

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
April 15, 2013

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the Bordentown Sewerage Authority on February 26, 2013,
- b. by mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES on February 26, 2013; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2013.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Zigmont Targonski, Nancy A Liberman, and Joseph R. Malone III, Stephen Monson. Also in attendance were: Richard D. Eustace, Judith A. Wilson, Thomas Coleman, III and Richard Czekanski.

On motion by Malone, seconded by Liberman, it was moved to approve the minutes of the March 18, 2013 regular session as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2013-031, approving the April payment of bills from the Operating Fund in the amount of \$276,643.17, of which \$101,344.46 is a payroll transfer and \$6,519.54 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2013-032, approving the payment of April bills from the Escrow Fund in the amount of \$2,932.25.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

Mr. Kevin Johnson, K. Johnson Urban Renewal, LLC/Team Campus, met with Mr. Eustace and Ms. Wilson on April 8, 2013, to explain his intention to pay the balance and applicable interest, as defined by the Deferred Connection Agreement and payment schedule, on or before June 1, 2013.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. 2012 AUDIT

(1) On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2013-033, certifying the Board of the Bordentown Sewerage Authority has received and reviewed the Report of Audit.

(2) On motion by Lynch, seconded by Liberman, it was moved to adopt Resolution 2013-034, adopting the 2013 Corrective Action Plan.

Mr. Monson requested that the Report of Audit to include Comments and Findings be given to the Board much earlier before the regular meeting for review.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

C. RESOLUTION 2013-035

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2013-035, awarding contract to Keystone Digital Imaging, Inc., in the amount of \$6,478.00 for Toshiba CIX 40 IP Communication telephone system.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached

B. GENERAL COUNSEL

Mr. Coleman reported on the month's activities.

C. ENGINEER

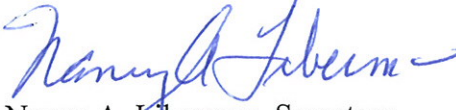
Mr. Czekanski reported briefly on the month's activities and his report is attached.

PUBLIC PARTICIPATION:

Mr. John Moynihan and Mr. Steve Benowitz, Committeemen, Bordentown Township, attended the April 15, 2013 meeting.

On motion by Lynch, seconded by Malone, it was moved to adjourn the meeting at approximately 6:45 p.m.

Respectfully submitted,


Nancy A. Liberman, Secretary

APPROVED ON:

April 15, 2013

13-019

The Bordentown Sewerage Authority

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Executive Director's Report April 15, 2013

Mr. Eustace noted that he and Mr. Dansbury met with the new Plant Manager of Ocean Spray, Mr. William Garcia. The decision was made to meet on a monthly basis to try and get real time information as far as time frames on the closing of the facility.

Mr. Eustace informed the Board that we have received 3 quotes to install the lateral on 538 Oliver Street for Mr. Illuminate.

Mr. Eustace further informed the Board that he and Mr. Czekanski had a meeting Burlington County to go over issues related to the Wastewater Management Plan.

On May 3 through 5, 2013, Mr. Eustace asked the Board's permission to attend a Water Environment Leadership conference in Providence Rhode Island. There will be at no cost to the Authority other than Mr. Eustace's time.

**BORDENTOWN SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT
FOR APRIL 2013 MEETING
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A) ENGINEERS**

PLANT TOPICS

- **Energy Reduction Improvements:** The project includes bar screen replacement, variable frequency drives on the oxygenation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building. Proposed project duration is as follows:

Notice to Proceed Date: June 1, 2012

Contract Duration: 370 Calendar Days

Contract Completion Date: Prior to June 6, 2013

Recent work has consisted of installing the sludge conveyor in the sludge dewatering building.

- **Ammonia Feed System:** Based on a March 27, 2013 notice to proceed date the proposed project duration is as follows:
 - Ninety (90) Calendar Days – Interim Deadline; All work complete except work for Specification Section 13610 Ammonia Monitoring System. Based on this all interim work must be completed prior to June 25, 2013.
 - One Hundred Twenty Days (120) Calendar Days for all work complete. Based on this duration the entire project must be completed before July 25, 2013.

We are currently in the shop drawing review stage.

DEVELOPMENT TOPICS:

- **Bordentown Waterfront Community:** We are coordinating shop drawing reviews with the contractor. Actual construction of sanitary sewer piping is expected to commence in the next 30 days.
- **Team Campus:** We are providing comments for a back building (F) that was increased from two to three stories.

- 295 Interchange Warehouse on Rising Sun Road: A meeting on the status of this project was held Tuesday March 19th. It is significant that the applicant is in a data gathering period to determine costs to upgrade the downstream facilities. We will provide guidelines and associated construction costs.
- Meadow Run Development and Storage Today Sites: We are working with the BSA to determine if performance bonds can be released.

End of Report
Prepared by Richard B. Czekanski, PE, BCEE, CME