

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
March 21, 2011

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 23, 2011,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 25, 2011; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 23, 2011.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Zigmont Targonski, Nancy A Liberman, Joseph R. Malone III and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, Richard Czekanski and John J. Maley. Edward Kondracki was absent.

On motion by Lynch, seconded by Monson, it was moved to approve the minutes of the February 22, 2011 regular session as corrected and the executive session as submitted.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2011-023, approving the March payment of bills from the Operating Fund in the amount of \$285,620.85, of which \$99,764.03 is a payroll transfer and \$69,478.57 is a capital expense.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2011-024, approving the payment of March bills from the Escrow Fund in the amount of \$9,075.13.

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

On motion by Lynch, seconded by Liberman, it was moved to approve the S-4 application of KOR for the connection of one (1) single family home at Block 58.01, Lot 17; and located at 333 Crescent Drive. All fees have been paid.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. FY 2010 REPORT OF AUDIT

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2011-025, certifying that the Board of the Bordentown Sewerage Authority has received and reviewed the FY 2010 Report of Audit. Mr. Maley, the Authority's Auditor provided a review of the Report of Audit and highlighted sections of importance in the Report prior to the vote.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

C. CORRECTIVE ACTION PLAN

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2011-026, adopting the FY 2011 Corrective Action Plan.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
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Nays: None
Abstained: None
Absent: None

11-014

D. AWARD OF CONTRACT

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2011-027, awarding Contract No. 2 Wastewater Treatment Plant and Collection System Modifications to Eagle Construction Company in the amount of \$969,499.00.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: None

E. LOCUST ROAD

On motion by Lynch, seconded by Targonski, it was moved to approve first payment request from RTW Construction, Inc. for \$11,613.60.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: None

F. AWARD OF CONTRACT FOR LICENSED ELECTRICIAN

It was decided to try to obtain additional bids for electrical work at Mile Hollow Pump Station.

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported that he attended the AEA Conference on March 8th and 9th. Mr. Eustace reported that a meeting was held with BPG and Home2Suites and that Mr. Bagot of Home2Suites has been providing him progress reports. Mr. Eustace noted that the Authority earned miscellaneous income in the amount of \$2,685.00 from the sale of scrap metal from clean-up projects at all Authority facilities. Mr. Eustace further noted that

a meeting with Team Campus (Kevin Johnson) scheduled for March 4th did not take place as Mr. Kevin Johnson was a “no show”. Mr. Eustace discussed the revamping of the scholarship application. Mr. Eustace informed the Board that the Authority made a donation to the St. Mary’s Food Pantry as a result of proceeds from “dress down” Fridays. The Authority also donated the Administrative Manager’s office furniture to the City Police Department. Mr. Eustace provided an update regarding the Authority’s website “reconstruction”. Mr. Eustace reported the requirement for a licensed electrician for the repair/replacement of lights at Mile Hollow.

11-015

B. GENERAL COUNSEL

No Report

C. ENGINEER

Mr. Czekanski reported the changes to reporting requirements under NJDEP, specifically that there are no reporting requirements for copper. The Engineer’s Report is attached.

PUBLIC PARTICATION: None

On motion by Lynch, seconded by Monson, it was moved to adjourn the meeting at approximately 6:35 p.m.

Respectfully submitted,

APPROVED ON:

April 18, 2011

Nancy A. Liberman, Secretary

11-016