

BORDENTOWN SEWERAGE AUTHORITY  
MEETING MINUTES  
March 17, 2014

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the Bordentown Sewerage Authority on February 24, 2013,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 24, 2013; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2013.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, James E. Lynch, Joseph R. Malone III, Nancy A Liberman and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith A. Wilson, Thomas Coleman III, and Richard Czekanski.

On motion by Liberman, seconded by Malone, it was moved to approve the minutes of the February 18, 2014 regular session.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2014-024, approving the March payment of bills from the Operating Fund in the amount of \$261,280.25, of which \$102,292.11 is a payroll transfer and \$42,025.19 is a capital expense.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2014-025, approving the payment of March bills from the Escrow Fund in the amount of \$5,474.53.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

Rivergate Urban Renewal, LLC/ Waterfront project: Payment of \$25,839.87, Phase 1A, Block 140, Lot 5.01. Fee paid as defined by deferred connection agreement and payment schedule. (Payment #8)

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. RESOLUTION 2014-026

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2014-026 to amend the 2013 Capital Budget specifically the item, BPU Energy Audit Improvements.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached

On motion by Malone, seconded by Liberman, it was moved to approve Mr. Eustace's attendance at an upcoming conference in New Jersey

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. GENERAL COUNSEL

Mr. Coleman reported on the month's activities. In addition, Mr. Coleman discussed the Indemnification Agreement between the Authority and IDI Rock.

Mr. Malone, noted for the record, that this type of agreement is not unusual and has been made between the Authority and other developers in the past.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities and his report is attached.

PUBLIC PARTICATION:

Mr. Stephen Benowitz, Bordentown Township Mayor, and Mr. John Monihan, Bordentown Township Councilman, attended the meeting.

Mr. Benowitz discussed the TWA and modification issues with respect to the Rock IDI project. Additionally, there was discussion between Mr. Benowitz and the Board regarding the Rock IDI Indemnification Agreement. Finally, Mr. Benowitz publically thanked the BSA Board and the Executive Director for their work with Rock IDI.

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2014-027, to meet in Executive Session for attorney-client discussion and personnel issues.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Malone, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

RESOLUTION 2014-027A

On motion by Monson, seconded by Malone, it was moved to adopt Resolution 2014-027A, approving the Indemnification and Hold Harmless Agreement between the BSA and Rock IDI.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Malone, seconded by Liberman, it was moved to confirm the Authority's position to not provide sanitary sewer services to anyone outside of our defined service area.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Monson, seconded by Lynch, it was moved to adjourn the meeting at approximately 6:40 p.m.

Respectfully submitted,



Nancy A. Liberman, Secretary

APPROVED ON:

April 21, 2014

14-015

## Executive Director's Report

March 17, 2014

Mr. Eustace reported that on Friday, March 7<sup>th</sup>, Howard Spencer of J.A. Montgomery Risk Management met with Mr. Dansbury and Mr. Eustace as part of a JIF Risk Management inspection. Mr. Eustace further reported that the inspection went well.

On Tuesday March 11<sup>th</sup>, Mr. Eustace informed the Board that he gave a presentation for Bordentown City Green Team on the Authority's Energy Audit and the improvements that were made to the plant.

Mr. Eustace reported on the AEA conference he attended on March 12<sup>th</sup> in Atlantic City

Mr. Eustace asked for the Board's permission to attend a National Water Environment Association leadership conference in Weehawken NJ on March 26<sup>th</sup>, 27<sup>th</sup> and 28<sup>th</sup>. The conference will be at no cost to the Authority, as expenses will be paid by New Jersey Water Environment Association.

**BORDENTOWN SEWERAGE AUTHORITY  
ENGINEER'S STATUS REPORT  
FOR MARCH 2014 MEETING  
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A)  
ENGINEERS**

**PLANT TOPICS**

● **Energy Reduction Improvements:** The project includes bar screen replacement, variable frequency drives on the oxygenation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building.

The NJDEP has requested a closeout meeting in early April. The contractor has minor items to address. Board acceptance of maintenance bonds will probably occur next month.

**DEVELOPMENT TOPICS:**

● **Bordentown Waterfront Community:** The applicant's engineer has prepared a treatment works permit modification package. We have provided the BSA with a draft letter to utilize for endorsement of the modification. The modification is for 152 lineal feet of 4" diameter force main piping that will be aligned under the NJ Transit tracks.

In addition, the original location for the pump station for the entire project on the river side of the railroad tracks is being proposed for the Phase II pump station location.

● **Team Campus:** No activity.

● **Thorntown Lane Development:** Review comments provided for 8 new residential units on a project that was dormant for five years.

● **Dunkin Donuts: New Application:** A freestanding building within the Route 130 Bottom Dollar parking lot is proposed. Minor review comments have been provided. Details have not been provided to date but the applicant is proposing an interior grease trap.

- **Route 206 Infrastructure Improvements:**

- **Interchange 7 Warehouse:** A meeting was held with Trammel Crow representatives on Wednesday February 12<sup>th</sup>. We discussed the economic commitment that was required in order to permit the wastewater to enter the system and the representatives felt it was excessive. **No activity since.**
- **Central Crossing Building Number 1:** On Friday March 14<sup>th</sup> Mr. Eustace and RV personnel met with the applicant's engineer to discuss review comments for Building 1. Since no facilities are being dedicated to the BSA all the comments were provided verbally for the applicant's engineer's consideration. We have provided the BSA with a draft letter to utilize for endorsement of the TWA modification for a small amount of additional flow beyond what was included in the original permit.
- **Route 206 Bypass Force Main:** The Treatment Works permit modification application has been deemed complete and is under review by the NJDEP.

**End of Report**

**Prepared by Richard B. Czekanski, PE, BCEE, CME**