

BORDENTOWN SEWERAGE AUTHORITY  
MEETING MINUTES  
August 18, 2014

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the Bordentown Sewerage Authority on February 24, 2014,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 24, 2014; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2014.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, Nancy A Liberman, James E. Lynch, Joseph R. Malone III, and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith A. Wilson, Thomas Coleman III, and Richard Czekanski.

On motion by Malone, seconded by Targonski, it was moved to approve the minutes of the July 21, 2014 regular and executive sessions.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Liberman, it was moved to adopt Resolution 2014-050, approving the August payment of bills from the Operating Fund in the amount of \$170,332.74 of which \$98,423.12 is a payroll transfer and \$11,109.72 is a capital expense.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Lynch, it was moved to adopt Resolution 2014-051, approving the payment of August bills from the Escrow Fund in the amount of \$5,047.75.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson  
Nays: None  
Abstained: None  
Absent: None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. REVERSE ENERGY AUCTION

There was a brief discussion regarding the Reverse Energy Auction held on August 15, 2014. No action was taken by the Executive Director on that date.

B. RELEASE OF PERFORMANCE BOND

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2014-052, authorizing the release of the Performance Bond for Keegan Technology and Testing Association, Inc.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson  
Nays: None  
Abstained: None  
Absent: None

C. RESOLUTION 2014-026A

On motion by Malone, seconded by Lynch, it was moved to adopt Resolutions 2014-26A, correcting capital appropriations from \$405,000.00 to \$709,958.00 to include current year NJEIT funding for the Authority's Energy Audit Improvement loan.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson  
Nays: None  
Abstained: None  
Absent: None

D. FY 2014 BUDGET

The FY 2014 Budget, for year beginning December 1, 2014 and ending November 30, 2015, was informally introduced and discussed.

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached.

B. GENERAL COUNSEL

Mr. Coleman reported on the month's activities.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities and his report is attached.

PUBLIC PARTICATION:

Mr. John Moynihan, Bordentown Township Councilman, attended the meeting.

On motion by Monson, seconded by Malone, it was moved to adopt Resolution 2014-053, to meet in Executive Session for attorney-client discussion and personnel issues.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Malone, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

RESOLUTION 2014-054

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2014-054, approving a 2% salary increase for 3 years as follows: 2014 - effective retroactively to January 1, 2014 ; 2015 – effective January 1, 2015; 2016 – effective January 1, 2016. Additionally, an incentive program was approved for exemplary work performance. Incentive increases would be effective each October 1 of the current year if awarded and would not be retroactive.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Malone, it was moved to adjourn the meeting at approximately 6:30 p.m.

Respectfully submitted,

APPROVED ON:

September 15, 2014

  
Nancy A. Liberman, Secretary

14-034

## Executive Director's Report

August 18, 2014

Mr. Eustace reported that Steve Trumbo of Synnergy informed him that he had met with Robert Tighue from the State of New Jersey, Department of Treasury, regarding the acquisition of the ground from the National Guard. Since there had been interest from Mr. Renna, Renna's Pizza, next door to the property a couple of years ago, Mr. Tighue was not sure he could just convey the piece of ground to the Town without going through another auction. He believed the most transparent (and, therefore, less problematic) approach would be to put the ground back up for auction and Synnergy be the bidder.

Mr. Eustace informed the Board that the Authority had to dig up our main in front Mastoris Dinner due to a sink hole. It was discovered that it was the connection for Over the Rainbow Day Care.

Mr. Eustace reported that we had a Fire inspection at the plant. There were a few small items to fix within 30 days of the inspection.

Finally, Mr. Eustace noted that there would be a meeting with Ocean Spray Thursday, 8/21/14.

**BORDENTOWN SEWERAGE AUTHORITY  
ENGINEER'S STATUS REPORT  
FOR AUGUST 2014 MEETING  
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A)  
ENGINEERS**

**DEVELOPMENT TOPICS:**

- **Bordentown Waterfront Community:**

Phase I: Work on the pump station construction commenced in April.

Phase II: In design. The site layout for the entirety of Phase II has not been submitted to date.

- **Thorntown Lane Development:** Last week RV&A provided a draft letter to Applicant with deficiencies listed. Once a re-submittal is provided we will revise letter and recommend S-3 approval.
- **Dunkin Donuts @ Bottom Dollar:** Drawings submitted showing rooftop HVAC system discharges to the roof drain system and the greasetrap being installed is the recommended model. Last week we provided a review letter requesting several clarifications.
- **Central Crossing Building Number 1 and Route 206 Bypass Force Main:** The new owner responsible for both projects is Grainger. On Wednesday, August 6, 2014 a general preconstruction status meeting was held for both projects. Tentatively, the Route 206 project will be under construction this November.
- **1 Spring Street; Bordentown City:** A reduction in the connection fee per unit is requested due to the non-profit nature of the applicant. Last week, RV&A provided a final design review letter. Final approval issues are being coordinated with the applicant's engineer.

**End of Report  
Prepared by Richard B. Czekanski, PE, BCEE, CME**