

BORDENTOWN SEWERAGE AUTHORITY  
MEETING MINUTES  
November 19, 2012

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 24, 2012,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 25, 2012; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 24, 2012.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, James E. Lynch, Nancy A. Liberman, Joseph R. Malone III and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, and Richard Czekanski. Edward Kondracki was absent.

On motion by Malone, seconded by Monson, it was moved to approve the minutes of the October 15, 2012, regular session as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2012-084, approving the November payment of bills from the Operating Fund in the amount of \$193,200.35, of which \$75,785.23 is a payroll transfer and \$57,675.04 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2012-085, approving the payment of November bills from the Escrow Fund in the amount of \$33,659.46.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2012-086, approving the refunds, credits and/or cancellations of customer accounts in the amount of \$823.82.

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

K.Johnson Urban Renewal, LLC/Team Campus made payment of \$8,237.11 for the connection of Building C, Block 57, Lot 6.02, as defined by the Deferred Connection Agreement and payment schedule.

B RESOLUTION 2012-087

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2012-087, approving the Deferred Connection Agreement for Phase 1A only of Bordentown Waterfront Community between the BSA and Rivergate Urban Renewal Company, LLC.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

C. FISCAL YEAR 2012 OPERATING AND CAPITAL BUDGETS

On motion by Monson, seconded by Liberman, it was moved to adopt Resolutions 2012-088 and 2012-088A amending the Authority's FY 2012 Operating and Capital Budgets, respectively, adjusting shortages and overages within budget line items with no change to overall budget amount.

Roll Call Vote:	Aye	Nay	Abstain	Absent
Ronald L. Marino	x			
James E. Lynch, Jr.	x			
Nancy A. Liberman	x			
Zigmont F. Targonski	x			
Joseph R. Malone, III	x			
Stephen Monson	x			

D. 2013 CASH MANAGEMENT PLAN

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2012-089, adopting the Bordentown Sewerage Authority's FY 2013 Cash Management Plan.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

E. RESOLUTION 2012-090

On motion by Monson, seconded by Targonski, it was moved to adopt Resolution 2012-090 awarding emergency contract to Xylem Dewatering Solutions, Inc., in the amount of \$2,778.50, for rental of standby pump for Mile Hollow Pump Station in preparation for the arrival of Hurricane Sandy.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PROFESSIONAL REPORTS

- A. EXECUTIVE DIRECTOR  
Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is attached.
- B. GENERAL COUNSEL  
Mr. Kondracki was not in attendance.
- C. ENGINEER  
Mr. Czekanski reported briefly on the month's activities and his report is attached.

PUBLIC PARTICATION:

Mr. James Cann, Mr. Walt Kosul, and Mr. Stephen Benowitz attended the Authority meeting. Concerns over the Waterfront Project Deferred Connection Agreement were expressed and addressed by the Board.

On motion by Monson, seconded by Lynch, it was moved to adjourn the meeting at approximately 7:55 p.m.

Respectfully submitted,

APPROVED ON:

December 17, 2012



Nancy A. Liberman, Secretary

12-057

Executive Director Report  
November 19, 2012

Mr. Eustace reported on Hurricane Sandy as follows:

- A) Extra Fuel Costs \$2,823.23 mostly diesel fuel for 722 run hours on generators
- B) 215.50 overtime hours keeping men around clock to fuel generators and monitor stations on emergency power
- C) Attended Burlington County FEMA meeting on November 16, 2012.
- D) FEMA Request for Public Assistance form submitted to try and recoup hurricane expenses.
- E) Kick off meeting with FEMA at Bordentown Township Senior Center November 21, 2012 at 9AM.

Mr. Eustace further reported that he met with Brian Johnson of Bordentown Twp Community Development to discuss the current status of BSA developer projects.

Mr. Eustace informed the Board that a meeting with our Web Designer was held on 11/20/12 to finalize and implement new BSA web site.

Finally Mr. Eustace informed the Board that the AEA Executive Committee has rescheduled the annual meeting to Tuesday and Wednesday, January 15 and 16, 2013 at the Trump Taj. Registrations for the November dates will be applied to the new date; however, if you are registered and cannot attend at the new date, please contact the Authority.

**BORDENTOWN SEWERAGE AUTHORITY  
ENGINEER'S STATUS REPORT  
FOR NOVEMBER 2012 MEETING  
PREPARED BY REMINGTON VERNICK & ARANGO (RV&A) ENGINEERS**

- **Energy Reduction Improvements (2012):** The project includes bar screen replacement, variable frequency drives on the oxygenation tank motors, replacement of the utility water system pumps/motors/vfd's, a new mixing system for the sludge holding tanks and addition of a secondary sludge conveyor in the sludge dewatering building. Proposed project duration is as follows:

Notice to Proceed Date: June 1, 2012  
Contract Duration: 370 Calendar Days  
Contract Completion Date: Prior to June 6, 2013

The new bar screen is operational and a large majority of the premium efficiency motors have been installed. The first payment request for \$501,956.00 is being processed.

- **Ammonia Feed System:** Final design work has commenced. We have finalized a concept with the BSA and will advertise in December.
- **NJPDES Permit Renewal:** The NJDEP has acknowledged the permit application is administratively complete. The permit which expires March 1st will be extended as the NJDEP considers permit renewals for other plants a higher priority.
- **Influent Screw Pumps:** The last modified pump has been returned and re-installed.

**Development Topics:**

- **Bordentown Waterfront Community:** On Friday, November 16, 2012 sets of revised construction drawings were delivered to our firm for final review. If all is acceptable these drawings will be considered the "Approved for Construction" version and will be distributed with this notation.
- **Hogback Road Pump Station Connection for Single Family Residence:** Due to the costs involved the applicant is deciding whether to continue with the application process or construct an upgraded septic system.

- Team Campus: Sanitary sewer main installation for the entire site is approximately 90% complete (not including testing). The Applicant is now proposing to expand the health facility complex necessitating the reinstallation of a portion of the sewer main piping. In addition, the number of stories on two of the proposed buildings will be increased. This will necessitate the NJDEP treatment works permit to be modified. **Due to non-payment of escrow funds we have given this project a lower priority.**

**We have provided a review comment letter for the Fulton Bank site which is located within the Team Campus site and possesses a separate escrow account.**

- Route 206 Valero Gas Station: A concept drawing to temporarily pump the proposed wastewater from the gas station site adjacent to WaWa to the armory area has been provided. **A review letter has been provided.**
- Crescent Village Phase 4 (AKA Bordens Crossing): Sanitary sewer work is completed and testing is being conducted.
- Crystal Lake On-Site Sewer Main System: The applicant has requested a performance bond release but the easement documents have not to date been endorsed by the homeowner's association. We notified the applicant that we cannot recommend release of the bonds.

**End of Report**

**Prepared by Richard B. Czekanski, PE, BCEE, CME**