

BORDENTOWN SEWERAGE AUTHORITY  
MEETING MINUTES  
December 15, 2014

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the Bordentown Sewerage Authority on February 24, 2014,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 24, 2014; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2014.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Nancy A Liberman (arrived late), Zigmont Targonski, and Joseph R. Malone III. Also in attendance were: Richard D. Eustace, Elizabeth J. Kwelty, Thomas J. Coleman III, and Richard Czekanski. Stephen Monson was absent.

On motion by Targonski, seconded by Malone, it was moved to approve the minutes of the November 17, 2014 regular session.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Malone
Nays:	None
Abstained:	None
Absent:	Liberman, Monson

On motion by Targonski, seconded by Lynch, it was moved to adopt Resolution 2014-072, approving the December payment of bills from the Operating Fund in the amount of \$220,521.30 of which \$91,785.50 is a payroll transfer.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Malone
Nays:	None
Abstained:	None
Absent:	Liberman, Monson

On motion by Targonski, seconded by Lynch, it was moved to adopt Resolution 2014-073, approving the payment of December bills from the Escrow Fund in the amount of \$18,965.58.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Malone  
Nays: None  
Abstained: None  
Absent: Liberman, Monson

On motion by Targonski, seconded by Lynch, it was moved to adopt Resolution 2014-074, approving the credits and/or refunds of customer accounts in the amount of \$41.56.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Malone  
Nays: None  
Abstained: None  
Absent: Liberman, Monson

I. AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS:

Rivergate Urban Renewal LLC: Payment of \$13,652.35 was received for Building 4 and payment of \$19,340.83 was received for Building 1 as defined by the deferred connection agreement and payment schedule. (Payment #1)

Dunkin Donuts performance guarantee bank account was opened with Investors Bank.

B. ENERGY AUDIT IMPROVEMENTS FINAL DISBURSEMENT:

The final request was sent to NJDEP to close out the Energy Audit Improvements Loan. The planning and design balance of \$124,515 was requested for future Authority improvement projects.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Malone  
Nays: None  
Abstained: None  
Absent: Liberman, Monson

C. DESIGNATION OF PUBLIC AGENCY COMPLIANCE OFFICER:

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2014-075, authorizing the designation of Richard D. Eustace as the Public Agency Compliance officer (P.A.C.O.) for the Authority.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Malone  
Nays: None  
Abstained: None  
Absent: Liberman, Monson

D. RESOLUTION 2014-076:

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2014-076, authorizing the Authority to enter into a five year cooperative pricing agreement with Burlington County.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Malone  
Nays: None  
Abstained: None  
Absent: Liberman, Monson

E. CONSUMPTION REPORT AGREEMENT:

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2014-077, authorizing the Consumption Report Agreement between the Bordentown Sewerage Authority and the City of Bordentown in the amount of \$4,000 per year for three years.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Malone  
Nays: None  
Abstained: None  
Absent: Liberman, Monson

F. OPERATING SYSTEM AND COMPUTER HARDWARE MAINTENANCE SUPPORT CONTRACT:

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2014-078, authorizing contract for Extraordinary, Unspecifiable Services between the Bordentown Sewerage Authority and Computer Software, Inc. for operating system and computer hardware maintenance support in the amount of \$12,885.00.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Malone,  
Nays: None  
Abstained: None  
Absent: Liberman, Monson

G. RESOLUTION 2014-079:

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2014-079, authorizing contract for Extraordinary, Unspecifiable Services between the Bordentown Sewerage Authority and Harris Computer Systems for professional application software support in the amount of \$15,076.67.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Malone,  
Nays: None  
Abstained: None  
Absent: Liberman, Monson

H. RESOLUTION 2014-080:

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2014-080, authorizing the 2015 agreement for Extraordinary, Unspecifiable Services between the Bordentown Sewerage Authority and Dupliron, Inc. for imaging system software support and Plasmon Jukebox onsite maintenance support in the amount of \$6,750.00.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Malone,  
Nays: None  
Abstained: None  
Absent: Liberman, Monson

II. PROFESSIONAL REPORTS:

A. EXECUTIVE DIRECTOR

Mr. Eustace's written report is attached.

B. GENERAL COUNSEL

Mr. Coleman reported on the month's activities.  
-Central Crossings Business Park Building 3  
-Personnel issues

C. ENGINEER

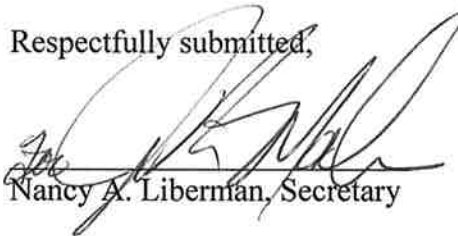
Mr. Czekanski reported briefly on the month's activities and his report is attached.

III. PUBLIC PARTICATION:

There was no public participation.

On motion by Lynch, seconded by Liberman, it was moved to adjourn the meeting at approximately 6:10 p.m.

Respectfully submitted,



Nancy A. Liberman, Secretary

APPROVED ON:

January 20, 2015

## Executive Director Report: 12/15/14

- 1) On 11/26/14 I was involved in a traffic accident On 1-295 on my way home from work. The Authority's 2005 Trailblazer was totaled. All reports about the accident have been forwarded to our insurance carrier.
- 2) Ocean Spray has started to decommission the IPP facility should be completed by the end of the year.
- 3) Had Jim Collins from the Garland Company do survey of all plant roofs so that we can put specifications together to start doing roof replacements.
- 4) Attended meeting with representatives from Bordentown Township, FEMA, and State Police. My part of meeting was to show how many people would be affected if the Storm culvert at Orchard & Glen failed and it impacted our force main

**BORDENTOWN SEWERAGE AUTHORITY  
ENGINEER'S STATUS REPORT  
FOR DECEMBER 2014 MEETING  
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A)  
ENGINEERS**

**DEVELOPMENT TOPICS:**

- **Bordentown Waterfront Community:**

Phase I: Apartment units that are being occupied by the new residents have their wastewater flowing to the pump station where it is periodically pumped out and hauled by the developer.

Phase II: In design. The site layout for the entirety of Phase II has not been submitted to date. We have requested the applicant's engineer address some minor items prior to our office submitting drawing copies to NJ Transit on behalf of the applicant.

- **Thorntown Lane Development:** A land title issue has delayed the commencement of construction. It is now projected to start in early spring.
- **Dunkin Donuts @ Bottom Dollar:** Cash in lieu of a bond has been received and a preconstruction conference will be scheduled in the future.
- **Central Crossing Building Number 1 and Route 206 Bypass Force Main:** Building number 1 is under construction. We have inquired as to their schedule for cleaning a sediment trap where their internal floor sweeper will discharge followed by rinse water.

For the Route 206 bypass force main we completed our review of the material shop drawings but the ability to access NJTP property has not been acquired by the applicant. This may delay the project until spring.

In the past two months we have meet with representatives of Central Crossing Building No. 3; Old York Warehouse and Langen Engineering representing several entities to discuss the necessary Rising Sun Road service area improvements. Another meeting is scheduled this week.

- **1 Spring Street; Bordentown City: We distributed "Approved for Construction" drawings and we are entering the construction phase.**
- **Holiday Inn Express (Route 206 Edgewood Motel Site): Concept drawings have been submitted for review and a review letter was provided. A meeting regarding the connection fee occurred last week.**

**End of Report**

**Prepared by Richard B. Czekanski, PE, BCEE, CME**