

**AGENDA**  
**BORDENTOWN SEWERAGE AUTHORITY**  
**April 20, 2015**

DATE: April 20, 2015 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2015.

3. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	___	Mr. Marino	<u>X</u>	___	Mr. Eustace
<u>X</u>	___	Mr. Lynch	<u>X</u>	___	Mrs. Kwelty
<u>X</u>	___	Mrs. Gulbinsky	<u>X</u>	___	Mr. Coleman
<u>X</u>	___	Mr. Targonski	<u>X</u>	___	Mr. Czekanski
<u>X</u>	___	Mr. Malone			
<u>X</u>	___	Mr. Monson			

4. MOTION TO APPROVE THE MINUTES OF THE MARCH 16, 2015 REGULAR MEETING (~~X~~AS SUBMITTED), (\_\_\_AS CORRECTED).
5. RESOLUTION 2015-036, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$400,864.35 OF WHICH \$193,282.04 IS A PAYROLL TRANSFER AND \$17,093.00 IS A CAPITAL EXPENSE.
6. RESOLUTION 2015-037, APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF APRIL IN THE AMOUNT OF \$5,736.75.
7. RESOLUTION 2015-038, APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$75.75.
8. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:
  - A. 2014 AUDIT
    1. RESOLUTION 2015-039, CERTIFYING THE BOARD OF THE BORDENTOWN SEWERAGE AUTHORITY HAS RECEIVED AND REVIEWED THE REPORT OF AUDIT.
    2. RESOLUTION 2015-040, ADOPTING THE 2015 CORRECTIVE ACTION PLAN.

B. PERFORMANCE BOND REDUCTION RESOLUTION 2015-041:

RESOLUTION 2015-041, APPROVING A PERFORMANCE GUARANTEE REDUCTION FOR PHASE 1A OF BORDENTOWN WATERFRONT COMMUNITY, LLC.

C. AUTHORIZATION TO EXECUTE AGREEMENT RESOLUTION 2015-042:

RESOLUTION 2015-042, AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR TO EXECUTE AN APPLICATION FOR NJDEP PERMIT FOR IMPROVEMENTS TO BE CONSTRUCTED IN THE BORDENTOWN WATERFRONT COMMUNITY.

9. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

OPEN SEWER CONNECTION ACCOUNTS:

- (1.) K JOHNSON URBAN RENEWAL, LLC/TEAM CAMPUS BUILDING B: PAYMENT OF \$17,482.50 PAID AS DEFINED BY DEFERRED CONNECTION AGREEMENT AND PAYMENT SCHEDULE. (PAYMENT #2)
- (2.) RIVERGATE URBAN RENEWAL, LLC: PAYMENT OF \$13,164.77, BUILDING 4 AND PAYMENT OF \$18,650.09 BUILDING 1 AS DEFINED BY DEFERRED CONNECTION AGREEMENT AND PAYMENT SCHEDULE. (PAYMENT #5)
- (3.) SAAJ URBAN RENEWAL LLC/HOLIDAY INN EXPRESS: APPROVAL OF S-3 & S-4 APPLICATIONS. CONNECTION FEE PAID \$19,508.00 AND CONNECTION PERMIT ISSUED.

INFORMATION REQUESTED DURING MARCH MEETING:

- (1.) EMAIL USE MEMO FROM BURLINGTON COUNTY PROSECUTOR
- (2.) BORDENTOWN SEWERAGE EMAIL SERVER INFORMATION
- (3.) REVERSE ENERGY AUCTION
- (4.) FINANCIAL REPORT

B. SOLICITOR

C. ENGINEER

10. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

11. RESOLUTION 2015-043 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. YES

RESOLUTION 2015-044.

PERMANENT APPOINTMENT OF ELIZABETH KWELTY  
AS ADMINISTRATIVE MANAGER

12. RECONVENING OF MEETING.
13. ADDITIONAL MATTERS FOR DISCUSSION.
14. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS MONDAY,  
MAY 18, 2015.

## OPERATIONS REPORT

March 10, 2015 - April 15, 2015  
Compiled By: W. C. Dansbury

1. Mark outs for Utilities – 72 Mark outs.
2. Sewer Blockages:
  - A. 304 Farnsworth Ave - water leaking into basement from broken pipe. Water to building is off. BSA found main blockage and cleared. Owner contends blockage froze and broke pipe in house.
  - B. 805 Farnsworth Ave - lateral blockage, plumber to clear.
  - C. 12 Sweetbriar Lane - backup in house line - mains flowing good.
  - D. 224 Farnsworth Ave - lateral blockage, plumber had not cleared all the way to the main. Mains fine.
  - E. 167 Route 130 (Dublin Square) - 2 different blockages in lines onsite, had been using hose to clear for weeks. Plumber to clean properly.
  - F. 225 Farnsworth Ave - lateral blockage, mains okay. Talked to plumber to clean all the way to main.
  - G. 40 Yorktown Road - lateral blockage, long lateral - BSA jetted line to clear.
  - H. 26 Linden Road - water backing up into basement, mains fine. Homeowner had rented equipment but couldn't clear. BSA cleared line.
3. Inspections:
  - A. 9 Ticonderoga - lateral replacement.
4. Training: None
5. Projects:
  - A. Broken valves in plant - New valve for EB-1 received. To be installed shortly.
  - B. # 3 pump at Mile Hollow P.S. -- no change
  - C. Portable generator -- fuel pump installed, unit ran great. Next time tried to run it-no good, stay tuned.
  - D. Mile Hollow Comminutor -- gear reducer installed. Unit up and running.
  - E. Sylvan Glen pump clogs -- clean weekly

- F. #2 pump at Thorntown P.S. clogged - rags.
  - G. Prepped lawn mowers for mowing season.
  - H. Return pump 'A' (rebuilt two years ago) failed - getting prices from outside contractors.
  - I. Major grease problem at Grand @ Crosswicks Creek (Hogback) jetted system to clear grease.
  - J. Georgetown Road Culvert work by County -- BSA handled sewage flow while contractor replaced pipe.
  - K. B-3 ventilation fan - replaced bearings and had new shaft built.
  - L. Creekview Ave - Manhole casting needs resetting
  - M. Cleaned Chlorine Contact Tanks.
  - N. Replaced bearing on #2 belt press
  - O. Changed pulleys on Bossert pumps for greater output.
  - P. Water turn offs - 48 man hours expended.
6. TVing: none
7. Odor Complaints: none