

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
January 22, 2013

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 24, 2012,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 25, 2012; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2012.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, James E. Lynch, Nancy A. Liberman, Joseph R. Malone III and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, Edward Kondracki and Richard Czekanski.

On motion by Lynch, seconded by Targonski, it was moved to approve the minutes of the December 17, 2012, regular session as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Targonski, it was moved to adopt Resolution 2013-001, approving the January payment of bills from the Operating Fund in the amount of \$486,725.41, of which \$227,633.29 is a payroll transfer and \$179,970.85 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Targonski, it was moved to adopt Resolution 2013-002, approving the payment of January bills from the Escrow Fund in the amount of \$3,441.25.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Targonski, it was moved to adopt Resolution 2013-003, approving the refunds, credits and/or cancellations of customer accounts in the amount of \$98.75.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

K. Johnson Urban Renewal, LLC/Team Campus made payment of \$7,825.25 for the connection of Building C, Block 57, Lot 6.02, as defined by the Deferred Connection Agreement and payment schedule.

On motion by Targonski, seconded by Monson, S-4 applications of D.R. Horton were approved for the connection of six (6) single family homes at Blocks 58.01 and 58, Lots 8, and 35.39, 35.33, 35.31, 35.29, 35.35; and; and located at 315, 320, 322, 326, 330 Crescent Drive and 506 Quarter Moon Court, respectively. All fees have been paid.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. RESOLUTION 2013-004

Resolution 2013-004 authorizing and approving a change order for John J. Maley, Jr., RMA for the Authority, in the amount of \$8,000.00 was tabled to provide time for review.

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached.

B. GENERAL COUNSEL

Mr. Kondracki reported on the month's activity.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities and his report is attached.

PUBLIC PARTICATION:

Mr. John Moynihan attended the meeting.

On motion by Monson, seconded by Lynch, it was moved to adopt Resolution 2013-005, to meet in Executive Session for attorney-client discussion and personnel issues.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Lynch, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Monson, seconded by Malone, it was moved to adopt Resolution 2013-006, approving a salary increase of 2.0% for Authority employees.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Malone, seconded by Liberman, it was moved to adjourn the meeting at approximately 7:30 p.m.

Respectfully submitted,

APPROVED ON:

February 19, 2013

A handwritten signature in cursive script, appearing to read "Nancy A. Liberman", followed by a horizontal flourish.

Nancy A. Liberman, Secretary

13-004

Executive Director's Report
January 22, 2013

Mr. Eustace reported that the Authority was gathering quotes for a new phone system.

Mr. Eustace notified the Board that the Authority's new SQAR(sludge) permit went into effect January 2013.

Lastly, Mr. Eustace told the Board the Authority received a new five year Basic Industrial Stormwater General Permit.

**BORDENTOWN SEWERAGE AUTHORITY
ENGINEER'S STATUS REPORT
FOR JANUARY 2013 MEETING
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A) ENGINEERS**

- **Energy Reduction Improvements:** The project includes bar screen replacement, variable frequency drives on the oxygenation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building. Proposed project duration is as follows:

Notice to Proceed Date: June 1, 2012

Contract Duration: 370 Calendar Days

Contract Completion Date: Prior to June 6, 2013

Work in the last 30 days has concentrated on electrical wiring in the dewatering building. The project is entering a period where shop drawings requiring multiple submissions are being approved and long lead time equipment such as the MCC enclosures are being manufactured. The project can be judged to be 50 percent complete.

- **Ammonia Feed System:** Technical issues have been clarified with the sampling analysis vendor and a February bid opening date is planned.
- **NJPDES Permit Renewal:** The NJDEP has acknowledged the permit application is administratively complete. The permit which expires March 1st will be extended as the NJDEP considers permit renewals for other plants a higher priority.

Development Topics:

- **Bordentown Waterfront Community:** A preconstruction conference related to wastewater and water improvements will be held jointly with the City of Bordentown Water Department on Thursday, January 24th.
- **Hogback Road Pump Station Connection for Single Family Residence:** Due to the costs involved the applicant is deciding whether to continue with the application process or construct an upgraded septic system.

- Team Campus: Sanitary sewer main installation for the entire site is approximately 90% complete (not including testing). The Applicant is now proposing to expand the health facility complex necessitating the reinstallation of a portion of the sewer main piping. In addition, the number of stories on two of the proposed buildings will be increased. This will necessitate the NJDEP treatment works permit to be modified. Due to non-payment of escrow funds we have given this project a lower priority.

We have finalized the review process for the Fulton Bank site which is located within the Team Campus complex and possesses a separate escrow account. A S-4 application must be provided by the bank.

- Route 206 Valero Gas Station: A concept drawing to temporarily pump the proposed wastewater from the gas station site adjacent to WaWa to the armory area has been provided. We developed a review letter but are holding the letter until additional escrow is provided as less than \$100.00 was initially provided.
- Crescent Village Phase 4 (AKA Bordens Crossing): Sanitary sewer and testing has being conducted. As-builts and video work still must be provided.
- Crystal Lake On-Site Sewer Main System: The applicant has requested a performance bond release but the easement documents have not to date been endorsed by the homeowner's association. We notified the applicant that we cannot recommend release of the bonds.

End of Report

Prepared by Richard B. Czekanski, PE, BCEE, CME