: 610-842-6551 faultloc@gmail.com

Bordentown Sewerage Authority
Attn: Richard D. Eustace
954 Farnsworth Ave.
Bordentown, NJ 08505

August 29, 2015

RE. Quotation for installing Square D Control Relays and Surge protection - parts to be supplied by BSA. Also amounts requiring a PO to be charged for 8/14, 10/7 and 10/8/2014 - part included, as well as work completed 8/19, 8/26, and 8/27/2015.

Dear Mr. Eustace,

This letter gives a compilation of ref items;

Installation of new Square D Relays and Surge Protectors supplied by BSA
Any additional work on the breakers not included in this price----- \$4000.00


Work provided by (2) men 8/19, 8/26 and (1) man 8/27/2015 to troubleshoot gear, test and research for replacement relays after voltage surges that damaged all of the timing relays and a couple of the control relays. This quote does not include any work on the breakers. The Normal breaker had a very unusual sound, which has to be looked into, when it charged on 8/27 after it was closed manually. It is likely that the voltage surge/s created an issue issue/s in the breaker/s Because of the present condition of the transfer scheme no further work could be performed on 8/26-----\$4960.00

WRITE
PO
FOR
THIS
only

Work provided by (2) men 8/14, 10/7, 10/8/2014 to service/repair and redesign the operation so the Generator Cool Down circuit functioned properly. also provided was a Tie Breaker Position Switch as quoted, The Normal Breaker Closing circuit was repaired. Work also included updating of the prints-----\$7,075.00

Thank You for this opportunity to serve you.

Regards,


Ralph J Hanby

43 Years
in
Business

Hanby Associates

1250 Eagle Road
West Chester, Pa 19382

Office: (610)-692-8118

Cell: (610)-842-6551

Email: ranhanby@comcast.net

INVOICE

INVOICE NO: 2015-30

DATE: Sept.10, 2015

To: Bordentown Sewerage Authority
Attn: Accts. Payable
954 Farnsworth Ave.
PO Box 396
Bordentown, NJ 08505

Ship To: Bordentown Sewerage
Authority.

P.O Number	Date/s Completed	Job Number	Terms	Salesperson
545	8/19, 8/26, 8/27/2015		Net 30 days	RJH
Quantity	Description of Service	Hours	Rate	Amount
1	as per description in attached purchase order to Hanby Associates dated 09/04/2015 New Jersey Sales Tax Exempt			\$4960.00
<i>We appreciate your business</i>				TOTAL \$4960.00

Make all checks payable to: Ralph J Hanby

If you have any questions concerning this invoice, call: Ralph Hanby, (610) 692-8118