

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
December 16, 2013

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 26, 2013,

b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 26, 2013; and

c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2013.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Zigmont Targonski, Nancy A Liberman, Stephen Monson and Joseph R. Malone III. Also in attendance were: Richard D. Eustace, Judith A. Wilson, Thomas Coleman III and Richard Czekanski.

On motion by Malone, seconded by Targonski, it was moved to approve the minutes of the November 18, 2013 regular session as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2013-0076, approving the December payment of bills from the Operating Fund in the amount of \$267,820.24, of which \$99,897.43 is a payroll transfer and \$70,793.01 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Liberman, it was moved to adopt Resolution 2013-077, approving the payment of December bills from the Escrow Fund in the amount of \$19,550.98.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Liberman, it was moved to adopt Resolution 2013-078, approving credits and/or refunds of customer accounts of \$227.19.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

K. Johnson Urban Renewal, LLC/Team Campus made payment of \$37,540.30, for the connection of Building F, Block 57, Lot 6.02, as defined by the Deferred Connection Agreement and payment schedule for payment in full. (final payment)

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

Rivergate Urban Renewal, LLC Campus made payment of \$26,578.15, for the connection of Phase 1A, Block 140, Lot 5.01, as defined by the Deferred Connection Agreement. (Pymt #5)

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B RESOLUTION 2013-079

On motion by Monson, seconded by Monson, it was moved to adopt Resolution 2013-079 authorizing Richard D. Eustace as the Public Agency Compliance Officer for the Authority

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

C. CASH MANAGEMENT PLAN

On motion by Lynch, seconded by Liberman, it was moved to adopt Resolution 2013-080, adopting the Authority's FY 2013 Cash Management Plan for fiscal year ending November 2014.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

D. RESOLUTION 2014-081

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2013-081 authorizing the 2014 Agreement between the BSA and Computer Software, Inc., in the amount of \$12,632.81 for operating system and computer hardware maintenance support.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

E. RESOLUTION 2013-082

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2013-082, awarding contract to Hanby Associates in the amount of \$13,000.00 for a substation circuit breaker.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached.

B. GENERAL COUNSEL

Mr. Coleman reported on the month's activities.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities. His report is attached.

PUBLIC PARTICATION:

Mr. John Moynihan and Steve Benowitz, Bordentown Township Committeemen, attended. Mr. Benowitz commented that he was pleased with the progress being made with IDI Rock. Mr. Moynihan commented on the energy savings the Authority is experiencing due to recent changes at the Authority.

On motion by Targonski, seconded by Malone, it was moved to adjourn the meeting at approximately 6:38 p.m.

Respectfully submitted,



Nancy A. Liberman, Secretary

APPROVED ON:
January 27, 2014

13-053

Executive Director's Report

December 16, 2013

Mr. Eustace noted that he spoke again with Synergy LLC on the proposed solar project. Property has been located next to the plant that may allow this project to move forward. Mr. Eustace will meet with them this week to discuss the next step.

Mr. Eustace informed the Board that DEP performed an inspection on Blacks Creek Treatment Plant and the Bordentown Township Collection System. The Authority has received the report back for the collection system and the system is in compliance.

Mr. Eustace spoke with Brian Johnson at the Township regarding various projects.

Lastly, Mr. Eustace discussed the PSE&G bill and the kilowatt usage reduction at the Plant.

**BORDENTOWN SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT
FOR DECEMBER 2013 MEETING
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A)
ENGINEERS**

PLANT TOPICS

- **Energy Reduction Improvements:** The project includes bar screen replacement, variable frequency drives on the oxygenation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building. Proposed project duration is as follows:

Notice to Proceed Date: June 1, 2012

Contract Duration: 370 Calendar Days (Extended to 511 days)

Contract Completion Date: Prior to June 6, 2013 (Revised to October 25, 2013)

Our firm and the BSA will provide the contractor a joint final punch list this week. All major work was accomplished within the contract period.

DEVELOPMENT TOPICS:

- **Bordentown Waterfront Community:** A majority of the sanitary sewer piping is installed but not tested. Force main installation along Route 130 is 95 percent complete but not tested. Installation of the on-site force main has just commenced. Below the pump station removal of unsatisfactory material and compaction of the backfill was completed over 30 days ago so the contractor can commence installation of both pump station footings and piping located below the pump station slab.
- **Team Campus:** Applicant is requesting occupancy of another building.
- **Route 206 Infrastructure Improvements:**
 - **Interchange 7 Warehouse:** No activity.
 - **Central Crossing Building Number 1:** A submission for the new building was provided and is under review. A 60% submission of the bypass force main system has been provided and will be discussed with the developer's engineer at a meeting on Monday morning, December 16th.
 - **Central Crossing Building Number 3:** Through the same engineering firm as building number 1 the engineering firm requested a "will service" letter for a new 213,000 square foot warehouse. Similar to building 1 correspondence is being prepared to describe the BSA's application procedure and no "will service" letter will be provided until the application procedures are satisfied.

End of Report

Prepared by Richard B. Czekanski, PE, BCEE, CME