

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
October 21, 2013

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 26, 2013,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 26, 2013; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2013.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Zigmont Targonski, Nancy A Liberman, and Joseph R. Malone III. Also in attendance were: Richard D. Eustace, Judith A. Wilson, Thomas Coleman III and Richard Czekanski. Stephen Monson was absent.

On motion by Malone, seconded by Targonski, it was moved table the approval of the minutes of the September 16, 2013 regular session as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone
Nays:	None
Abstained:	None
Absent:	Monson

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2013-065, approving the October payment of bills from the Operating Fund in the amount of \$323,945.83, of which \$72,381.83 is a payroll transfer and \$174,547.12 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone
Nays:	None
Abstained:	None
Absent:	Monson

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2013-064, approving the payment of October bills from the Escrow Fund in the amount of \$12,182.61.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone
Nays:	None
Abstained:	None
Absent:	Monson

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

K. Johnson Urban Renewal, LLC/Team Campus made payment of \$5899.19, for the connection of Building F, Block 57, Lot 6.02, as defined by the Deferred Connection Agreement and payment schedule. (Pymt #3)

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone
Nays:	None
Abstained:	None
Absent:	Monson

Rivergate Urban Renewal, LLC Campus made payment of \$27,070.34, for the connection of Phase 1A, Block 140, Lot 5.01, as defined by the Deferred Connection Agreement. (Pymt #3)

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone
Nays:	None
Abstained:	None
Absent:	Monson

B. FY 2013 BUDGET

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2013-067, approving the adopting of the Authority's FY 2013 Budget.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone
Nays:	None
Abstained:	None
Absent:	Monson

C. RESOLUTION 2013-068

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2013-068, authorizing the transfer of funds from the Debt Service Reduction Fund pump.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone
Nays:	None
Abstained:	None
Absent:	Monson

D. RESOLUTION 2013-069

On motion by Lynch, seconded by Liberman, it was moved to adopt Resolution 2013-069, awarding emergency contract to RTW Construction, Inc. for \$2,500.00 for labor, machine and mobilization to excavate and apply road band to fix leak at Hogback Pump Station force main on September 27,2013.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone
Nays:	None
Abstained:	None
Absent:	Monson

E. RESOLUTION 2013-070

On motion by Targonski, seconded by Liberman, it was moved to adopt Resolution 2013-070, awarding emergency contract to RTW Construction, Inc. in the amount of \$16,500.00 for replacement of 140 linear feet of ductile iron pipe at Hogback Pump Station force main.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone
Nays:	None
Abstained:	None
Absent:	Monson

F. RESOLUTION 2013-071

On motion by Targonski, seconded by Lynch, it was moved to adopt Resolution 2013-071, awarding contract to Applied Analytics, Inc, and ABB in the amount of \$3,277.26 for repairs to Burlington Street pump station and issues regarding Johnstone.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone
Nays:	None
Abstained:	None
Absent:	Monson

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached.

B. GENERAL COUNSEL

Mr. Coleman reported on the month's activities.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities. His report is attached.

PUBLIC PARTICATION:

Mr. Steve Benowitz, Walt Kosul and Nick DeAngelo from Bordentown Township attended the meeting.

Mr. Kosul questioned the 2013 Budget. There was discussion affirming that the newly adopted Budget did not contain significant increases nor any hidden increases. It was explained that any increases to the usual line items were necessary to meet the sole operating costs of the Authority.

It was noted that the Authority's Budgets were available at our website for review.

On motion by Malone, seconded by Targonski, it was moved to adjourn the meeting at approximately 6:25 p.m.

Respectfully submitted,

APPROVED ON:

November 18, 2013

Nancy A. Liberman, Secretary

A handwritten signature in blue ink, appearing to read "Nancy A. Liberman".

13-046

ED Report 10/21/13

- 1) Met with Jennifer Wyatt of FEMA to file MOU(Memorandum of Understanding) for future storm related damages. Originally we received 19,846.00 and then we received an additional 3,969 for a total of 23,818 of 26,464 or 90% of our claim
- 2) Blacks Creek Treatment Plant will be having its annual compliance inspection by the NJDEP on Thursday 10/24/13
- 3) Met with Brian Johnson of Bordentown Township on 10/18/13

**BORDENTOWN SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT
FOR OCTOBER 2013 MEETING
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A)
ENGINEERS**

PLANT TOPICS

● **Energy Reduction Improvements:** The project includes bar screen replacement, variable frequency drives on the oxygenation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building. Proposed project duration is as follows:

Notice to Proceed Date: June 1, 2012

Contract Duration: 370 Calendar Days (Extended to 511 days)

Contract Completion Date: Prior to June 6, 2013 (Revised to October 25, 2013)

At this time except for minor cleaning/painting/restoration/punch list work the project is complete.

● **Ammonia Feed System:** The project is complete. At the meeting we will request release of the performance bond.

DEVELOPMENT TOPICS:

- **Bordentown Waterfront Community:** A majority of the sanitary sewer piping is installed but not tested. Force main installation along Route 130 is 90 percent complete except for the I-295 ramps. The on-site force main has not been installed to date. Unsatisfactory material below the pump station has been removed and the site backfilled. In order for the backfill to settle construction on the pump station structure will not commence for another 30 days. The pump station wet well is installed with a minimal number of joints.
- **Team Campus:** Last month we reported we were preparing a deferred connection fee letter for Building A which is a two story building on the back left side of the development. Upon further investigation we found the Applicant still had planning board conditions to satisfy so we did not issue the letter.

- **Route 206 Infrastructure Improvements:**
 - **Interchange 7 Warehouse:** Mr. Eustace had provided further cost information to the Applicant regarding expected improvements thereby improving the Applicant's understanding of the BSA's requirements.
 - **Central Crossing Building Number 1:** Following a Wednesday, September 11, 2013 meeting at the NJDEP on the BSA wastewater management plan the Applicant filed a request with the NJDEP to have one lot which contains a buried underground gas transmission line included in the plan as their proposed building extends onto this lot. We have had no other communication with the Applicant.

End of Report

Prepared by Richard B. Czokanski, PE, BCEE, CME