

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
May 19, 2014

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the Bordentown Sewerage Authority on February 24, 2013,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 24, 2013; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2013.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, James E. Lynch, Joseph R. Malone III, Nancy A Liberman and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith A. Wilson, Thomas Coleman III, and Richard Czekanski.

On motion by Liberman, seconded by Targonski, it was moved to approve the minutes of the April 21, 2014 regular session.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Targonski, it was moved to adopt Resolution 2014-034, approving the May payment of bills from the Operating Fund in the amount of \$166,802.69 of which \$71,689.42 is a payroll transfer and \$22,591.50 is a capital expense.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2014-035, approving the payment of May bills from the Escrow Fund in the amount of \$568.74.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2014-036, approving the payments of credits to customer accounts in the amount of \$187.54.

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

K. Johnson Urban Renewal, LLC/Team Campus made payment of \$7,031.93, for the connection of Building A, Block 57, Lot 6, as defined by the Deferred Connection Agreement and payment schedule. (Pymt #2)

Rivergate Urban Renewal, LLC/ Waterfront project: Payment of \$25,347.68, Phase 1A, Block 140, Lot 5.01. Fee paid as defined by deferred connection agreement and payment schedule. (Payment #10)

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached. In addition, Mr. Eustace began a discussion regarding an Authority rate increase. He proposed that any rate increase should be finalized in time for an effective date of January 1, 2015. As a response, several Board members (Malone and Lynch) suggested that Mr. Eustace further refine the presentation of rate increase analysis and reconvene the Finance Committee to further discuss this matter.

RESOLUTION 2014-037 (Replaced by 2014-042 June 2014 Meeting)

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2014-037, approving the emergency repair to the Rising Sun Pump Station to repair the original pump at a cost not to exceed \$3,500.00.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. GENERAL COUNSEL

Mr. Coleman reported on the month's activities.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities and his report is attached.

PUBLIC PARTICATION:

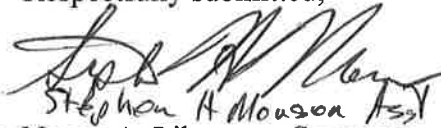
Mr. John Monihan, Bordentown Township Councilman, attended the meeting.

On motion by Monson, seconded by Malone, it was moved to adjourn the meeting at approximately 6:40 p.m.

Respectfully submitted,

APPROVED ON:

June 16, 2014


STEPHEN H. MONSON ASST. Sec'y.
for Nancy A. Liberman, Secretary

Executive Director's Report

May 19, 2014

Mr. Eustace reported that he met with Bill Garcia, Plant Manager for Ocean Spray, and he informed us that the plant should complete all production as of the second week in September.

The Authority received 9 applications for the Environmental Scholarship and 5 applications for Doreen B. Moore Scholarship. Mr. Eustace informed the Board that Awards Night is June 17th at 6PM.

Mr. Eustace notified the Board of the need to approve a resolution for an emergency repair at Rising Road Pump station due to a broken pump that had to be sent out for repair. It was necessary to rent a Godwin pump for a back up at the cost of \$3,050 per month. Additionally, the repair of the pump is not to exceed \$3,500 .

Mr. Eustace also informed the Board that the Authority received an executed copy of the Hold Harmless Agreement from Rock IDI for the 12" force main extension on Route 206, signed application for NJDOT Permit.

Finally, Mr. Eustace discussed his meeting with the Finance Committee.

**BORDENTOWN SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT
FOR MAY 2014 MEETING
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A)
ENGINEERS**

PLANT TOPICS

- **Energy Reduction Improvements:** The project includes bar screen replacement, variable frequency drives on the oxidation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building.
 - A punch list has been provided to the Contractor. The major deficiency is several of the oxidation tank variable frequency drives are exhibiting a false alarm signal on the front of the panel. The reason for the false signal initiation must be identified and resolved.
 - At this time the Authority is withholding \$36,198.38 in retainage.

DEVELOPMENT TOPICS:

- **Bordentown Waterfront Community:**
 - Phase I: Work on the pump station construction commenced in April.
 - Phase II: In design.
- **Team Campus:** No activity.
- **Thorntown Lane Development:** Review comments were provided for 8 new residential units on a project that was dormant for five years. The Applicant's engineer has provided a re-submission that is under review.
- **Dunkin Donuts:** A freestanding building within the Route 130 Bottom Dollar parking lot is proposed. Applicant has agreed to use the recommended interior grease trap. Conditional S-3 Application approval will be recommended. The conditions include architectural, mechanical and plumbing drawings must be submitted when generated in the future.

- **Route 206 Infrastructure Improvements:**
 - **Interchange 7 Warehouse:** A meeting was held with the Trammel Crow engineer on April 8, 2014 to review the current status of the Route 206 area.
 - **Central Crossing Building Number 1: The EPA has rejected the environmentally sensitive area waiver request since the 5 year period for the wetlands letter of interpretation and wetlands permitting has expired.** The EPA is requiring these documents to be resubmitted for NJDEP approval.
 - **Route 206 Bypass Force Main:** An April 24th meeting was held with NJDEP personnel to discuss the bypass force main design approach. The NJDEP was satisfied with the reasoning provided and issued the Treatment Works Permit. Last week Mr. Eustace endorsed the NJDOT road opening permit application.
- **Bordens Crossing (Along Route 130):** We are providing comments on the Phase 4 as-builts. No serious issues were noted.

End of Report
Prepared by Richard B. Czekanski, PE, BCEE, CME