

BORDENTOWN SEWERAGE AUTHORITY  
MEETING MINUTES  
November 18, 2013

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 26, 2013,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 26, 2013; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2013.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Zigmont Targonski, and Joseph R. Malone III. Also in attendance were: Richard D. Eustace, Judith A. Wilson, Thomas Coleman III and Richard Czekanski. Stephen Monson was absent. Nancy A Liberman was absent

On motion by Monson, seconded by Lynch, it was moved table the approval of the minutes of the October 21 and September 16, 2013 regular sessions as submitted.

Recorded vote:

|            |  |
|------------|--|
| Ayes:      | Marino, Targonski, Lynch, Malone, Monson |
| Nays:      | None                                     |
| Abstained: | None                                     |
| Absent:    | Liberman                                 |

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2013-0072, approving the November payment of bills from the Operating Fund in the amount of \$177,512.02, of which \$100,977.72 is a payroll transfer and \$12,784.32 is a capital expense.

Recorded vote:

|            |  |
|------------|--|
| Ayes:      | Marino, Targonski, Lynch, Malone, Monson |
| Nays:      | None                                     |
| Abstained: | None                                     |
| Absent:    | Liberman                                 |

On motion by Lynch, seconded by Targonski, it was moved to adopt Resolution 2013-073, approving the payment of November bills from the Escrow Fund in the amount of \$1788.72.

Recorded vote:

Ayes: Marino, Targonski, Lynch, Malone, Monson  
Nays: None  
Abstained: None  
Absent: Liberman

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

K. Johnson Urban Renewal, LLC/Team Campus made payment of \$5845.56, for the connection of Building F, Block 57, Lot 6.02, as defined by the Deferred Connection Agreement and payment schedule. (Pymt #4)

Recorded vote:

Ayes: Marino, Targonski, Lynch, Malone, Monson  
Nays: None  
Abstained: None  
Absent: Liberman

Rivergate Urban Renewal, LLC Campus made payment of \$26,824.25, for the connection of Phase 1A, Block 140, Lot 5.01, as defined by the Deferred Connection Agreement. (Pymt #4)

Recorded vote:

Ayes: Marino, Targonski, Lynch, Malone, Monson  
Nays: None  
Abstained: None  
Absent: Liberman

B FISCAL YEAR ENDING NOVEMBER 2014 OPERATING AND CAPITAL BUDGETS

On motion by Monson, seconded by Targonski, it was moved to adopt Resolutions 2013-074 and 2013-074A amending the Authority's FY 2013 Operating and Capital Budgets, respectively, adjusting shortages and overages within budget line items with no change to overall budget amount.

| Roll Call Vote:       | Aye | Nay | Abstain | Absent |
|-----------------------|-----|-----|---------|--------|
| Ronald L. Marino      | x   |     |         |        |
| James E. Lynch, Jr.   | x   |     |         |        |
| Nancy A. Liberman     |     |     |         | x      |
| Zigmont F. Targonski  | x   |     |         |        |
| Joseph R. Malone, III | x   |     |         |        |
| Stephen Monson        | x   |     |         |        |

C. RESOLUTION 2013-075

On motion by Malone, seconded by Targonski, it was moved to adopt Resolution 2013-075, awarding the contract to Coyne Chemical Company for \$5,296.21 for BASF Zetag Polymer.

Recorded vote:

|            |  |
|------------|--|
| Ayes:      | Marino, Targonski, Lynch, Malone, Monson |
| Nays:      | None                                     |
| Abstained: | None                                     |
| Absent:    | Liberman                                 |

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached.

B. GENERAL COUNSEL

Mr. Coleman reported on the month's activities.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities. His report is attached.

COMPENSATORY TIME FOR JOE BIVENS AND DAN SUTTON

The Board approved one "comp" day each for Joe Bivens and Dan Sutton for a good deed done in Bordentown City while performing their daily work duties.

PUBLIC PARTICATION:

Mr. John Moynihan, Bordentown Township Committeeman, attended.

On motion by Lynch, seconded by Monson, it was moved to adjourn the meeting at approximately 6:30 p.m.

Respectfully submitted,



Nancy A. Liberman, Secretary

APPROVED ON:  
December 16, 2013

## Executive Director's Report

November 18, 2013

Mr. Eustace discussed the generator repair price quote with the Board.

Mr. Eustace also informed the Board of his plans to meet with Mr. Steve Trumbo of Synergy LLC regarding a solar project involving the Authority. The meeting was only for information gathering purposes.

Lastly, Mr. Eustace discussed the coverage he would be providing to another authority for a week in December should the situation there call for a licensed operator on site.

**DIRECTOR OF OPERATIONS  
CORPORATE SECRETARY**  
Bradley A. Blubaugh, BA, MPA

**SENIOR ASSOCIATES**  
John J. Cantwell, PE, PP, CME  
Alan Dittenhofer, PE, PP, CME  
Frank J. Seney, Jr., PE, PP, CME  
Terence Vogt, PE, PP, CME  
Dennis K. Yoder, PE, PP, CME, LEED  
Charles E. Adamson, PLS, AET  
Kim Wendell Bibbs, PE, CME  
Marc DeBlasio, PE, PP, CME  
Leonard A. Faiola, PE, CME  
Christopher J. Fazio, PE, CME  
Kenneth C. Ressler, PE, CME  
Gregory J. Sullivan, PE, PP, CME  
Richard B. Czekanski, PE, CME, BCEE

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& Vena Engineers**

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& Arango Engineers**

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**BORDENTOWN SEWERAGE AUTHORITY  
ENGINEER'S STATUS REPORT  
FOR NOVEMBER 2013 MEETING  
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A)  
ENGINEERS**

**PLANT TOPICS**

• **Energy Reduction Improvements:** The project includes bar screen replacement, variable frequency drives on the oxygenation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building. Proposed project duration is as follows:

Notice to Proceed Date: June 1, 2012

Contract Duration: 370 Calendar Days (Extended to 511 days)

Contract Completion Date: Prior to June 6, 2013 (Revised to October 25, 2013)

**At this time except for minor cleaning/painting/restoration/punch list work the project is complete.**

### DEVELOPMENT TOPICS:

- **Bordentown Waterfront Community:** A majority of the sanitary sewer piping is installed but not tested. Force main installation along Route 130 is 95 percent complete. The on-site force main has not been installed to date. Unsatisfactory material below the pump station has been removed and the site backfilled. The pump station wet well is installed with a minimal number of joints.
- **Team Campus:** On-site work is progressing slowly. We will receive a call about a pipe test or a lateral installation on an intermittent basis. The Applicant still has planning board approvals to obtain.
- **Route 206 Infrastructure Improvements:**
  - **Interchange 7 Warehouse:** We redrafted a Trammel Crow memo for the Trammel Crow organization for their use at a budget meeting regarding project costs, partnering and the advantages of contributing to the first portion of the infrastructure upgrades as opposed to later.
  - **Central Crossing Building Number 1:** The BSA responded to a general letter by the Applicant's engineer regarding BSA's commitments. The BSA response basically stated provide a new submittal with information about the project before the BSA would make any decisions/approvals.

**End of Report**  
**Prepared by Richard B. Czekanski, PE, BCEE, CME**