

BORDENTOWN SEWERAGE AUTHORITY  
MEETING MINUTES  
March 18, 2013

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the Bordentown Sewerage Authority on February 26, 2013,
- b. by mailing written notice to THE TIMES and BURLINGTON COUNTY TIMES on February 26, 2013; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 26, 2013.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Zigmont Targonski, Nancy A Liberman, and Joseph R. Malone III, Stephen Monson. Also in attendance were: Richard D. Eustace, Judith A. Wilson, Edward Kondracki, Thomas Coleman, III and Richard Czekanski.

On motion by Lynch, seconded by Liberman, it was moved to approve the minutes of the February 19, 2013 regular session as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Liberman, it was moved to adopt Resolution 2013-024, approving the March payment of bills from the Operating Fund in the amount of \$246,274.04, of which \$103,277.86 is a payroll transfer and \$69,463.66 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2013-025, approving the payment of March bills from the Escrow Fund in the amount of \$9,185.92.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Targonski, it was moved to adopt Resolution 2013-026 approving the refunds, credits and/or cancellations of customer accounts in the amount of \$105.05.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

K. Johnson Urban Renewal, LLC/Team Campus made payment of \$6,709.18 for the connection of Building C, Block 57, Lot 6.02, as defined by the Deferred Connection Agreement and payment schedule.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B RESOLUTION 2013-027

On motion by Liberman, seconded by Lynch, it was moved to adopt Resolution 2013-027, instituting a flexible spending plan as mandated under NJPL Chapter 78 legislation.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

C. RESOLUTION 2013-028

On motion by Liberman, seconded by Lynch, it was moved to adopt Resolution 2013-028, awarding contract to Geiger, Inc., in the amount of \$4,549.01 plus freight, for Allis Chalmers Return Activated Pump P4B parts for rebuild.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

D. RESOLUTION 2013-029

On motion by Monson, seconded by Lynch, it was moved to adopt Resolution 2013-029, approving the assignment of the Professional Services Agreement between the Authority and Edward A. Kondracki, Esquire, to Raymond, Coleman, Heinold, Norman, LLP, effective April 1, 2013.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached

B. GENERAL COUNSEL

Mr. Kondracki reported on the month's activities.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities and his report is attached.

PUBLIC PARTICIPATION:

Mr. John Moynihan and Mr. Steve Benowitz, Committeemen, Bordentown Township, attended the March 18, 2013 meeting.

RESOLUTION 2013-030

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2013-030 to meet in Executive Session for the purposes of litigation and/or personnel issues.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Monson, seconded by Malone, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Monson, seconded by Malone, a \$12.00 to \$12.50 per hour range was approved for a sewer maintenance operator to replace Eric Behrsin.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Monson, it was moved to adjourn the meeting at approximately 6:45 p.m.

Respectfully submitted,



Nancy A. Liberman, Secretary

APPROVED ON:

April 15, 2013

13-016

Executive Director's Report  
March 18, 2013

Mr. Eustace reported that he conducted two tours of the facility, one for an Army Civil Affairs group and the second for Mr. Moynihan and a group of residents from Bordentown Township.

Mr. Eustace noted that the Authority received the report from our inspection by the JIF with respect to loss control. The only issue involved the necessity to replace some old signs at several of our Pump Stations

Mr. Eustace informed the Board that he spoke with Brian Johnson of the Township regarding the status of building projects in Township: Team Campus will be starting two new buildings, Holiday Inn Express on 206 has received final planning board approval on 3/14/13, and the Trammel Crow Warehouse Group will be meeting with the Township and the BSA on 3/19/13.

For the Board's information, Mr. Eustace reported that he gave a presentation at the NJWEA Tech Transfer Conference on the Energy Audit improvements at the Authority in the recent months.

Mr. Eustace noted that the Authority received the results of our first month of Ammonium Sulfate additions; and the Authority made permit at 0.39ug/l. This will give the Authority a better idea regarding the actual costs of chemicals when the new system goes on line.

Finally, Mr. Eustace reported that as of today, March 18, 2013, the Authority has completed the first round of interviews to replace the employee that took a new job as of March 1<sup>st</sup>.

**BORDENTOWN SEWERAGE AUTHORITY  
ENGINEER'S STATUS REPORT  
FOR MARCH 2013 MEETING  
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A) ENGINEERS**

**PLANT TOPICS**

- **Screw Pump American Recovery and Reinvestment Act (ARRA) Project Closeout:** The NJEIT project closeout has been delayed due to the resolution of the acceptability of a compressor with labels indicating it was not manufactured in the United States. At this time, the NJDEP has accepted the latest information provided by a subcontractor indicating the compressor was an essential part of a pump control system that was assembled in the United States. This project can be closed out in April.
  
- **Energy Reduction Improvements:** The project includes bar screen replacement, variable frequency drives on the oxygenation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building. Proposed project duration is as follows:

Notice to Proceed Date: June 1, 2012

Contract Duration: 370 Calendar Days

Contract Completion Date: Prior to June 6, 2013

Work in the last 90 days has concentrated on electrical wiring in the dewatering building. A major system (sludge holding tank mixing system) was conditionally approved in the past month. At this time we are coordinating control system information with the contractor. The project can be judged to be 60 percent complete.

- **Ammonia Feed System:** A notice to proceed will be provided before the next meeting.

**DEVELOPMENT TOPICS:**

- **Bordentown Waterfront Community:** We are coordinating shop drawing reviews with the contractor. Actual construction of sanitary sewer piping is expected to commence in the next 60 days.
- **Team Campus:** S-3 & S-4 applications for a building in the back of the project previously submitted as a two story building and upgraded into a three story building will be submitted shortly.
- **295 Interchange Warehouse on Rising Sun Road:** A meeting on the status of this project will be held Tuesday March 19<sup>th</sup>. This is significant if the applicant intends to start construction since this project is part of the Rising Sun Road Pump Station Developer's Improvement Group.

**End of Report**  
**Prepared by Richard B. Czekanski, PE, BCEE, CME**