

AGENDA
BORDENTOWN SEWERAGE AUTHORITY
January 20, 2015

DATE: January 20, 2015 6:00 pm AUTHORITY CONFERENCE ROOM

1. Call to Order
2. Open Public Meetings Act:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided by posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority, mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES and filing written notice with the Clerks of the City of Bordentown and the Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2014.

3. Roll Call:

Present	Absent		Present	Absent	
<u>X</u>	___	Mr. Marino	<u>X</u>	___	Mr. Eustace
___	<u>X</u>	Mr. Lynch	<u>X</u>	___	Mrs. Kwelty
___	<u>X</u>	Mrs. Liberman	___	<u>X</u>	Mr. Coleman
<u>X</u>	___	Mr. Targonski	<u>X</u>	___	Mr. Czekanski
<u>X</u>	___	Mr. Malone			
<u>X</u>	___	Mr. Monson			

4. MOTION TO APPROVE THE MINUTES OF THE DECEMBER 15, 2014 REGULAR MEETING (X AS SUBMITTED), (___ AS CORRECTED).
5. RESOLUTION 2015-001, APPROVING THE PAYMENT OF BILLS FROM THE OPERATING FUND FOR THE MONTH OF JANUARY IN THE AMOUNT OF \$231,655.53 OF WHICH \$130,267.65 IS A PAYROLL TRANSFER.
6. RESOLUTION 2015-002 APPROVING THE PAYMENT OF BILLS FROM THE ESCROW FUND FOR THE MONTH OF JANUARY IN THE AMOUNT OF \$12,132.69.
7. RESOLUTION 2015-003 APPROVING THE CREDITS AND/OR REFUNDS OF CUSTOMER ACCOUNTS IN THE AMOUNT OF \$58.81.
8. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:
 - A. OPEN SEWER CONNECTION ACCOUNTS:
 - (1.) RIVERGATE URBAN RENEWAL, LLC: PAYMENT OF \$13,530.46, BUILDING 4 AND PAYMENT OF \$19,168.15 BUILDING 1 AS DEFINED BY DEFERRED CONNECTION AGREEMENT AND PAYMENT SCHEDULE. (PAYMENT #2)
 - (2.) KEYTECH LABORATORIES HAS CAPPED THE SEWER CONNECTION AT THEIR TRAILER LOCATED 1061 ROUTE 206 N. A REQUEST HAS BEEN RECEIVED TO REFUND THE ESCROW ACCOUNT BALANCE OF \$797.15 IN FULL.

(3.) SAAJ URBAN RENEWAL, LLC. (HOLIDAY INN EXPRESS): APPROVAL OF S-1 APPLICATION FOR CITY BLOCK 14.03, LOTS 1 & 2 AND TOWNSHIP BLOCKS 63 & 64, LOTS 1, 2, 3, & 39 LOCATED AT 195 ROUTE 130.

(4.) ALLIANCE HOMES LLC HAS REQUESTED AN ESCROW REFUND OF \$137.50 TO CLOSE OUT THE ACCOUNT. THE WOOLSTON PROJECT HAS SINCE BEEN PURCHASED BY ANOTHER DEVELOPER.

B. APPOINTMENT OF ACCOUNT RECEIVABLE CLERK RESOLUTION 2015-004:

RESOLUTION 2015-004, APPOINTMENT OF EMILY GROVER AS THE AUTHORITY'S ACCOUNT RECEIVABLE CLERK.

C. SALARY RESOLUTION 2015-005:

RESOLUTION 2015-005 APPROVING THE AUTHORITY'S SALARIES AS OF JANUARY 1, 2015

D. ANTI-HARASSMENT POLICY RESOLUTION 2015-006:

RESOLUTION 2015-006, APPROVING THE RE-ADOPTION OF THE AUTHORITY'S ANTI-HARASSMENT POLICY

E. EQUIPMENT DESTRUCTION RESOLUTION 2015-007:

RESOLUTION 2015-007 AUTHORIZING DESTRUCTION OF OBSOLETE COMPUTER EQUIPMENT. TWO PERSONAL COMPUTERS WITH WINDOWS XP O.S. AND ONE MONITOR THAT DOES NOT WORK.

F. INTERMUNICIPAL SLUDGE MANAGEMENT RESOLUTION 2015-008:

RESOLUTION 2015-008 AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR TO EXECUTE AN INTERMUNICIPAL SLUDGE MANAGEMENT AGREEMENT WITH THE COUNTY OF BURLINGTON.

G. VEHICLE PURCHASE RESOLUTION 2015-009:

RESOLUTION 2015-009 APPROVING THE PURCHASE OF 2015 JEEP PATRIOT 4WD 4DR SPORT FOR RICHARD D. EUSTACE, EXECUTIVE DIRECTOR. STATE CONTRACT #A83011 (T2007) IN THE AMOUNT OF \$17,093.00.

H. RESOLUTION 2015-010:

RESOLUTION 2015-010 AUTHORIZING THE AUTHORITY'S EXECUTIVE DIRECTOR TO EXECUTE AN APPLICATION FOR A NEW JERSEY TRANSIT CORPORATION OCCUPANCY PERMIT.

I. RESOLUTION 2015-011:

RESOLUTION 2015-011 AWARDING EMERGENCY CONTRACT TO RTW CONSTRUCTION, INC. IN THE AMOUNT OF \$4,500.00 FOR EQUIPMENT AND LABOR TO REPLACE 15 FEET OF SEWER LATERAL AT 28 VINE WAY ON DECEMBER 31, 2014.

J. RESOLUTION 2015-012:

RESOLUTION 2015-012 AWARDED CONTRACT TO COYNE CHEMICAL COMPANY IN THE AMOUNT OF \$5,296.21 FOR 1,983.6 POUNDS OF BASF ZETAG 7563 POLYMER (36 – 55.1 POUND BAGS).

9. PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

B. SOLICITOR

C. ENGINEER

10. PUBLIC PARTICIPATION:

Questions and/or comments from members of the public in attendance.

11. RESOLUTION 2015-013 TO MEET IN EXECUTIVE SESSION FOR THE DISCUSSION OF LITIGATION AND/OR PERSONNEL ISSUES, IF NECESSARY. **YES**

12. RECONVENING OF MEETING.

13. ADDITIONAL MATTERS FOR DISCUSSION.

14. ADJOURNMENT OF MEETING.

NOTE: NEXT REGULARLY SCHEDULED MEETING OF THE BOARD IS TUESDAY, FEBRUARY 17, 2015.

OPERATIONS REPORT

November 11, 2014 - January 13, 2015

Compiled By: W. C. Dansbury

1. Mark outs for Utilities – 108 Mark outs.
2. Sewer Blockages:
 - A. 322 Willow St -- recurring lateral blockages, explained requirement of homeowner to maintain lateral.
 - B. 403 Oliver St -- lateral blockage - customer to call plumber.
 - C. Jester's Café - Farnsworth Ave -- main blockage BSA cleared roots.
 - D. 78 Crosswicks St -- lateral blockage - plumber cleared roots, BSA also ran the line and dosed with Root-X.
 - E. 112 Walnut St -- no blockage, just concerned about work being done at Walnut & Willow on a sinkhole.
 - F. 5 Grand Ave -- lateral blockage - homeowner to have plumber clean line.
 - G. 315 Prince St -- lateral blockage - BSA cleaned line because of holidays approaching.
 - H. 69 E Union St -- BSA cleared root problem in lateral.
 - I. 80 E Union St -- blockage in long lateral. Problem cleared by plumber and BSA.
 - J. 57 Mary St -- blockage in lateral, landlord to clear.
 - K. 19 Farmington Ct -- lateral blockage - plumber cleared.
 - L. 21 Plamico Ct -- lateral blockage - homeowner to call Homeowner Association.
 - M. 21 Mary St -- lateral blockage - plumber to clear.
 - N. Vine Way -- BSA cleared main blockage found during weekly checks.
 - O. Chestnut & Farnsworth -- BSA jetted to clear grease.
3. Inspections:
 - A. 28 Vine Way
 - B. 48 Second St -- separating common lateral.
 - C. 5 Grand Ave -- repair

D. 82 Groveville Rd -- repair

E. 22 Bank St -- capping

4. Training: None

5. Projects:

A. Broken Valves in Plant - no change.

B. # 3 pump at Mile Hollow P.S. – no change

C. Portable generator -- injector pump has been rebuilt;
City mechanic is putting back together.

D. Sylvan Glen generator not starting -- has new battery but will not start with
jumper cables.

E. Water turn offs -- 40 man hours expended.

F. Snow Plow pumps -- having rebuilt and checked for the season.

G. Clean chlorine contact tanks.

H. Truck inspections

I. Heaters in B-3 -- have two working out of eight.

J. Exhaust fan maintenance

K. Roll off truck hydraulic lines broke - replaced.

L. Tires for roll off truck

M. Truck oil changes

N. Pump clogs at Sylvan Glen & Thorntown stations.

O. Mile Hallow comminutor tripping - diagnosing cause.

P. Monitoring Ocean Spray shut down of treatment plant.

Q. Soda Ash Day Tank mixers- replaced frayed wiring.

R. Screw pump draining for cold weather.

6. TVing:

A. 8 Gary Ct -- Vendor demo'd unit for BSA to try to find sinkhole cause - no luck

7. Odor Complaints:

- A. 82 Eaton Rd - Smell of gas coming from sump pit -
Plumber advised to treat with bleach.