

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
September 20, 2010

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 20, 2010,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 19, 2010; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 19, 2010.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Zigmont Targonski, Nancy A Liberman, Joseph R. Malone III and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, Edward Kondracki, and Richard Czekanski.

On motion by Liberman, seconded by Lynch, it was moved to approve the minutes of the August 16, 2010 regular meetings as submitted.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2010-048, approving the September payment of bills from the Operating Fund in the amount of \$267,740.71, of which \$154,282.88 is a payroll transfer and \$28,048.00 is a capital expense.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

10-037

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2010-049, approving the payment of September bills from the Escrow Fund in the amount of \$14,693.05.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. BORDENTOWN WATERFRONT COMMUNITY:

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2010-050, endorsing the application of the Bordentown Waterfront Community, LLC for amendment to Wastewater Management Plan. Mr. Malone asked to make a note for the record regarding the BSA's role with respect to the planning board process. Mr. Kondracki noted that the BSA cannot deny sewer service to any applicant if capacity is available, all approvals have been received by the Authority and the Authority's Rules and Regulations have been met.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. INTRODUCTION OF FY 2011 BUDGET

On motion by Monson, seconded by Liberman, it was moved to adopt Resolution 2010-051, approving the introduction of the BSA's FY 2011 Operating and Capital Budget.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

C. BASF ZETAG 7563 POLYMER

On motion by Lynch, seconded by Monson, it was moved to adopt Resolution 2010-052, authorizing the purchase of polymer.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

D. RATE SCHEDULE AND CONNECTION FEE:

Discussion was held regarding the Authority's Rate Schedule and Connection Fee as it applies to existing commercial and residential structures.

E. ENERGY AUDIT

On motion by Malone, seconded by Liberman, it was moved to approve Energy Audit and to authorize Remington & Vernick to submit to NJEIT for costs of energy improvements as outlined in the Audit.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

F. BOND COUNSEL

On motion by Lynch, seconded by Targonski, it was moved to adopt Resolution 2010-053, appointing Capehart & Scatchard, P.A. as Bond Counsel for the period September 21, 2010 through January 31, 2011.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

10-039

G. FINANCIAL ADVISOR

On motion by Targonski, seconded by Liberman, it was moved to adopt Resolution 2010-054, appointing Acacia Financial Group as Financial Advisor for the period September 21, 2010 through January 31, 2011.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported the Authority passed the recent NJDEP inspection and EEO contract review. The Authority also improved and gained an additional eight (8) points from a JIF inspection. Mr. Eustace noted, however, that as a result of the JIF inspection, it came to light that the BSA has never finalized our Stormwater Prevention, Control & Countermeasure Plan. Mr. Eustace asked permission from the Board to finalize this plan. Mr. Eustace discussed the repair work on Locust. Mr. Eustace noted that he will attend WEF conference in October. Mr. Eustace further commented that Dublin Pub paid the outstanding connection fee balance for their Phase II construction.

B. GENERAL COUNSEL

Mr. Kondracki discussed the D.R. Horton Cost Sharing Agreement and the issues with the current infrastructure, specifically the conveyance system. Mr. Kondracki made reference to our current rate schedule in reference to the reduction in revenues that the Authority continues to experience. Although the current economic situation is not favorable, there is a continuing cost to maintain the plant. Mr. Kondracki noted that the use

of General Funds to meet fiscal requirements can not continue to be an alternative; and that the Board must consider the path forward with respect to a rate increase. Mr. Kondracki further reported on the month's activities as they pertain to the Authority.

10-040

C. ENGINEER

Report Attached.

STORMWATER PREVENTION, CONTROL & COUNTERMEASURE PLAN (SPCCP)

After discussion, it was moved to take the necessary steps to finalize the BSA's SPCCP.

LOCUST STREET REPAIRS

On motion by Liberman, seconded by Malone, it was moved to ask Remington & Vernick to prepare bid specifications for the repair of Locust Street.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PUBLIC PARTICATION: None

On motion by Lynch, seconded by Monson, it was moved to adjourn the meeting at

approximately 7:40 p.m.

Respectfully submitted,

APPROVED ON:

October 18, 2010

Nancy A. Liberman, Secretary

10-041