

BORDENTOWN SEWERAGE AUTHORITY  
MEETING MINUTES  
November 19, 2011

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 23, 2011,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 25, 2011; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 23, 2011.

The following persons were in attendance: Ronald L. Marino, Zigmont Targonski, James E. Lynch, Nancy A. Liberman, Joseph R. Malone III and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, Edward Kondracki and Richard Czekanski.

On motion by Liberman, seconded by Targonski, it was moved to approve the minutes of the October 17, 2011 regular session as submitted.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Monson, it was moved to adopt Resolution 2011-068, approving the November payment of bills from the Operating Fund in the amount of \$335,215.51, of which \$97,896.78 is a payroll transfer and \$176,056.66 is a capital expense.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Monson, it was moved to adopt Resolution 2011-069, approving the November payment of bills from the Escrow Fund in the amount of \$5,224.00.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. 2012 CASH MANAGEMENT PLAN

On motion by Lynch, seconded by Malone, it was moved to adopt Resolution 2011-070, adopting the Bordentown Sewerage Authority's FY 2012 Cash Management Plan.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. RESOLUTION 2011-071

On motion by Malone, seconded by Monson, it was moved to adopt Resolution 2011-071 authorizing the award of contract to Univar USA, Inc. and Miracle Chemicals as follows:

***Item 1: Liquid Inorganic Sulfur Dioxide (1 ton containers), maximum of 12 containers per year*** to Univar USA, Inc. for the bid price of \$62.20 per one hundred pounds for a total price of \$14,928.00 per year, for a total maximum contract amount of \$29,856.00;

***Item 2: Sodium Hypochlorite (1,000 gallon tank truck delivery), maximum of 14,000 gallons per year*** to Miracle Chemical Company for the bid price of \$1.355 per gallon for a total price of \$18,970.00 per year, for a total maximum contract amount of \$37,940.00;

***Item 3: Dense Soda Ash (40,000 pound bulk deliveries), maximum of 320,000 pounds per year*** to Univar USA, Inc. for the bid price of \$21.74 per one hundred pounds for a total price of \$69,568.00 per year, for a total maximum contract amount of \$139,136.00.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

C. RESOLUTION 2011-072

On motion by Liberman, seconded by Lynch, it was moved to adopt Resolution 2011-072 approving agreement with Remington, Vernick & Arango for construction phase services for Black's Creek Wasterwater Treatment Plant Energy Audit improvements.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

D. RESOLUTION 2011-073

On motion by Liberman, seconded by Lynch, it was moved to adopt Resolution 2011-073 approving agreement with Allistar Business Solutions for extraordinary, unspecifiable services in the amount of \$2,249.00 for imaging services for the period September 19 through December 31, 2011.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

E. FISCAL YEAR 2011 OPERATING AND CAPITAL BUDGETS

On motion by Lynch, seconded by Targonski, it was moved to adopt Resolutions 2011-074 and 2011-074A amending the Authority's FY 2011 Operating and Capital Budgets, respectively, adjusting shortages and overages within budget line items with no change to overall budget amount.

Roll Call Vote:	Aye	Nay	Abstain	Absent
Ronald L. Marino	x			
James E. Lynch, Jr.	x			
Nancy A. Liberman	x			
Zigmont F. Targonski	x			
Joseph R. Malone, III	x			
Stephen Monson	x			

F. ENERGY AGGREGATE PROGRAM

After a discussion regarding participation in the 2012 Energy Aggregate Program, the Board came to the decision that more information was required before a commitment to the program.

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace informed the Board of his monthly meeting with Warner Nitchmen of Bordentown Township on November 9<sup>th</sup>. Mr. Eustace asked the Board's permission for Craig Dansbury and him to travel to the Gorman Rupp factory in Ohio on Dec. 7<sup>th</sup> and 8<sup>th</sup>. Mr. Eustace noted that he attended the AEA Conference in Atlantic City on November 16<sup>th</sup>. While there Mr. Eustace sat in on JIF seminar. Mr. Eustace reported that our new employee, Christine Nucera, started November 7<sup>th</sup>. She will be training with Barbara until who will be retiring at the end of January 2012. Finally, Mr. Eustace told the Board that the 2011 Mercury study by OMNI Environmental has been

completed and sent to the NJDEP

B. SOLICITOR

Mr. Kondracki discussed the Team Campus project with respect to their obligations under their Deferred Connection Agreement. He further reported on the month's activities.

11-044

C. ENGINEER

Mr. Czekanski discussed the need to authorize a change order for the Mary Street project in the amount of \$1,833.00. The Engineer's Report is attached.

CHANGE ORDER

On motion by Lynch, seconded by Targonski, it was moved to authorize a change order in the amount \$1,833.00 for the slip lining project on Mary Street.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

THIRD STREET

On motion by Lynch, seconded by Targonski, it was moved to table discuss on this item.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

THE ESTATES AT BORDEN'S CROSSING

On motion by Liberman, seconded by Targonski, it was moved to adopt Resolution 2011-076, reducing the Performance Guarantee for the Estates at Borden's Crossing, Phase

I to \$88,387.00 based on the Engineer's assessment of the outstanding work to be completed.

Recorded vote:

Ayes:	Marino, Targonski, Liberman, Lynch, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

11-045

On motion by Monson, seconded by Lynch, it was moved to adopt Resolution 2011-077, to meet in Executive Session for the discussion of litigation and/or personnel issues.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Monson, seconded by Liberman, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

PUBLIC PARTICATION: None

On motion by Lynch, seconded by Malone, it was moved to adjourn the meeting at approximately 7:40 p.m.

Respectfully submitted,

APPROVED ON:

December 19, 2011

Nancy A. Liberman, Secretary

11-046