

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
December 17, 2012

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 24, 2012,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 25, 2012; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2012.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, Nancy A. Liberman, and Joseph R. Malone III. Also in attendance were: Richard D. Eustace, Judith W. Klim, Edward Kondracki and Richard Czekanski. James E. Lynch was absent. Stephen Monson arrived at 6:20 p.m., just as the meeting was adjourned.

On motion by Malone, seconded by Liberman, it was moved to approve the minutes of the November 19, 2012, regular session as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Malone
Nays:	None
Abstained:	None
Absent:	Lynch, Monson

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2012-091, approving the December payment of bills from the Operating Fund in the amount of \$805,748.56, of which \$129,556.18 is a payroll transfer and \$515,094.50 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Malone
Nays:	None
Abstained:	None
Absent:	Lynch, Monson

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2012-092, approving the payment of December bills from the Escrow Fund in the amount of \$9,256.83.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Malone
Nays:	None
Abstained:	None
Absent:	Lynch, Monson

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2012-093, approving the refunds, credits and/or cancellations of customer accounts in the amount of \$6.59.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Malone
Nays:	None
Abstained:	None
Absent:	Lynch, Monson

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. VALIC

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2012-094, adopting updates to the Authority's existing deferred compensation plan.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Malone
Nays:	None
Abstained:	None
Absent:	Lynch, Monson

B. RESOLUTION 2012-095

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2012-095, authorizing the designation of Richard D. Eustace as the P.A.C.O. for the Authority.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Malone
Nays:	None
Abstained:	None
Absent:	Lynch, Monson

C. RESOLUTION 2012-096

On motion by Targonski, seconded by Liberman, it was moved to adopt Resolution 2012-096, authorizing the FY 13 Agreement for the Extraordinary Unspecifiable Services between the BSA and Computer Software, Inc. for operating system and computer hardware maintenance support in the amount of \$12,385.11.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Malone
Nays:	None
Abstained:	None
Absent:	Lynch, Monson

D. RESOLUTION 2012-097

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2012-097, authorizing the FY 13 Agreement for the Extraordinary Unspecifiable Services between the BSA and Harris Computer Systems for professional application software support in the amount of \$13,295.12.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Malone
Nays:	None
Abstained:	None
Absent:	Lynch, Monson

E. OPEN SEWER CONNECTION ACCOUNTS

K.Johnson Urban Renewal, LLC/Team Campus made payment of \$7,825.25 for the connection of Building C, Block 57, Lot 6.02, as defined by the Deferred Connection Agreement and payment schedule. (Payment 10)

F. RESOLUTION 2012-098

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2012-098, awarding contract to Coyne Chemical Company in the amount of in the amount of \$10,433.74 for 3,967.20 lbs. of BASF Zetag 7563 polymer.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Malone
Nays:	None
Abstained:	None
Absent:	Lynch, Monson

G. RESOLUTION 2012-099

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 201-099, awarding contract to Hach Company in the amount of \$4,055.73 plus freight for Sigma SD900 Refrigerated Sampler and 6 to 7 Pin Auxiliary Cable for Effluent Sampler

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Malone
Nays:	None
Abstained:	None
Absent:	Lynch, Monson

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached.

B. GENERAL COUNSEL

Mr. Kondracki reported on the month's activity.

C. ENGINEER

Mr. Czekanski reported briefly on the month's activities and his report is attached.

PUBLIC PARTICATION:

Steve Benowitz attended the meeting.

On motion by Malone, seconded by Liberman, it was moved to adjourn the meeting at approximately 6:20 p.m.

Respectfully submitted,

APPROVED ON:

January 22, 2013

Nancy A. Liberman, Secretary