

BORDENTOWN SEWERAGE AUTHORITY  
MEETING MINUTES  
January 17, 2011

The meeting was called to order by the Chairman, Ronald Marino, at 6:00 p.m. in the Conference Room of the Authority located at 954 Farnsworth Avenue, Bordentown, New Jersey.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

- a. posting written notice on the Official Bulletin Boards of the City of Bordentown, Township of Bordentown and Bordentown Sewerage Authority on February 20, 2010,
- b. by mailing written notice to THE TIMES, REGISTER-NEWS and BURLINGTON COUNTY TIMES on February 19, 2010; and
- c. filing written notice with the Clerks of the City of Bordentown and Township of Bordentown and mailing written notice to all persons who requested and paid for same on February 19, 2010.

The following persons were in attendance: Ronald L. Marino, James E. Lynch, Zigmont Targonski, Nancy A Liberman, Joseph R. Malone III and Stephen Monson. Also in attendance were: Richard D. Eustace, Judith W. Klim, Edward Kondracki, and Richard Czekanski.

On motion by Lynch, seconded by Monson, it was moved to approve the minutes of the December 20, 2010 regular and executive sessions as submitted.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Malone, seconded by Monson, it was moved to adopt Resolution 2011-001, approving the January payment of bills from the Operating Fund in the amount of \$229,965.93, of which \$98,534.52 is a payroll transfer and \$26,230.03 is a capital expense.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

11-001

On motion by Malone, seconded by Monson, it was moved to adopt Resolution 2011-002, approving the payment of January bills from the Escrow Fund in the amount of \$2,968.60.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Malone, seconded by Monson, it was moved to adopt Resolution 2011-003, approving the refunds, credits, and/or cancellations of customer accounts in the amount of \$128.93.

AGENDA ITEMS FOR DISCUSSION AND/OR ACTION:

A. OPEN SEWER CONNECTION ACCOUNTS

On motion by Liberman, seconded by Targonski, it was moved to approve the S-4 application of KOR for the connection of one (1) single family home at Block 58.01, Lot 33; and located at 414 Harvest Way. All fees have been paid.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

B. MERCURY SAMPLING

On motion by Targonski, seconded by Liberman, it was moved to approve Resolution 2011-004 authorizing a Joint Purchasing Agreement between the BSA and the Mount Holly MUA for mercury sampling services.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None

Absent: None

11-002

C. TORT CLAIMS ACT FORMS

On motion by Lynch, seconded by Monson, it was moved to approve Resolution 2011-005 adopting the notice of Tort Claims Act Forms.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson  
Nays: None  
Abstained: None  
Absent: None

D. RESOLUTION 2011-006

On motion by Monson, seconded by Lynch, it was moved to adopt Resolution 2011-006 designating Richard D. Eustace, Executive Director, Public Agency Compliance Officer (PACO) for the Authority.

Recorded vote:

Ayes: Marino, Lynch, Targonski, Liberman, Malone, Monson  
Nays: None  
Abstained: None  
Absent: None

PROFESSIONAL REPORTS

A. EXECUTIVE DIRECTOR

Mr. Eustace provided an update to the Board regarding Ocean Spray. Mr. Eustace delivered a report prepared by Omni to Mr. Haggerty with Ocean Spray. There has been no response to date. Mr. Eustace reported that he was updating the BSA Scholarship Application process. Mr. Eustace further noted that the Authority website would be updated.

.B. GENERAL COUNSEL

Mr. Kondracki explained the Tort Claims Act Forms and reported on the month's activities.

C. ENGINEER

Mr. Czekanski discussed the current contract out to bid for capital improvements to the Authority. It was decided to postpone any decision regarding this contract until the February meeting. Mr. Czekanski also reported on the Locust Road project and the Township requirements with respect to the construction project. The Engineer's Report is attached.

11-003

PUBLIC PARTICATION: None

On motion by Malone, seconded by Liberman, it was moved to adopt Resolution 2011-007, to meet in Executive Session for the discussion of litigation and/or personnel issues.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Targonski, it was moved to reconvene in Regular Session.

Recorded vote:

Ayes:	Marino, Lynch, Targonski, Liberman, Malone, Monson
Nays:	None
Abstained:	None
Absent:	None

On motion by Lynch, seconded by Monson, it was moved to adjourn the meeting at approximately 7:40 p.m.

Respectfully submitted,

APPROVED ON:

February 22, 2011

Nancy A. Liberman, Secretary

11-004