

BORDENTOWN SEWERAGE AUTHORITY
MEETING MINUTES
December 20, 2010

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 20, 2010,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 19, 2010; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 19, 2010.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Zigmont Targonski, Nancy A Liberman, Joseph R. Malone III and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, Edward Kondracki, and Richard Czekanski.

On motion by Liberman, seconded by Targonski, it was moved to approve the minutes of the November 15, 2010 regular and executive sessions as submitted.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Malone, seconded by Lynch, it was moved to adopt Resolution 2010-068, approving the December payment of bills from the Operating Fund in the amount of \$307,645.88, of which \$73,358.42 is a payroll transfer and \$74,275.88 is a capital expense.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

10-052

On motion by Malone, seconded by Monson, it was moved to adopt Resolution 2010-069, approving the payment of December bills from the Escrow Fund in the amount of \$2,093.75.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Targonski, seconded by Malone, it was moved to adopt Resolution 2010-070, approving the refunds, credits, and/or cancellations of customer accounts in the amount of \$77.65.

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

On motion by Liberman, seconded by Malone, it was moved to approve the S-4 applications of KOR for the connection of two (2) single family homes at Block 58, Lot 35.26; Block 58.01, Lot 16; and located at 336 and 331 Crescent Drive, respectively. All fees have been paid.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. PREVENTATIVE GENERATOR MAINTENANCE

On motion by Targonski, seconded by Liberman, it was moved to approve Resolution 2010-071 awarding the contract for Preventative Generator Maintenance to Modern Group in the amount of \$9,455.00.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None

Abstained: None
Absent: None

10-053

C. RESOLUTION 2010-072

On motion by Lynch, seconded by Malone, it was moved to approve Resolution 2010-072 authorizing the Executive Director to award contracts less than fifteen percent (15%) of bid threshold..

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: None

D. RESOLUTION 2010-073

On motion by Liberman, seconded by Lynch, it was moved to adopt Resolution 2010-073 appointing certain consultants for a period of one month.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: None

E. RESOLUTION 2010-074

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2010-074 releasing the Performance Guarantee for the Hogback Deli without the requirement for a maintenance bond.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: None

F. RESOLUTION 2010-075

On motion by Monson, seconded by Targonski, it was moved to adopt Resolution 2010-075 approving and authorizing grant of Conservation Restriction Easement.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

G. RESOLUTION 2010-076

On motion by Lynch, seconded by Liberman, it was moved to adopt Resolution 2010-076, approving agreement with Harris Computer Systems for Extraordinary, Unspecifiable Service in the amount of \$11,945.31.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

H. RESOLUTION 2010-077

On motion by Liberman, seconded by Monson, it was moved to adopt Resolution 2010-077, approving agreement with Computer Software Inc. for Extraordinary, Unspecifiable Services in the amount of 11,343.75.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None

Abstained: None
Absent: None

10-055

I. RESOLUTION 2010-078

On motion by Lynch, seconded by Monson, it was moved to adopt Resolution 2010-078, approving agreement with Allister Business Solutions for Extraordinary, Unspecifiable Services in the amount of \$6,750.00.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays: None
Abstained: None
Absent: None

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace informed the Board that we received the rebate due the Authority under the Energy Audit Program in December 2010. Mr. Eustace reported that the Authority is moving forward with the energy savings plan. Mr. Eustace will discuss a press release with the Burlington County Times. Mr. Eustace further noted that we have discussed a process for handling sewer backups, etc., that will provide coverage and relief for customers for the night and weekends.

.B. GENERAL COUNSEL

Mr. Kondracki revisited local contracts law as a refresher for the Board and reported on the month's activities.

C. ENGINEER

Mr Czekanski reported that Papa John's Take Out requested a waiver from installing an exterior grease trap. Since this establishment is much like other take outs in Bordentown which heat and serve food, Mr. Czekanski noted that an interior grease trap, to be specified by R&V, is acceptable. The Engineer's Report is attached.

10-056

PUBLIC PARTICATION:

Ms. Andy Detterline of Andy Detterline & Associates attended the meeting to discuss the Home2Suites project in relation to the required sanitary sewer upgrades to the Rising Sun Road infrastructure.

On motion by Monson, seconded by Liberman, it was moved to adopt Resolution 2010-079, to meet in Executive Session for the discussion of litigation and/or personnel issues.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Monson, seconded by Targonski, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
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Nays:	None
Abstained:	None
Absent:	None

On motion by Liberman, seconded by Monson, it was moved to adjourn the meeting at approximately 7:10 p.m.

Respectfully submitted,

APPROVED ON:

January 18, 2011

Nancy A. Liberman, Secretary

10-057