

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
May 30, 2012

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 25, 2011,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 25, 2011; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 25, 2011.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, Nancy A Liberman, and Stephen Monson . Also in attendance were: Richard D. Eustace, Judith W. Klim, Richard Czekanski and John J. Maley. James E. Lynch, Joseph R. Malone III and Edward Kondracki were absent.

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2012-039, approving the May payment of bills from the Operating Fund in the amount of \$214,173.20, of which \$96,976.73 is a payroll transfer and \$37,499.16 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Lynch, Malone

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2012-040, approving the payment of May bills from the Escrow Fund in the amount of \$18,175.50.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Monson
Nays:	None

Abstained: None
Absent: Lynch, Malone

12-024

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2012-041, approving the refunds, credits and/or cancellations of customer accounts in the amount of \$1,196.42.

Recorded vote:

Ayes: Marino, Targonski, Liberman, Monson
Nays: None
Abstained: None
Absent: Lynch, Malone

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

K.Johnson Urban Renewal, LLC/Team Campus made payment of \$11,205.55 for the connection of Building C, Block 57, Lot 6.02, as defined by the Deferred Connection Agreement and payment schedule.

B. DUBLINE SQUARE

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2012-042, approving the Settlement Agreement between the Authority and the Dublin Pub Group, LLC in the amount of \$31,212.00 plus a credit of \$8,000.00 against future sewer service charges.

Recorded vote:

Ayes: Marino, Targonski, Liberman, Monson
Nays: None
Abstained: None
Absent: Lynch, Malone

C. AMENDMENTS OF BSA FY2012 BUDGET

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2012-043, amending the Authority's FY2012 Operating Budget, adjusting shortages and overages within budget line items with no change to overall budget amount.

Recorded vote:

Ayes: Marino, Targonski, Liberman, Monson
Nays: None

Abstained: None
Absent: Lynch, Malone

12-025

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2012-044, amending the Authority's FY2012 Capital Budget, adjusting shortages and overages within budget line items with no change to overall budget amount.

Recorded vote:

Ayes: Marino, Targonski, Liberman, Monson
Nays: None
Abstained: None
Absent: Lynch, Malone

D. FY2012 SCHOLARSHIPS

On motion by Targonski, seconded by Liberman, it was moved to award three (3) scholarships for FY2012 in the amount of \$1,000 each. The Doreen B. Moore Scholarship was awarded to Juan L. Perez, Jr. The BSA Environmental Scholarship was awarded to Zaina M. Hamdan and Garrett Griffiths.

Recorded vote:

Ayes: Marino, Targonski, Liberman
Nays: Monson
Abstained: None
Absent: Lynch, Malone

E. FY2012 DESTRUCTION OF DOCUMENTS

On motion by Monson, seconded by Liberman, it was moved to adopt Resolution 2012-045, approving the destruction of documents as approved by the DARM in accordance with the New Jersey Destruction of Public Records Law.

Recorded vote:

Ayes: Marino, Targonski, Liberman, Monson
Nays: None
Abstained: None
Absent: Lynch, Malone

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported briefly on the month's activities. Mr. Eustace's report is

attached.

B. ENGINEER

Mr. Czekanski reported briefly on the month's activities. The Engineer's Report is attached.

12-026

NJPDES 5 YEAR PERMIT RENEWAL

On motion by Liberman, seconded by Targonski, it was moved to allow the Authority's Engineer to prepare the NJPDES 5 Year Permit Renewal at the cost, not to exceed, of \$9,800.00.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Lynch, Malone

CONCEPT PLAN TO REDUCE BROMODICHLOROMETHANE

On motion by Targonski, seconded by Liberman, it was moved to allow the Authority's Engineer to develop a concept plan for an ammonia addition system that when added to the plant effluent will provide the required reduction as required by the BSA's NJPDES permit at the cost, not to exceed, of \$ 6,500.00.

FY2012 AUTHORITY RATE INCREASE DISCUSSION

Mr. Maley discussed the pending FY2012 Rate Increase with the Board. He reviewed the structure of the increase to rates to be presented at the June 2012 Rate Hearing.

PUBLIC PARTICATION: None

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2012-046, to meet in Executive Session for attorney-client discussion and personnel issues.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Lynch, Malone

FIELDSBORO WASTEWATER TREATMENT PLANT

Mr. Eustace was asked to speak with the Fieldsboro wastewater operation to gather more information about their current situation.

12-027

On motion by Targonski, seconded by Liberman, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Monson
Nays:	None
Abstained:	None
Absent:	Lynch, Malone

On motion by Monson, seconded by Liberman, it was moved to adjourn the meeting at approximately 7:35 p.m.

Respectfully submitted,

APPROVED ON:

June 18, 2012

Nancy A. Liberman, Secretary

12-028