

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
May 16, 2011

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 23, 2011,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 25, 2011; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 23, 2011.

The following persons were in attendance: Ronald L. Marino, Nancy A Liberman, Joseph R. Malone III and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, Richard Czekanski and Edward Kondracki. James E. Lynch and Zigmont Targonski were absent.

Rate Hearing

Chairman Marino turned this portion of the meeting over to Mr. Kondracki to conduct the connection fee rate hearing.

A verbatim transcript of the rate hearing is attached to these minutes.

On motion by Malone, seconded by Monson, the Rate Hearing discussion was closed to the public at 6:15 p.m.

Recorded vote:

Ayes:	Marino, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	Lynch, Targonski

Prior to the motion to adopt Resolution 2011-036, Mr. Malone questioned whether or not the current Rate Hearing was consistent with all previous Rate Hearings. Mr. Kondracki provided affirmation that the 2011 Rate Hearing was consistent with all previous Rate Hearings.

Mr. Monson posed the question regarding the minimum and maximum gallons used within the Authority's single residence customer base. After some discussion, it was determined that usage is a function of variable factors and can range from 0 to 70,000 gallons per quarter.

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2011-036, approving the proposed adjustments to the Connection Fee Rate Schedule as attached, effective May 17, 2011.

Recorded vote:

Ayes:	Marino, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	Lynch, Targonski

On motion by Malone, seconded by Liberman, it was moved to approve the minutes of the April 18, 2011 regular session as submitted.

Recorded vote:

Ayes:	Marino, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	Lynch, Targonski

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2011-037, approving the May payment of bills from the Operating Fund in the amount of \$259,759.64, of which \$104,282.78 is a payroll transfer and \$44,689.63 is a capital expense.

Recorded vote:

Ayes:	Marino, Liberman, Malone, Monson
Nays:	None
Abstained:	None

Absent: Lynch, Targonski

11-023

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2011-038, approving the payment of May bills from the Escrow Fund in the amount of \$3,128.96.

Recorded vote:

Ayes: Marino, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: Lynch, Targonski

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2011-039, approving the refunds, credits and/or cancellations of customer accounts in the amount of \$54.83.

Recorded vote:

Ayes: Marino, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: Lynch, Targonski

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. AUTHORITY FY11 SCHOLARSHIPS

After reviewing all applications and discussion the Board agreed to award two scholarships. The Doreen B. Moore Business Scholarship was awarded to Anthony Covington. The Bordentown Sewerage Authority Environmental Scholarship was awarded to Donghyan Cha.

B. AMENDMENT TO BSA FY11 OPERATING BUDGET

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2011-040, amending the Authority's FY11 Operating Budget, adjusting shortages and overages within budget line items with no change to overall budget amount.

Recorded vote:

Ayes:	Marino, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	Lynch, Targonski

11-024

C. AMENDMENT TO BSA FY11 CAPITAL BUDGET

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2011-041, amending the Authority's FY11 Capital Budget, adjusting shortages and overages within budget line items with no change to overall budget amount.

Recorded vote:

Ayes:	Marino, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	Lynch, Targonski

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported that Tom Redwood passed his S-3 exam. Mr. Eustace noted that the NJDEP inspection of the Authority's on-site lab was conducted on May 11th. Lab inspection went very well and only minor paperwork changes were needed. Mr. Eustace informed the Board that he attended the NJWEA Conference the week of May 9th. Mr. Eustace further noted that Kevin Johnson with the Team Campus project contacted the Authority for information regarding payment required to bring his project current with the Authority. Mr. Eustace also reported that John Dwyer of 527/529 Willow Street requested the Authority to certify the existence of two laterals. Mr. Eustace informed the Board that while inspecting our generator permit list, a number of our generators that have permits now will not have to be renewed in 2012 as they are under the BTU input requiring permits, saving approximately \$400/unit.

B. GENERAL COUNSEL

Mr. Kondracki reported on the Dublin Square status conference on May 10th. Mr. Kondracki provided a report of the month's activities.

C. ENGINEER

The Engineer's Report is attached.

11-025

PUBLIC PARTICATION:

Mayor Dauber of Bordentown Township attended. Mayor Dauber voiced his concern that the Authority's fees were cost prohibitive to prospective projects in the Township.

On motion by Monson, seconded by Malone, it was moved to adjourn the meeting at approximately 7:30 p.m.

Respectfully submitted,

APPROVED ON:

June 20, 2011

Nancy A. Liberman, Secretary

11-026