

BORDENTOWN SEWERAGE AUTHORITY  
MEETING MINUTES  
December 19, 2011

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 23, 2011,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 25, 2011; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 23, 2011.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, James E. Lynch, Nancy A. Liberman, Joseph R. Malone III and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, Edward Kondracki and Richard Czekanski.

On motion by Lynch, seconded by Malone, it was moved to approve the minutes of the November 21, 2011 regular and executive sessions as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Liberman, it was moved to adopt Resolution 2011-079, approving the December payment of bills from the Operating Fund in the amount of \$312,288.22 of which \$100,212.56 is a payroll transfer and \$78,204.30 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Monson, it was moved to adopt Resolution 2011-080, approving the December payment of bills from the Escrow Fund in the amount of \$7,592.00.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. VALIC

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2011-081, adopting updates to the Bordentown Sewerage Authority's existing deferred compensation plan.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST

(1) On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2011-082 authorizing application to the Local Finance Board for approval to issue revenue bonds in connection with the NJEIT financing program.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. (2) On motion by Lynch, seconded by Targonski, it was moved to adopt Resolution 2011-082A approving the BSA's intent to reimburse expenditures for project costs from the proceeds of debt obligations in connection with its participation in the NJEIT financing program.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

C. RESOLUTION 2011-083

On motion by Liberman, seconded by Lynch, it was moved to adopt Resolution 2011-083 authorizing the designation of Richard D. Eustace as the Public Agency Compliance Officer (PACO) for the Authority.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

D. RESOLUTION 2011-084

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2011-084 authorizing the Consumption Report Agreement between the BSA and the City of Bordentown in the amount of \$4,000.00.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

E. RESOLUTION 2011-085

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2011-085 authorizing the FY12 agreement for extraordinary, unspecifiable services between the BSA and CSI, Inc. for operating system and computer hardware maintenance support in the amount of \$ 12,024.38.

## Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

F. RESOLUTION 2011-086

On motion by Liberman, seconded by Malone, it was moved to adopt Resolution 2011-086 authorizing the FY12 agreement for extraordinary, unspecifiable services between the BSA and Harris Computer Systems for professional application software support in the amount of \$12,542.56.

## Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

G. RESOLUTION 2011-087

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2011-087 authorizing the FY12 agreement for extraordinary, unspecifiable services between the BSA and Allister Business Solutions for imaging system documentation support maintenance and jukebox onsite hardware support maintenance in the amount of \$6,750.00.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

11-050

H. RESOLUTION 2011-088

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2011-088 authorizing the purchase of FAS 100 Asset Accounting Network software with installation in the amount of \$4,230.95 from Sage Software.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

I. RESOLUTION 2011-089

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2011-089 authorizing the award of contract to Joseph G. Pollard Company, Inc., for a Sigma Refrigerated Sampler with 5.5 gallon bottle, in the amount of \$4,270.00.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

J. RESOLUTION 2011-090

On motion by Liberman, seconded by Monson, it was moved to adopt Resolution 2011-090 authorizing the award of an emergency contract to Hainesport Enterprises, Inc., for the repair of the Authority's Jet Vac in the amount of \$4,871.96.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

11-051

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace reported on his monthly meeting with Warner Nitchmen of Bordentown Township December 14<sup>th</sup>. Mr. Eustace noted that he and Craig Dansbury attended a training session at the Gorman Rupp factory in Ohio on Dec.7 & 8<sup>th</sup>. They were introduced to a way of making piping changes at our Gorman Rupp stations that may help to make the stations more efficient during wet weather flows. Mr. Eustace met with all financial professionals and Mr. Kondracki to move paperwork along on procurement of wastewater trust monies

B. SOLICITOR

Mr. Kondracki discussed the status of meditation with the Dublin Square Pub. He further reported on the month's activities.

C. ENGINEER

Mr. Czekanski discussed the need to authorize a change orders for projects on Dunns Mill Road and at the Armcon Pump Station. He further explained the need to extend Eagle Construction's contract in order to complete the current project. The Engineer's Report is attached.

## CHANGE ORDERS

On motion by Malone, seconded by Targonski, it was moved to adopt Resolution 2011-091 authorizing a “0” dollar change order to extend the contract of Eagle Construction for a period of 30 days commencing December 27, 2011.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

11-052

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2011-092 to authorize a change order in the amount \$9,193.00 for the Dunns Mill Road project.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2011-093 to authorize a change order in the amount \$1,045.00 for the Armcon Pump Station repair project.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PUBLIC PARTICATION: None

On motion by Lynch, seconded by Malone, it was moved to adjourn the meeting at approximately 6:40 p.m.

Respectfully submitted,

APPROVED ON:

January 17, 2012

Nancy A. Liberman, Secretary

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