

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
May 18, 2015

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

a. Posting written notice on the Official Bulletin Board of the Bordentown Sewerage Authority on February 26, 2015,

b. Mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES on February 26, 2015; and

c. Filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2015.

The following persons were in attendance: Board Members Ronald L. Marino, Zigmont F. Targonski, Stephen Monson, James E. Lynch, Jr., Joseph R. Malone III, and M. Ellen Gulbinsky. Also in attendance were: Executive Director Richard D. Eustace, Administrative Manager Elizabeth J. Kwelty, the Authority's Solicitor Thomas J. Coleman, III, and the Authority's Engineer Richard Czekanski (arrived late).

On motion by Lynch, seconded by Targonski, it was moved to approve the minutes of the April 20, 2015 regular and executive sessions.

No discussion on the proposed minutes.

Recorded vote:

Ayes:	Marino, Targonski, Monson, Lynch, Malone, Gulbinsky
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Gulbinsky, it was moved to adopt Resolution 2015-045 approving the May payment of bills from the Operating Fund in the amount of \$191,791.20, of which \$104,376.23 is a payroll transfer and \$4,500.00 is a capital expense.

No discussion on this Resolution.

Recorded vote:

Ayes:	Marino, Targonski, Monson, Lynch, Malone, Gulbinsky
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2015-046, approving the payment of May bills from the Escrow Fund in the amount of \$18,047.17.

No discussion on this Resolution.

Recorded vote:

Ayes:	Marino, Targonski, Monson, Lynch, Malone, Gulbinsky
Nays:	None
Abstained:	None
Absent:	None

I. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2015-047, amending the Authority's FY 2014 Operating Budget, adjusting shortages and overages within budget line items with no change to overall budget amount.

Mr. Eustace explained this is housekeeping resolution that is done every May and November. Mr. Targonski and Mr. Marino clarified that the current budget year is 2014 because the fiscal year started in December 2014 as per State of NJ regulations.

Recorded vote:

Ayes:	Marino, Targonski, Monson, Lynch, Malone, Gulbinsky
Nays:	None
Abstained:	None
Absent:	None

On motion by Malone, seconded by Monson, it was moved to adopt Resolution 2015-048, awarding contract to Deltronics Corporation in the amount of \$11,292.00 for a return activated sludge pump to replace failing Allis Chalmers pump size 8x8x14.

Mr. Eustace explained that this was an original pump to the plant that was rebuilt numerous times, and the shelves that hold the bearings in place are worn out and cannot be rebuilt again.

Recorded vote:

Ayes:	Marino, Targonski, Monson, Lynch, Malone, Gulbinsky
Nays:	None
Abstained:	None
Absent:	None

II. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR:

Open Sewer Connection Accounts

- (1.) K Johnson Urban Renewal, LLC/Team Campus Building B: Payment of \$17,325.00 paid as defined by deferred connection agreement and payment schedule. (Payment #3)
- (2.) Rivergate Urban Renewal, LLC: payment of \$13,042.87, Building 4 and payment of \$18,447.40 Building 1 as defined by deferred connection agreement and payment schedule. (Payment #6)
- (3.) Thorntown Lane, 9 Single Family Homes: approval of Thorntown Lane LLC S-3 and East Haven Woods S-4 applications. The project was purchased by East Haven Woods from Thorntown Lane LLC. East Haven Woods is using all the same site plans from Thorntown Lane LLC. The connection permit for 2 Anna Rose Court was issued using the connection credit.

- Constellation Energy contract signed and the third party energy provider will be active as of 5/26/15.
- Andy Law from Bordentown Township requested flow numbers for our Sylvan Glen pump station. *The Township is trying to get some state funding to fix the Jumble Gut area, and if there were to be any flooding, it could take out our Sylvan Glen pump station. Bordentown Sewerage Authority was able to provide flow data for that location.*
- Worked on the financial presentation to Township Committee scheduled for May 21.
- 11 scholarship applications were received. *The winner of Doreen B Moore Scholarship is Christiana L. Dalton, and the Environmental Scholarship winner was Casey McCormick and will be awarded June 17th.*
- Mr. Eustace will be attending Water Environment Federation Leadership Conference May 27-29 in Quebec.
- NJWEA 100th anniversary conference was last week. *Mrs. Gulbinsky announced congratulations to Mr. Eustace for being awarded the Young at Heart award, from the young professionals group.*
- Email system is now complete with the addition of a journaling email, where all Authority emails are saved in one location.

B. GENERAL COUNSEL:

Mr. Coleman reported on the month's activities.

- Grainger, is still not happy with language of license agreement. Review of revisions and the finalization of the agreement is still in process.
- Amboy Bank Developers Reimbursement Agreement was finalized.

C. ENGINEER:

Mr. Czekanski reported briefly on the month's activities and his report is attached to these minutes and made a part thereof.

Mr. Monson: What is the "internal equipment" referenced in the Grainger section of the engineer's report? Rick Czekanski explained they have a floor sweeper that they are dumping into a pit, following up with water and then that goes to a grit collector that connects to the plumbing that connects to the sewer system eventually. The grit collector diagram shows the grate at the floor level, but the plumbing drawing shows it in the concrete. Bordentown Sewerage Authority needed clarification of the system.

III. PUBLIC PARTICATION:

In attendance was Township Committeeman John Moynihan who did not have any questions or comments.

On motion by Monson, seconded by Targonski, it was moved to adjourn the meeting at approximately 6:13p.m.

Recorded vote:

Ayes:	Marino, Targonski, Monson, Lynch, Malone, Gulbinsky
Nays:	None
Abstained:	None
Absent:	None

Respectfully submitted,

APPROVED ON:

June 15, 2015


Stephen Monson, Secretary

15-033

**BORDENTOWN SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT
FOR MAY 2015 MEETING
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A)
ENGINEERS**

DEVELOPMENT TOPICS:

- **Bordentown Waterfront Community:**

Phase I: Apartment units that are being occupied by the new residents have their wastewater flowing to the pump station. The pump station is operational. BSA personnel are monitoring its operation but it is still owned by the Applicant. **This month a NJ Transit railroad crossing permit application will be submitted on behalf of the Applicant by our office.**

Phase II: In design. The site layout for the entirety of Phase II has not been submitted to date. No action.

- **Thorntown Lane Development: On-site construction has commenced and wastewater facilities have been installed.**
- Dunkin Donuts @ Bottom Dollar: On-site construction is ongoing.
- Central Crossing:
 - Grainger:
 - Building Number 1: Building number 1 is under construction. **We are in discussions with their personnel about internal equipment proposed to be installed along their plumbing system.**
 - For the Route 206 bypass force main we completed our review of the material shop drawings but the ability to access NJTP property has not been acquired by the applicant.
 - **Central Crossing Amboy Bank Building No. 3: The agreement for installation of the Route 206 sewer main upgrades adjacent to the Armory and, if needed, the entire Rising Sun Road pump station force main is completed and signed.**

- Building 2W: Applicant's attorney is claiming capacity was provided prior to any Rising Sun Road pump station issues being identified. Authority has taken the position that the applicant is responsible for Rising Sun Road system improvements before any conveyance capacity assurance can be provided.
- 1 Spring Street; Bordentown City: We distributed "Approved for Construction" drawings and we are entering the construction phase.
- **Holiday Inn Express (Route 206 Edgewood Motel Site): Shop drawings have been reviewed and approved.**
- Holiday Inn Express (Route 206 by Mansfield Border): BSA representatives meet with this "serious" developer on March 10th to discuss Rising Sun Road conveyance system issues. This is the first conveyance system meeting for this project that has been on/off for 15 years. No recent action.
- Love's Tire Repair Shop At Rising Sun Road Connector Road: A review letter has been provided to the Applicant. No recent action.
- Bordens Crossing: A progress meeting was held with Amboy Bank the current Phase 4 owner on April 9th to review outstanding work. Amboy bank is in dispute with Kor regarding ownership of Phases 1-3.
- **Georgetown Road Force Main Modifications: Burlington County is replacing a culvert east of the New Jersey Turnpike overpass. To facilitate this work a portion of a BSA force main was cut and replaced in the same location. The County is providing the labor to perform this modification work. All Authority related work is complete.**
- **15 Roosevelt Avenue: Single family residential connection application has been received.**

End of Report

Prepared by Richard B. Czekanski, PE, BCEE, CME