

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
July 21, 2014

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the Bordentown Sewerage Authority on February 24, 2013,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 24, 2013; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2013.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, Nancy A Liberman, James E. Lynch, Joseph R. Malone III, and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith A. Wilson, Thomas Coleman III, and Richard Czekanski.

On motion by Monson, seconded by Lynch, it was moved to approve the minutes of the July 21, 2014 regular session.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Monson, it was moved to adopt Resolution 2014-046, approving the July payment of bills from the Operating Fund in the amount of \$264,444.48 of which \$133,541.79 is a payroll transfer and \$19,380.00 is a capital expense.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Malone, seconded by Targonski, it was moved to adopt Resolution 2014-047, approving the payment of July bills from the Escrow Fund in the amount of \$2,441.50.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

K. Johnson Urban Renewal, LLC/Team Campus made payment of \$57,585.79, for the connection of Building A, Block 57, Lot 6. Fee paid in full as defined by the Deferred Connection Agreement and payment schedule.

Rivergate Urban Renewal, LLC/ Waterfront project: Payment of \$25,101.59, Phase 1A, Block 140, Lot 5.01. Fee paid in full as defined by deferred connection agreement and payment schedule. (Payment #12)

On motion by Lynch, seconded by Targonski, S-4 applications of Grainger was approved for the connection of Building One, Central Crossing Business Park, Block 138, Lot 5. All fees have been paid.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: None

B. RESOLUTION 2014-048

On motion by Lynch, seconded by Targonski, it was moved to adopt Resolution 2014-048, approving the destruction of documents as approved by the DARM in accordance with the New Jersey Destruction of Public Records Law.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: None

C. EMERGENCY GENERATOR REPAIR

On motion by Malone, seconded by Liberman, it was moved to adopt Resolutions 2014-033A, authorizing the payment of \$7,400.00 for continued emergency generator repair work.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: None

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached.

On motion by Targonski, seconded by Liberman, it was moved to allow the Executive Director to cover duties at Gloucester Township MUA for one week in August should it become necessary.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. GENERAL COUNSEL

Mr. Coleman reported on the month's activities.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities and his report is attached.

On motion by Liberman, seconded by Lynch, it was moved to conditionally approve the release of the performance bond for Eagle Construction Services, Inc. once all requirements have been met to include the posting of an acceptable maintenance bond

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PUBLIC PARTICATION:

Mr. John Monihan, Bordentown Township Councilman, attended the meeting.

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2014-049, to meet in Executive Session for attorney-client discussion and personnel issues.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Lynch, it was moved to adjourn the meeting at approximately 6:30 p.m.

Respectfully submitted,



Nancy A. Liberman, Secretary

APPROVED ON:

August 18, 2014

14-030

Executive Director's Report

July 21, 2014

Mr. Eustace reported that he met with Synergy LLC. He informed the Board that they have received preliminary approval for an interconnect for the proposed solar field.

Mr. Eustace noted that the Authority is planning on running a reverse energy auction in the next three weeks.

**BORDENTOWN SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT
FOR JULY 2014 MEETING
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A)
ENGINEERS**

PLANT TOPICS

- **Energy Reduction Improvements:** The project includes bar screen replacement, variable frequency drives on the oxidation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building.

We are processing the contractor's final payment request. We request upon a positive review of the bond format by the solicitor; a re-submittal of the bonds with the correct amounts; and receipt of the monies from the NJDEP to pay the contractor the maintenance bonds be accepted; the performance bond be released; and the final payment be transmitted to the contractor.

At this time the Authority is withholding \$36,198.38 in retainage.

DEVELOPMENT TOPICS:

- **Bordentown Waterfront Community:**

Phase I: Work on the pump station construction commenced in April.

Phase II: In design. We have a pump station progress drawing to return to the applicant's engineer with minor comments. The site layout for the entirety of Phase II has not been submitted to date.

- **Team Campus: Applicant is coordinating with the executive director regarding payment of differed connection fee and miscellaneous items for Building A (behind bank).**

- **Thorntown Lane Development:** Review comments were provided for 8 new residential units on a project that was dormant for five years. The Applicant's engineer has requested certain Authority standards be waived claiming the DCA's residential site standards should govern. At this time, the only issue to the applicant is waiver of the concrete encasement for the cleanout. The drawings are to be re-submitted with this modification.

- **Dunkin Donuts:** A freestanding building within the Route 130 Bottom Dollar parking lot is proposed. Conditional S-3 Application approval was recommended. The conditions include architectural, mechanical and plumbing drawings must be submitted when generated in the future. Drawings re-submitted for final review last week.

- **Route 206 Infrastructure Improvements:**
 - **Interchange 7 Warehouse:** A meeting was held with the Trammel Crow engineer on April 8, 2014 to review the current status of the Route 206 area.

 - **Central Crossing Building Number 1:** The new owner is Grainger.

 - **Route 206 Bypass Force Main:** No activity.

- **1 Spring Street; Bordentown City:** Drawings are to be re-submitted with revised details. A reduction in the connection fee per unit is requested due to the non-profit nature of the applicant.

End of Report

Prepared by Richard B. Czekanski, PE, BCEE, CME