

A RESOLUTION AUTHORIZING THE BORDENTOWN SEWERAGE AUTHORITY
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER 2014-076

WHEREAS, *N.J.S.A.* 40A:11-11 authorizes contracting units to establish a Cooperative Pricing Agreement for its administration; and

WHEREAS, the County of Burlington, hereinafter referred to as "Lead Agency," has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on December 15, 2014 the governing body of the Bordentown Sewerage Authority, County of Burlington, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE, BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Bordentown Sewerage Authority.

AUTHORITY

Pursuant to the provisions of *N.J.S.A.* 40A:11-11(5), the Executive Director, Richard Eustace is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT


The Lead Agency shall be responsible for complying with provision of the Local Public Contracts Law (*N.J.S.A.* 40A:11-1 *et seq.*) and all other provisions of the revised statutes of the State of New Jersey.

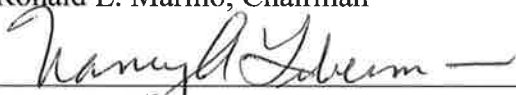
EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

I hereby certify that the foregoing is a true, full and correct copy of Resolution Number 2014-076 adopted by Bordentown Sewerage Authority at its meeting on December 15, 2014.

BY: 
Ronald L. Marino, Chairman

ATTEST BY: 
Nancy A. Liberman, Secretary

**BURLINGTON COUNTY
COOPERATIVE PRICING SYSTEM #4 BuCCP**

AGREEMENT FOR THE COOPERATIVE PRICING SYSTEM

This agreement made and entered into this 15th day of December, 2014, by and between the COUNTY OF BURLINGTON [hereafter referred to as the Lead Agency] and The Bordentown Sewerage Authority, a contracting unit located in the County of Burlington, State of New Jersey, [hereinafter referred to as participating contracting unit] to participate in a Cooperative Pricing System.

W I T N E S S E T H

WHEREAS, *N.J.S.A. 40A:11-11(5)* specifically authorizes two or more contracting units to enter into a Cooperative Pricing Agreement for the provisions and performance of goods and services and enter into a Cooperative Pricing Agreement for its administration; and

WHEREAS, the County of Burlington is conducting a voluntary Cooperative Pricing System with other contracting units; and

WHEREAS, this Cooperative Pricing Agreement is to effect substantial economies in the provision and performance of goods and services; and

WHEREAS, all parties hereto have approved the within Agreement by Resolution, or in the case of a board of education by motion made and recorded in the written minutes of a business meeting, in accordance with the aforesaid statute;

WHEREAS, it is the desire of all parties to enter in such Agreement for said purposes;

NOW, THEREFORE, IN CONSIDERATION OF the promises and of the covenants, terms and conditions hereinafter set forth, it is mutually agreed as follows:

1. The goods or services to be priced cooperatively may include fuel oil, gasoline, kerosene, diesel fuel, corrugated metal pipe, mixed concrete, bituminous concrete hot mixture, highway maintenance cold patch, office supplies quarry materials, energy services and such other items as two or more participating contracting units in the system agree can be purchased on a cooperative basis.
2. The items and classes of items which may be designated by the participating contracting units hereto may be purchased cooperatively for the period commencing with the execution of this Agreement and continuing until it is terminated as hereinafter provided.
3. The Lead Agency, on behalf of all participating contracting units, shall upon approval of the registration System and annually thereafter in January of each succeeding year publish a legal advertisement in such format as required by *N.J.A.C. 5:34-7.9(a)* in its official newspaper normally used for such purposes by it to include such information as:

- A. The name of Lead Agency soliciting competitive bids or informal quotations.
 - B. The address and telephone number of Lead Agency.
 - C. The names of the participating contracting units.
 - D. The State Identification Code assigned to the Cooperative Pricing System.
 - E. The expiration date of the Cooperative Pricing System.
4. Each of the participating contracting units shall designate, in writing, to the Lead Agency, the items to be purchased and indicate therein the approximate quantities desired [if not an open-ended contract], the location for delivery and other requirements, to permit the preparation of specifications as provided by law.
 5. The specifications shall be prepared and approved by the Lead Agency and no changes shall be made thereafter except as permitted by law. Nothing herein shall be deemed to prevent changes in specifications for subsequent purchases.
 6. A single advertisement for bids or the solicitation of informal quotations for the goods or services to be purchased shall be prepared by the Lead Agency on behalf of all of the participating contracting units desiring to purchase any item.
 7. The Lead Agency when advertising for bids or soliciting informal quotations shall receive bids or quotations on behalf of all participating contracting units. Following the receipt of bids, the Lead Agency shall review said bids and on behalf of all participating contracting units, either reject all or certain of the bids or make one award to the lowest responsible bidder or bidders for each separate item. This award shall result in the Lead Agency entering into a Master Contract with the successful bidder(s) providing for two categories of purchases:
 - A. The quantities ordered for the Lead Agency's own needs, and
 - B. The estimated aggregate quantities to be ordered by other participating contracting units by separate contracts, subject to the specifications and prices set forth in the Lead Agency's Master Contract.
 8. The Lead Agency shall enter into a formal written contract(s), when required by law, directly with the successful bidder(s) only after it has certified the funds available for its own needs.

9. Each participating contracting unit shall also certify the funds available only for its own needs ordered; enter into a formal written contract, when required by law, directly with the successful bidder(s); issue purchase orders in its own name directly to successfully vendor(s) against said contract; accept its own deliveries; be invoiced by and receive statements from the successful bidder(s); make payment directly to the successful bidder(s), and be responsible for any tax liability.
10. No participating contracting unit in the Cooperative Pricing System shall be responsible for payment for any items ordered or for performance generally, by any other participating contracting unit. Each participating contracting unit shall accordingly be liable only for its own performance and for items ordered and received by it and none assumes any additional responsibility or liability.
11. The provisions of Paragraphs 7, 8, 9 and 10 above shall be quoted or referred to and sufficiently described in all specifications so that each bidder shall be on notice as to the respective responsibilities and liabilities of the participating contracting units.
12. No participating contracting unit in the Cooperative Pricing System shall issue a purchase order or contract for a price which exceeds any other price available to it from any other such system in which it is authorized to participate or from bids or quotations which it has itself received.
13. The Lead Agency reserves the right to exclude from consideration any good or service, if, in its opinion, the pooling of purchasing requirements or needs of the participating contracting units is either not beneficial or not workable.
14. The Lead Agency shall appropriate sufficient funds to enable it to perform the administrative responsibilities assumed pursuant to this Agreement.
15. This Agreement shall become effective on the date of the execution of this Agreement by the participating contracting unit subject to the approval of the Director of the Division of Local Government Services and shall continue in effect for a period not to exceed five (5) years from said date and each renewal thereafter of the system unless the Board of Chosen Freeholders of Burlington County elects to formally withdraw from the system or any party to this Agreement shall give written notice of its intention to terminate its participation.
16. All records and documents maintained or utilized pursuant to terms of this Agreement shall be identified by the System Identifier #4 BuCCP assigned by the Director, Division of Local Government Services, and such other numbers as are assigned by the Lead Agency for the purposes of identifying each contract and item awarded.

17. This Agreement shall be binding upon and enure to the benefit of the successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed by their authorized officers and their respective seals to be hereto affixed the day and year above written.

FOR THE LEAD AGENCY, COUNTY OF BURLINGTON

Attest: *Gina Wheatley*
Gina Wheatley
Deputy Clerk

Paul Drayton
Paul Drayton
County Administrator

Date: 1/6/15

(Seal)

FOR THE PARTICIPATING CONTRACTING UNIT,
BORDENTOWN SEWERAGE AUTHORITY

Attest: *Ronald F. Marino*
Ronald Marino, Chairman

Nancy A. Liberman
Nancy A. Liberman, Secretary

Date: 12/15/14

(Seal)

Board of Chosen Freeholders
of the County of Burlington



Office of the
Division of Purchase
49 Rancocas Road
Mt. Holly, New Jersey 08060-6000

Division of Purchase
Post Office Box 6000
Mount Holly NJ 08060-6000

Telephone (609) 265-5012
FAX (609) 265-5438

RECEIVED
2015 APR 27 A 11:39
MOUNT HOLLY SEWERAGE
AUTHORITY

April 27, 2015

BURLINGTON COUNTY COOPERATIVE PRICING SYSTEM #4-BuCCP

This is to advise that the Division of Local Government Services, Department of Community Affairs of the State of New Jersey has approved the County of Burlington as Lead Agency for the Burlington County Cooperative Pricing System, #4 -BuCCP, effective April 6, 2015 through December 31, 2020.

Your membership in the program will extend through December 31, 2020 or until you formally withdraw from the system or the system is dissolved.

Attached are your completed Municipal, School Board, MUA or Fire District resolutions, agreements and a copy of the registration renewal.

N O T E: Participating Agencies are fully responsible for all purchasing transactions with vendors when using the Burlington County Cooperative Pricing System contracts. This responsibility includes Purchase Orders, delivery compliance and payments to the vendors.

If you have any questions feel free to call me at any time.

Sincerely,

Sharon M. Brauckmann, RPPS, CCPO, QPA
Purchasing Agent
Lead Agency
Burlington County Cooperative
Pricing System #4-BuCCP



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 803
TRENTON, NJ 08625-0803

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

CHARLES A. RICHMAN
Acting Commissioner

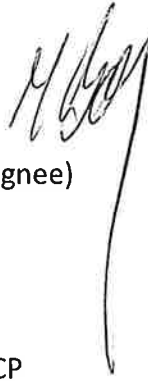
MEMORANDUM

TO: Lead Agency for a Cooperative Purchasing System

FROM: Gordon H. Ball, Procurement Specialist (Director's Designee)
Division of Local Government Services

DATE: April 09, 2015

SUBJECT: Burlington County Cooperative Pricing System – 4BUCCP



The Division of Local Government Services is in receipt of your recent submission requesting:

- Registration of a Cooperative Pricing System
- Modification of a Cooperative Pricing System
- Registration Renewal of a Cooperative Pricing System

The documentation submitted has been reviewed and the form attached to this memorandum contains the Division's response. Your new expiration date is **December 31, 2020**

Should you have any questions regarding this matter, please contact Branchelle Keaton at 609-292-7842.

GHB:bk

Note to File:
ID# 4-BUCCP

Renewed Registration

File #4

REQUEST FOR REGISTRATION OR MODIFICATION OF A COOPERATIVE PRICING SYSTEM, JOINT PURCHASING SYSTEM OR REGIONAL COOPERATIVE PURCHASING SYSTEM

(COOPERATIVE PURCHASING FORM CP-2001)

Return completed Form with all documentation to:
Cooperative Purchasing
Division of Local Government Services
PO Box 803
Trenton NJ 08625-0803
Attn: Co-op

CONDITION
To the extent that bids may have been received or a contract may have been awarded by an unregistered Cooperative Purchasing System without it first having obtained the requisite approval from the Division pursuant to N.J.A.C. 5:34-7.1 et seq., the Division is not in a position to address or resolve any legal questions which may exist as a result of such circumstances.

SYSTEM TYPE

Cooperative Pricing System Joint Purchasing System Regional Cooperative Pricing System

SYSTEM IDENTIFICATION

System Name: Burlington County Cooperative Pricing System **Identifier:** #4 BUCCP

A t t a c h	<input type="checkbox"/> System Registration	<input checked="" type="checkbox"/> Add/Delete Member(s)	<input checked="" type="checkbox"/> Renew Registration	<input type="checkbox"/> Other (Check Below)
	<input type="checkbox"/> Lead Agency Resolution <input type="checkbox"/> Member Resolution(s) <input type="checkbox"/> Agreement(s)	<input checked="" type="checkbox"/> New Member Resolution(s) <input type="checkbox"/> Lead / Member Agreement(s)	<input checked="" type="checkbox"/> Lead Agency Resolution <input checked="" type="checkbox"/> List of Current Members (Submit new members on separate CP-2001)	<input type="checkbox"/> Change Lead Agency <input type="checkbox"/> Add/Delete Commodity <input type="checkbox"/> Change Address <input type="checkbox"/> Other (List Below)

DETAILS (Identify changes in: membership, commodities purchased or other information as appropriate)

See Attached

This is to certify that the requirements of *N.J.S.A. 40A:11-1 et seq.* or *N.J.S.A. 18A:18A-1 et seq.*, as appropriate, and *N.J.A.C. 5:34-7.1 et seq.* are understood and the System is in compliance with them.

Signature:	<u>Sharon M. Brauckmann</u>	E-mail Address:	<u>SBrauckmann@co.burlington.nj.us</u>
Name:	<u>Sharon M. Brauckmann</u>	Phone:	<u>609-265-5133</u>
Title:	<u>County Purchasing Agent</u>	Date:	<u>3/11/2015</u>

Official Use:

Approved: <u>BK</u>	Materials Complete: <u>04/09/2015</u>	Effective Date: <u>04/06/2015</u>	System Expiration: <u>12/31/2020</u>
Disapproved:			