

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
July 15, 2013

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 26, 2013,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 26, 2013; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2013.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Zigmont Targonski, Nancy A Liberman, and Joseph R. Malone III, Stephen Monson. Also in attendance were: Richard D. Eustace, Judith A. Wilson, Thomas Coleman, III and Richard Czekanski.

On motion by Malone, seconded by Targonski, it was moved to approve the minutes of the June 17, 2013 regular session as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Malone, seconded by Targonski, it was moved to adopt Resolution 2013-046, approving the July payment of bills from the Operating Fund in the amount of \$ 717,854.57, of which \$101,955.22 is a payroll transfer and \$550,382.36 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2013-047, approving the payment of July bills from the Escrow Fund in the amount of \$10,371.12.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. 2013 DESTRUCTION OF DOCUMENTS

On motion by Lynch, seconded by Targonski, it was moved to adopt Resolution 2013-048, approving the destruction of documents as approved by the DARM in accordance with the New Jersey Destruction of Public Records Law.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. RESOLUTION 2013-049

On motion by Malone, seconded by Targonski, it was moved to adopt Resolution 2013-049, approving the recalculation of the 2011 and 2012 Authority Connection Fee.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

C. RESOLUTION 2013-050

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2013-050, awarding contract to Sunair Company for \$5,152.00 for a Utility Pump, 6.9' Impeller, 410 Stainless Sleeve, Bare Pump, Mechanical Seal, and Iron Pump.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached.

B. GENERAL COUNSEL

Mr. Coleman reported on the month's activities.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities. His report is attached.

PUBLIC PARTICATION:

Mr. Steve Benowitz and Mr. John Moynihan from Bordentown Township attended the meeting.

On motion by Targonski, seconded by Monson, it was moved to adopt Resolution 2013-051, to meet in Executive Session for attorney-client discussion and personnel issues.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Monson, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Monson, seconded by Liberman, it was moved to approve a 2.0% salary increase for Richard D. Eustace, effective retro-actively, January 1, 2013.

Recorded vote:

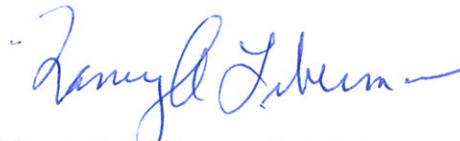
Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Monson, seconded by Liberman, it was moved to adjourn the meeting at approximately 6:50 p.m.

Respectfully submitted,

APPROVED ON:

August 19, 2013



Nancy A. Liberman, Secretary

13-031

Executive Director's Report

July 15, 2013

Mr Eustace informed the Board that manhole rehabilitation will take place on August 8, 2013, at 200 Rising Sun Road from 11AM to 2PM.

Mr. Eustace also reported that he was contacted by Jefferies Engineering Assoc. for information regarding sewer for a proposed Dunkin Donuts on the Bottom Dollar Property

Mr. Eustace explained to the Board that he is working with the engineer to complete the Rising Sun road conveyance report

**BORDENTOWN SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT
FOR JULY 2013 MEETING
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A) ENGINEERS**

PLANT TOPICS

- **Energy Reduction Improvements:** The project includes bar screen replacement, variable frequency drives on the oxygenation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building. Proposed project duration is as follows:

Notice to Proceed Date: June 1, 2012

Contract Duration: 370 Calendar Days (Extended to 446 days)

Contract Completion Date: Prior to June 6, 2013 (Revised to August 21, 2013)

The last major work – within the sludge holding tanks – will be initiated this month.

- **Ammonia Feed System:** Based on a March 27, 2013 notice to proceed date the proposed project duration is as follows:
 - Ninety (90) Calendar Days – Interim Deadline; All work complete except work for Specification Section 13610 Ammonia Monitoring System. Based on this all interim work must be completed prior to June 25, 2013. (Interim deadline waived per June Board action)
 - One Hundred Twenty Days (120) Calendar Days for all work complete. Based on this duration the entire project must be completed before July 25, 2013.

The project is in its final stages. All materials/equipment are on-site.

DEVELOPMENT TOPICS:

- **Bordentown Waterfront Community:** Sanitary sewer installation work has commenced for the northern, apartment, privately owned section. Soil compaction work for the pump station area commenced on Friday, July 12th but was discontinued due to wet conditions.
- **Team Campus:** Pipe testing work downstream of the constructed buildings was successfully accomplished. However one line leading to back of the project failed the air test.
- **Route 206 Infrastructure Evaluation:** Today, our office has provided a draft report to four developers which establishes incremental improvements to the Route 206 infrastructure including the Rising Sun Road Pump Station. A meeting is scheduled with one of the developers (Rockefeller Group – Proposed Central Crossing Warehouse) on Tuesday, July 16th.

**End of Report
Prepared by Richard B. Czekanski, PE, BCEE, CME**