

BORDENTOWN SEWERAGE AUTHORITY  
MEETING MINUTES  
August 15, 2011

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 23, 2011,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 25, 2011; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 23, 2011.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, James E. Lynch, Nancy A Liberman, Joseph R. Malone III and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, Richard Czekanski and Edward Kondracki.

On motion by Lynch, seconded by Liberman, it was moved to approve the minutes of the July 18, 2011 regular and executive sessions as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Malone, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2011-055, approving the August payment of bills from the Operating Fund in the amount of \$175,965.10, of which \$98,199.00 is a payroll transfer and \$13,940.70 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Malone, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2011-056, approving the August payment of bills from the Escrow Fund in the amount of \$22,480.75.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Malone, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2011-057, approving the refunds, credits and/or cancellations of customer accounts in the amount of \$4,386.00.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Malone, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. FY 2012 BUDGET

The FY2012 Operating and Capital Budgets were informally presented to the Board for review prior to the formal Introduction in September.

B. RESOLUTION 2011-058

On motion by Monson, seconded by Targonski, it was moved to adopt Resolution 2011-058, authorizing the award of contract to Coyne Chemical in the amount of \$5,445.00 for 1,980 pounds of Zetag 7563 Polymer.

Recorded vote:

Ayes:	Marino, Targonski, Lynch, Malone, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	None

## PROFESSIONAL REPORTS

### A. EXECUTIVE DIRECTOR

Mr. Eustace reported that he and the staff worked together to develop the FY2012 Budget. Mr. Eustace also reported that the Authority equipment posted on GovDeals netted \$11,400.63. Mr. Eustace noted that the Authority's annual DEP Inspection is scheduled for August 25<sup>th</sup>. Mr. Eustace reported that occupancy sensors were installed in most rooms of the Administration Building as a part of the Energy Audit. This satisfies 10% payback with respect to the cost of the audit for the Administration Building. Mr. Eustace informed the Board that a Pre Con meeting was held for the Team Campus project at the Township Municipal Building. Afterward, Kevin Johnson came to the Authority to discuss bonding and deferred connection agreement issues associated with the Authority.

### B. GENERAL COUNSEL

Mr. Kondracki informed the Board that he met with Dublin Square's attorney and engineer for a review of current litigation issues. Mr. Kondracki reported that mediation has been suggested with an attorney to try to resolve this issue. Mr. Kondracki further provided a report of the month's activities.

### C. ENGINEER

Mr. Czekanski discussed the Waterfront project with the Board, specifically the placement of the Phase I Pump Station. The Engineer's Report is attached.

After Mr. Czekanski's presentation, Mr. Malone suggested that a joint meeting be held with Board members of the Authority, the Waterfront project, the Authority Engineer and Executive Director. It was decided that Mr. Targonski and Mr. Malone would represent the Board at this meeting.

PUBLIC PARTICATION: None

On motion by Targonski, seconded by Lynch, it was moved to adjourn the meeting at approximately 7:30 p.m.

Respectfully submitted,

APPROVED ON:

September 19, 2011

Nancy A. Liberman, Secretary

11-036